

**CITY OF VIROQUA  
COUNCIL MINUTES  
September 30, 2014**

**1. Roll call:**

The regular meeting of the Common Council was called to order at 7:30 p.m. on Tuesday, September 30, 2014 by Mayor Larry Fanta with Alderpersons Steve Bekkedal, Marc Polsean, Mark Rahr, John Thompson, Cyndy Hubbard, Jeff Clifton and Mike Bankes present. Alderperson Terry Noble was excused and Alderperson Wilson attended by phone. Also present were City Administrator John Severson, City Clerk Lori Polhamus, Fire Chief Steve Skrede, Attorney David Jenkins, Park & Rec Director Dan Stalsberg, Public Works Director Steve Clark, Engineer Sarah Grainger, Marv Hansen, Luke Zahm, Ruth Zahm, Aidee Hoffman, Joseph Vikemyr, Anthony Wangen and Caleb Alosi.

**2. Approval of the September 9, 2014 Regular Council Minutes** – Motion by Alderperson Polsean/second by Alderperson Bekkedal to approve the minutes of the September 9, 2014 Council meeting. Voice vote all in favor. Motion carried.

**3. First period for public comment** – Luke and Ruth Zahm stated they are interested in helping to pursue a new liquor license quota in the City of Viroqua and advocating for a way to increase the number available to businesses as they are expanding the Driftless Café and they were referred to the Public Safety Committee.

**4. Approval of Certified Survey Map – Wiscochef Enterprises, LLC (Plan Commission)** – Motion by Alderperson Hubbard/second by Alderperson Bekkedal to approve the Certified Survey Map for Wiscochef Enterprises, LLC. Voice vote all in favor. Motion carried.

**5. Request to change/amend Crossing Meadows Subdivision Plat – Marv Hansen (Plan Commission)** Hansen explained they are bringing this back as they would like to change the lot lines to allow for duplexes ~~twindes~~ and also re-zone lot 26 since this is in a single family zone. The outlot will remain the same for now with possibly a street dedication later with a privilege in the street for a driveway until a street is built in the future. Plan Commission suggested approval of the proposed 30 foot easement, reconfigured lot line changes with the potential of rezoning of Lot 26, and permission for a driveway on Outlot #2. Motion by Alderperson Rahr/second by Alderperson Polsean to allow Hansen to proceed with the proposal as presented for the Crossing Meadows Subdivision. Voice vote all in favor. Motion carried.

**6. Operator license approvals (Public Safety)** Motion by Alderperson Bekkedal/second by Alderperson Bankes to approve an operator license for Sophia Sines. Voice vote all in favor. Motion carried.

**7. Approval of Reserve “Class B” liquor license, RADA Investments LLC (Public Safety)** The current reserve license holder Vikemyr-Wangen Properties LLC have leased out the property at 920 North Main Street on a lease/purchase arrangement and are relinquishing their reserve license to make it available to RADA Investments at this location. This will be a restaurant and bar with future plans of a banquet facility. Motion by Alderperson Polsean/second by Alderperson Bekkedal to approve the reserve “Class B” liquor license for RADA Investments LLC. Voice vote all in favor. Motion carried.

**8. Approval to solicit bids for agricultural land rent for two year contract (Public Property)** Severson stated currently we have a five year lease on 90 acres of land at the airport and industrial park lands that are set to expire at the end of this year. The Department of Transportation Bureau of Aeronautics Administration feels that we should be bidding out the land. It was recommended to only have two year contracts. Public Works is planning on spreading sludge on the airport property this year and the DNR okayed the site so this would be disclosed in the bid as well. Motion by Alderperson Bekkedal/second by Alderperson Rahr to advertise for bids for the agricultural land rent on a two year contract. Voice vote all in favor. Motion carried.

**9. Approval of 5-year Capital Improvement Plan** – this was discussed in detail at the Committee of the Whole meeting on September 23<sup>rd</sup>. Hubbard stated the Capital Improvement Plan needs to be consistent with the Comprehensive Plan. Motion by Alderperson Polsean/second by Alderperson Bankes to approve the Capital Improvement Plan. Voice vote all in favor. Motion carried.

**10. Appointment to Historic Preservation Commission – Justin Running** – Motion by Alderperson Rahr/second by Alderperson Bankes to appoint Justin Running to the Historic Preservation Commission. Voice vote all in favor. Motion carried.

**11. Appoint/replace members to Police & Fire Commission whose terms have expired – Barb McNeal (5/1/2013) & Kermit Sisbach (5/1/2014) & appoint Tom Weston to fill term of James Graham (5/1/2017)** Motion by Alderperson Thompson/second by Alderperson Rahr to re-appoint Barb McNeal and Kermit Sisbach and appoint Tom Weston to fill the term of James Graham. Voice vote all in favor. Motion carried.

**12. Discussion and possible action on maintenance of pool bathhouse (Public Property)** there are volunteers and local experts willing to help to maintain the security of the structure. Some cleanup has been done. Bankes stated the base on the front should stay as original as possible but the rest can change as far as Historic Preservation. Motion by Alderperson Hubbard/second by Alderperson Bankes to look for volunteers to work on bathhouse upkeep and report back to the Public Property Committee. Voice vote all in favor. Motion carried.

**13. Approval of pay request #1 for Library project – Tricon General Construction (Finance)** Motion by Alderperson Hubbard/second by Alderperson Thompson to approve pay request #1 for \$261,457.28 to Tricon General Construction. Roll call vote all in favor. Motion carried.

**14. Approval of direct purchase invoices for Library project (Finance)** in order to save on sales tax on the Library project we are making some direct purchases for material. Our first purchase orders have gone out this week. These will come back as change orders. Motion by Alderperson Bekkedal/second by Alderperson Rahr to approve the direct purchase to Fowler Purchasing, LLC for steel fabrications on site for \$240,725.38. Roll call vote all in favor. Motion carried.

**15. Approval of Library project change orders (Finance)** there are currently three up for approval. Change order #1 is a credit of (\$26,255.00) for the elimination of one of the boilers and changes to the staff bathroom. Change order #2 is an increase of \$8867.44 for the over excavation work and we will be receiving a payment from Badger Environmental of approximately \$8700 for the dirt they kept. Change order #3 is an increase of \$11,018.78 for changes to the storm drain to re-do it inside the building to bring it out to Rock Street. All of these change orders will show up on pay request #2 from Tricon Construction. The net effect of the change orders is (\$6368.78). Motion by Alderperson Bankes/second by Alderperson Hubbard to approve change orders 1-3. Roll call vote all in favor. Motion carried.

**16. Approval of 2014 tax increment project revenue bond payments (Finance)** Each of these payments have been made and are included in the bills. Motion by Alderperson Thompson/second by Alderperson Rahr to approve the 2014 tax increment project revenue bond payments. Roll call vote all in favor. Motion carried.

**17. Payment of bills.** – Motion by Alderperson Thompson/second by Alderperson Polsean to approve the payment of bills on report date 09/26/14 in the amount of \$434,907.39 and additional bills report date 09/30/14 in the amount of \$1,102,507.95. Roll call vote all in favor. Motion carried.

**18. Second Period for Public Comment** – none

**19. Adjournment -**

Motion made by Alderperson Rahr/second by Alderperson Bekkedal to adjourn the meeting at 8:26 p.m. Voice vote all in favor. Motion carried.

Minutes respectfully submitted by: Lori Polhamus, City Clerk