

**CITY OF VIROQUA
COUNCIL MINUTES
February 14, 2012**

1. Roll call:

The regular meeting of the Common Council was called to order at 7:30 p.m. by Mayor Larry Fanta with Alderpersons Steve Bekkedal, Marc Polsean, Chuck Steinhoff, Gary Krause, Wes Mack, Cyndy Hubbard, John Thompson, and Terry Noble present. Alderperson Jeff Clifton was absent. Also present were City Administrator John Severson, City Clerk Lori Polhamus, Fire Chief Steve Skrede, DPW Steve Clark, Police Chief Daron Jefson, City Attorney David Jenkins, Todd Osman and Jim Olson (E3Coalition), Brian Wickert, and Broadcaster reporter Jennifer Wieman.

2. Approval of the January 31, 2012 Regular Council Minutes.

Motion by Alderperson Polsean/second by Alderperson Steinhoff to approve the minutes of the January 31, 2012 regular council meeting. Voice vote all in favor. Motion carried.

3. First period for public comment. - None

4. Approval of Certified Survey Map for Marv Nelson and Resolution Accepting dedication of a street (Plan Commission) - Attorney Jenkins explained that the Nelson's had a certified survey done on their property and found that the survey showed the Nelson's owned part of East Decker Street. Since no public can make property a street without Board approval they are dedicating the portion of East Decker Street to the city. Motion by Alderperson Thompson/second by Alderperson Steinhoff to approve the Certified Survey map from Marvin Nelson and Resolution RS12003 accepting dedication of a street. Voice vote all in favor. Motion carried.

5. Resolution – Future Fund Balance Policy (Finance) - Administrator Severson explained the different categories of funds for the Council and how each could be used. It was recommended to add City Clerk along with Administrator as authorized assigners of fund balances. Motion by Alderperson Noble/second by Alderperson Krause to approve Resolution RS12002 Guidelines for Fund Balance Policy. Voice vote all in favor. Motion carried.

6. Resolution – Approval to apply for EECBG extension grant (Public Works) – Since Viroqua received previous EECBG Grants they are one of a limited number of communities eligible for up to \$50,000 in extension grant funds. Council reviewed two options presented by E3 Coalition regarding replacement of street lights. Option 1 included the 53 street lights and 62 decorative lights with a city match amount of \$12,940. Option 2 included the 53 street lights and a portion of the decorative lights for a match of \$175.00. Both options would cost \$1200 for the grant writing and \$3500 for the project management. The lights have a projected life of 30 years and ballast lifespan of 15 years. Initial investment could be recovered in a little over three years with electrical and labor savings. Motion by Alderperson Noble/second by Alderperson Hubbard to approve submission of Option #1 grant application with a cash match of \$12,940 on Resolution #RS12004. Roll call vote – all in favor. Motion carried.

7. Payment of bills.

A motion was made by Alderperson Krause to approve the payment of bills on report date 2/09/12 in the amount of \$83,859.86 and additional bills report date 2/14/12 in the amount of \$1,702,775.18/second by Alderperson Polsean. Roll call vote - all in favor. Motion carried.

8. Second Period for Public Comment – Max Kane invited the Council to a presentation at the Vernon County Sheriff's Department on Thursday.

9. Adjournment

Motion made by Alderperson Steinhoff/second by Alderperson Hubbard to adjourn the meeting until February 28, 2012. Voice vote all in favor. Motion carried.

Minutes respectfully submitted by:
Lori Polhamus, City Clerk