

**CITY OF VIROQUA
COUNCIL MINUTES
APRIL 29, 2014**

1. Roll call:

The regular meeting of the Common Council was called to order at 7:30 p.m. on Tuesday, April 29, 2014 by Mayor Larry Fanta with Alderpersons Steve Bekkedal, Marc Polsean, Mark Rahr, Cyndy Hubbard, Terry Noble, Mike Bankes, Jeff Clifton, and Tom Wilson present. Alderperson John Thompson was excused. Also present were City Administrator John Severson, City Clerk Lori Polhamus, Police Chief Daron Jefson, Fire Chief Steve Skrede, Attorney David Jenkins, Park & Rec Director Dan Stalsberg and Richard Wallin.

2. Approval of the April 8, 2014 Regular Council Minutes – Motion by Alderperson Bekkedal/second by Alderperson Rahr to approve the minutes of the April 8, 2014 Council meeting. Voice vote all in favor. Motion carried.

3. First period for public comment – none

4. Re-appointment to Kickapoo Valley Reserve Management Board – Richard Wallin – Motion by Alderperson Hubbard/second by Alderperson Wilson to re-appoint Richard Wallin to Kickapoo Valley Reserve Management Board. Voice vote all in favor. Motion carried.

5. Re-appointment to Board of Appeals for 3 year terms expiring 5/1/2017 – Don Long & Bill Mapp – Motion by Alderperson Polsean/second by Alderperson Bekkedal to re-appoint Don Long and Bill Mapp to Board of Appeals. Voice vote all in favor. Motion carried.

6. Re-appointment to Plan Commission for 3 year term expiring 5/1/2017 – Marv McNeal – Motion by Alderperson Rahr/second by Alderperson Bekkedal to re-appoint Marv McNeal to Plan Commission. Voice vote all in favor. Motion carried.

7. Re-appointment to Weed Commissioner – Kathy Volden – Motion by Alderperson Polsean/second by Alderperson Bekkedal to re-appoint Kathy Volden as Weed Commissioner. Voice vote all in favor. Motion carried.

8. Library Board re-appointments for 3 year terms expiring 4/30/2017 – Kathy Hanson & Cyndy Hubbard – Motion by Alderperson Bekkedal/second by Alderperson Rahr to re-appoint Kathy Hanson and Cyndy Hubbard to the Library Board. Voice vote all in favor. Motion carried.

9. Re-appointment to Viroqua Housing Authority for 5 year term expiring 6/1/2019 – Aaron Cade – Motion by Alderperson Clifton/second by Alderperson Noble to re-appoint Aaron Cade to the Viroqua Housing Authority. Voice vote all in favor. Motion carried.

10. Operator license approval (Public Safety) – Motion by Alderperson Rahr/second by Alderperson Polsean to approve an operator license for Claire DeCoster for Viroqua Food Coop. Voice vote all in favor. Motion carried.

11. Temporary Class B beer license application approval – Viroqua Legion Baseball (Public Safety) – Motion by Alderperson Bekkedal/second by Alderperson Noble to approve a Temporary Class B beer license for Viroqua Legion Baseball at the Park Bowl Concession stand on the following dates: June 13-15, 19, 23, 25-29, July 2-3, 10, 18, 23-27, 2014. Voice vote all in favor. Motion carried.

12. Approval of premise description change for Class B license – Dave's Pizza (Public Safety) – Motion by Alderperson Polsean/second by Alderperson Wilson to approve a premise description change for Dave's Pizza to include addresses 113,115, & 117 S. Main Street for their Class B beer and Class C wine licenses. Voice vote all in favor. Motion carried.

13. Approval of part-time police officer salary procedure change (Public Safety & Finance) - Jefson stated they would like to streamline the part-time officer wages as they don't have a graduated pay scale currently. They would like a starting wage of \$15.00 per hour with union increases as they come to keep it consistent. The current starting wage is \$12.00 per hour. This would only affect one officer currently as the rest are above this starting

wage. Motion by Alderperson Rahr/second by Alderperson Wilson to approve the part-time officer salary change. Roll call vote all in favor. Motion carried.

14. Update to Council on use of outside firm for fire inspections (Public Safety) - Skrede stated the city has 305 inspections to do. There is a firm from Oshkosh that is accredited that will do them for \$28 per inspection or \$35 for inspections requiring two times. The total cost would be approximately \$7500 per year which is \$6000 currently at \$21 per inspection. This will be starting in 2015.

15. Approval of bid for Park & Rec building (Park & Rec) - bids were opened on April 25th and they ranged from \$155,680 to \$163,200 for the 40 x 60 building. We had budgeted \$100,000 so a budget amendment may be needed depending on the outcome of other capital projects. Top Notch Construction and Design, LLC from Prairie du Chien was the low bidder at \$155,680. Motion by Alderperson Noble/second by Alderperson Polsean to approve the bid of \$155,680 from Top Notch Construction and Design, LLC. Roll call vote all in favor. Motion carried.

16. Approval of Vierbicher Associates proposal for TIF district amendments (1/2 mile radius)(Finance) - Severson reviewed the proposal with the committee. The cost would be \$12,000 which would be pro-rated among all the TIF districts. The last amendment we did for one district cost \$9000. The new law allows us to extend out the districts by a ½ mile radius which causes some overlapping and an ability to share funds between districts. We can use existing revenue streams that are not pledged towards projects that benefit the districts such as some of the scheduled road projects. Motion by Alderperson Hubbard/second by Alderperson Rahr to approve the \$12,000 proposal from Vierbicher Associates for the TIF district amendments. Roll call vote all in favor. Motion carried.

17. Recommendation to Council for purchase of downtown benches & waste receptacles (Public Property) – Severson stated the Viroqua Chamber brought this item before Public Property. The total project would run between \$6000-\$6500 and could come out of contingency funds if approved. The benches and waste receptacles would need to be bolted down, four feet away from the curb and mindful of handicap pedestrians. Motion by Alderperson Polsean to table action until more information is available on cost. Motion withdrawn. Motion by Alderperson Wilson/second by Alderperson Polsean to table and send back to committee for further review to come up with definite amounts and options at lower costs. Voice vote in favor with one no vote heard. Alderperson Hubbard voting no. Motion carried.

18. Approval of Boulevard Ordinance renewal (Public Property) Motion by Alderperson Hubbard/second by Alderperson Bankes to approve Ordinance 14OR003 permitting Boulevard Flower Gardens in 2014 and waiving the second reading. Voice vote all in favor. Motion carried.

19. Payment of bills. – Motion by Alderperson Noble/second by Alderperson Bekkedal to approve the payment of bills on report date 04/17/14 in the amount of \$187,556.36 and additional bills report date 04/29/14 in the amount of \$104,259.25. Roll call vote all in favor. Motion carried.

20. Second Period for Public Comment – none

21. Adjournment -

Motion made by Alderperson Rahr/second by Alderperson Bekkedal to adjourn the meeting at 8:13 p.m. Voice vote all in favor. Motion carried.

Minutes respectfully submitted by: Lori Polhamus, City Clerk