

**CITY OF VIROQUA  
COUNCIL MINUTES  
OCTOBER 25, 2011**

**1. Roll call**

The regular meeting of the Common Council was called to order at 7:30 p.m. by Mayor Larry Fanta with Alderpersons David Tryggstad, Marc Polsean, Charles Steinhoff, Gary Krause, Weston Mack, Cyndy Hubbard, John Thompson, Jeff Clifton and Terry Noble present. Also present were Clerk John Severson, DPW Steve Clark, Police Chief Daron Jefson, Parks and Recreation Director Dan Stalsburg, City Attorney David Jenkins, VEDA Executive Director Sue Noble and Jeff Gohlke.

**2. Minutes**

Motion by Alderperson Mack to approve the minutes of the October 11, 2011 regular Council meeting. Seconded by Alderperson Steinhoff. All voted aye on a voice vote. Motion carries.

**3. First period for public comment.**

None

**4. Vernon Economic Development Association report to Council – Sue Noble, Executive Director**

Sue Noble reported on the VEDA Food Enterprise Center project. The facility now houses three businesses and the build-out is continuing.

**5. Ordinance regarding solid waste – second reading**

Motion by Alderperson Mack to approve the second reading of Ordinance No. 11OR005. Seconded by Alderperson Krause. All voted aye on voice vote. Motion carries.

**6. Land lease agreement with Vernon County**

The Council considered a lease agreement for property adjacent to the Fire Department owned by Vernon County. The area will be used for Department parking and training. Motion by Alderperson Krause to approve the lease and pay rent of \$100.00 per month. Seconded by Alderperson Steinhoff. All voted aye on roll call vote. Motion carries.

**7. Operator licenses – ( Public Safety )**

Motion by Alderperson Steinhoff to approve operator licenses for Samantha Goodwin, Megin Helgerson, Alice Antonetti, Lynn Swiggum and Heather Harcourt as recommended by Public Safety. Seconded by Alderperson Hubbard. All voted aye on voice vote. Motion carries.

**8. Authorize Finance Committee to publish proposed 2012 General fund budget**

The Council called for a Special meeting on November 1, 2011 at 6:30 p.m. to review the proposed budget and set publication and Public Hearing dates.

**9. Possible closed session per Wis. Stats 19.85 ( 1)(c) – Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – Administrator position, Deputy Clerk II position, DPW position**

Motion by Alderperson Noble to adjourn to closed session. Seconded by Alderperson Hubbard. All voted aye on roll call vote. Motion carries.

**10. Reconvene in open session for possible action**

The Council reconvened in open session. Motion by Alderperson Hubbard to grant merit pay increases to Kathy Volden in the amount of \$1,500 annually and to Nancy Bekkedal and Jodie Oliver in the amounts of \$1,000 annually. Seconded by Alderperson Mack. On roll call vote Alderpersons Steinhoff, Krause, Mack, Hubbard, Thompson, Clifton, Noble and Tryggestad voted aye. Alderperson Polsean voted no. Motion carries. Motion by Alderperson Steinhoff to appoint John Severson as City Administrator. Seconded by Alderperson Thompson. All voted aye on roll call vote. Motion carries.

#### **11. Payment of bills**

Motion made by Alderperson Krause to approve payment of bills as presented on payment reports dated October 21, 2011 and October 25, 2011 in the amounts of \$151,181.57 and \$6,448.42. Motion seconded by Alderperson Noble. All voted aye on roll call vote. Motion carries.

#### **9. Second Period for Public Comment**

None

#### **10. Adjournment**

Motion by Alderperson Steinhoff to adjourn the meeting until 7:30 p.m. November 8, 2011. Seconded by Alderperson Tryggestad. All voted aye on a voice vote. Motion carries.

John Severson, Clerk