

**CITY OF VIROQUA  
COUNCIL MINUTES  
OCTOBER 12 , 2010**

**1. Roll call:**

The regular meeting of the Common Council was called to order at 7:30 p.m. by Mayor Larry Fanta with Alderpersons David Tryggstad, Marc Polsean, Charles Steinhoff, Gary Krause, Weston Mack, Cyndy Hubbard, John Thompson, Jeff Clifton and Terry Noble present. Also present were Administrator Matt Giese, Clerk John Severson, Police Chief Mark Rahr, Director of Public Works Steve Clark., City Attorney David Jenkins, Library Director Trina Erickson, Dean Olson, Randy Gabrielson, Trina Erickson, Jeff Gohlke, Sue Noble and Dena Harris.

**2. Approval of the September 28, 2010 Regular Council Minutes and September 30, Special Council Minutes.**

Motion by Alderperson Mack to approve the September 28, 2010 and September 30, 2010 Council minutes. Seconded by Alderperson Krause. All voted aye on voice vote. Motion carries.

**3. First period for public comment**

None

**4. Public Hearing on the City of Viroqua's Community Block Grant application for a Site Specific Planning Grant on behalf of the Viroqua Library Board**

Mayor Fanta opened the Public hearing. Library Director Trina Erickson reviewed the CDBG Planning Grant with the Council. The application for \$15,000 would be used to obtain preliminary cost estimates and design concepts from up to three architectural firms for the Viroqua Public Library and Wellness Center. Letters of support have been received from Viroqua Partners, Friends of the Library and Vernon County Economic Development Association. Sue Noble, Executive Director of VEDA, was present and expressed here support for the Viroqua Public Library project. Hearing no other comments, Mayor Fanta closed the Public Hearing.

**5. Resolution Authorizing Submission of a Community Development Block Grant Planning Grant Application**

Motion by Alderperson Krause to approve Resolution No.10RS013 Authorizing Submission of a Community Development Block Grant Planning Grant Application. Seconded by Alderperson Hubbard. All voted aye on voice vote. Motion carries.

**6. Certified Survey Map – Robert Schroeder ( Plan Commission )**

Motion by Alderperson Tryggstad to approve the Certified Survey Map as presented. Seconded by Alderperson Steinhoff. All voted aye on voice vote. Motion carries.

**7. Approval to advance funds to Water Utility for purchase of land for future Well No. 6**

On the September 30, 2010 the Council approve the purchase of 9.18 acres for the future construction of Well No. 6. for \$120,000. The Finance Committee recommends advancing the funds to the Water Utility for the land purchase. Motion by Alderperson Mack to approve the advance of funds. Seconded by Alderperson Noble. All voted aye on roll call vote. Motion carries.

**8. Approval to request State Trust fund loan application**

Matt Giese reviewed the anticipated borrowing for 2010 capital projects which include West Broadway reconstruction, including Water and Sewer portions, Police Department squad car and Street Department seal coating, all totaling \$618,000. The State Trust Fund Loan would have a ten year term and qualifies for the Build America Bond 35% interest rebate resulting in an estimated net rate of 2.76 %. The Water and Sewer Utilities would make debt service payments to the General Fund for their portion of the loan. Debt service payments on the loan would begin in 2012. Motion by Alderperson Polsean to approve the request for State Trust Fund loan application. Seconded by Alderperson Clifton. All voted aye on roll call vote. Motion carries.

### **9. Termination of Willow Street Waterway Contract**

City Attorney David Jenkins reported that the contractor was given notice by return receipt sent September 30, 2010 that the City intends to terminate his contract in accordance with the contract unless within 7 days of his receipt of the notice he began to work and proceeded diligently to complete the work in 30 days. Notice was also sent to the performance bond issuer. The contractor received the notice on October 4, 2010 and has not responded. A resolution regarding contractor default was reviewed by the Council. Motion by Alderperson Thompson to approve Resolution No.10RS014 terminating the contract with K & M Excavating, LLC. Seconded by Alderperson Hubbard. All voted aye on voice vote. Motion carries.

### **10. 2011 General Fund Budget**

Matt Giese reviewed the proposed 2011 General Fund budget with the Council. Trina Erickson answered question about the Library 2011 budget.

### **11. Discussion on City Administrator yearly review process**

The Council discussed the review process. Alderperson Clifton asked that the review be postponed to allow Alderpersons more time to prepare. Alderperson Noble agreed with the postponement. Alderperson Polsean suggested the review be scheduled for the next Council meeting.

### **12. Payment of bills**

Motion by Alderperson Krause to approve payment of bills as presented with account correction noted on payment reports dated October 8, 2010 and October 12, 2010 in the amount of \$44,064.45 and \$7,264.75. Seconded by Alderperson Polsean. All voted aye on roll call vote. Motion carries.

### **13. Second period for public comment**

None

### **14. Possible closed session per Wis. Stats 19.85 (1)(c) consider employment, promotion, compensation or performance evaluation data of any employee over which the governmental body has jurisdiction or exercises responsibility – City Administrator yearly review**

Rescheduled till next meeting.

### **15. Adjournment**

Motion by Alderperson Polsean to adjourn the meeting until 7:30 p.m. Tuesday, October 26, 2010. Seconded by Alderperson Clifton. All voted aye on voice vote. Motion carries.

John Severson, Clerk