

**CITY OF VIROQUA  
COUNCIL MINUTES  
MARCH 31, 2015**

**1. Roll call:**

The regular meeting of the Common Council was called to order at 7:30 p.m. on Tuesday, March 31, 2015 by Mayor Larry Fanta with Alderpersons Steve Bekkedal, Mark Rahr, Cyndy Hubbard, Terry Noble, John Thompson and Mike Bankes present. Tom Wilson attended via speakerphone and Marc Polsean and Jeff Clifton were excused. Also present were City Administrator John Severson, City Clerk Lori Polhamus, Attorney David Jenkins, Fire Chief Steve Skrede, Police Chief Daron Jefson, Park and Rec Director Dan Stalsberg, Utility Clerk Nancy Bekkedal, Kurt Muchow and Nathan Randall.

**2. Approval of the March 10, 2015 Regular and March 17, 2015 Special Council Minutes** – Motion by Alderperson Bekkedal/second by Alderperson Rahr to approve the minutes of both meetings as presented. Voice vote all in favor. Motion carried.

**3. First period for public comment** – none

**4. Public Hearing on Conditional Use Application for 704 Connor Street for in home daycare-Cortney Dearborn** – Mayor Fanta opened the public hearing at 7:38 pm. Plan Commission recommended approval of the conditional use for up to three children. They do not plan on getting State certified at this time so there is a limit to the number of children. Mayor Fanta closed the public hearing at 7:40 pm.

**5. Approval of Conditional Use Application for 704 Connor Street (Plan Commission)** – Motion by Alderperson Hubbard/second by Alderperson Rahr to approve the conditional use application for Cortney Dearborn at 704 Connor Street for up to three children. Voice vote all in favor. Motion carried.

**6. Presentation on downtown tax increment district – Vierbicher Associates** – Kurt Muchow reviewed a slide presentation for the Council on downtown planning and potential tax increment district and answered questions. A Rehabilitation/Conservation TID was recommended to help with the revitalization of the downtown area.

**7. Proposal for creation of downtown tax increment district – Vierbicher Associates** – Kurt Muchow explained there would be a two phase approach with the planning process and creation of TID #6. Total fees for this process would be \$15,000 which are TIF eligible expenses. Motion by Alderperson Hubbard/second by Alderperson Bankes to create TID #6 and accept the proposal from Vierbicher to look at redevelopment of areas in the downtown. Roll call vote all in favor. Motion carried.

**8. Police Department Annual report – Daron Jefson** – Police Chief Daron Jefson showed a slide presentation to the Council and answered questions regarding the 2014 Police Department activities.

**9. Approval of temporary Class B picnic license for Pleasant Ridge Waldorf School on April 25, 2015 – 35<sup>th</sup> Anniversary Dinner (Public Safety)** – Motion by Alderperson Hubbard/second by Alderperson Noble to approve a Temporary Class B wine license to Pleasant Ridge Waldorf School on April 25, 2015 for their 35<sup>th</sup> Anniversary dinner. The school sent a letter waiving their no alcohol policy. Voice vote all in favor. Motion carried.

**10. Operator license approvals (Public Safety)** – Motion by Alderperson Bekkedal/second by Alderperson Rahr to approve operator licenses for Amy Morse, Kayelee Salmon and Kendra Vanaman. Voice vote all in favor. Motion carried.

**11. Reappointment of Roland Hill to Board of Review Committee for five year term expiring 4-1-2020** – Motion by Alderperson Bekkedal/second by Alderperson Bankes to reappoint Roland Hill to the Board of Review Committee for a five year term expiring 4/1/2020. Voice vote all in favor. Motion carried.

**12. Lighting contract for Rock Avenue project (Public Works)** – tabled until next meeting.

**13. Approval of Library project direct purchase invoices (Finance)** Polhamus stated we have \$132,680.05 in direct purchase invoices to save sales tax on the library project. All of the invoices have been reviewed by the Construction Manager and are ready for payment. These will come back as change orders on the next pay request.

Motion by Alderperson Hubbard/second by Alderperson Thompson to approve direct purchase invoices in the amount of \$132,680.05. Roll call vote all in favor. Motion carried.

**14. Approval of Change Order #4 for Library Project (Finance)** – This change order includes all the direct purchases to date except one that were approved at previous meetings. The net reduction to the Tricon Construction contract is \$158,375.50 which includes \$8,256.54 in sales tax savings. Motion by Alderperson Hubbard/second by Alderperson Bekkedal to approve Change Order #4 for a decrease of \$158,375.50. Roll call vote all in favor. Motion carried.

**15. Approval of Change Order Request #7 and #8 for Library Project (Finance)** – these change orders are for interior finish changes for items such as exposed piping. A water softener was also required because we cannot have water hardness greater than ten for the system to run efficiently. The total of the change orders would be an increase of \$5285.45. Motion by Alderperson Thompson/second by Alderperson Bekkedal to approve Change Order requests #7 and #8 for a total increase of \$5285.45. Roll call vote all in favor. Motion carried.

**16. Approval of pay request #6 for Library project – Tricon General Construction (Finance)** – Motion by Alderperson Hubbard/second by Alderperson Rahr to approve pay request #6 for \$202,237.45 to Tricon General Construction. Roll call vote all in favor. Motion carried.

**17. Ordinance regarding obstructing streets – Boulevard Flower Gardens – First Reading (Public Property)** Alderperson Hubbard handed out a revision of the ordinance for consideration and wanted to make sure the committee gets copies of all violations. Alderperson Bekkedal stated this version still has an issue regarding the time between the violation and action. He would support it if it is added that within the original ten day period they also could request to meet with the Public Property Committee so it doesn't get drug out. Motion by Alderperson Bankes/second by Alderperson Rahr to adopt Ordinance 15OR001 regarding obstructing streets with the addition of within said ten day period may request an appearance before the Public Property Committee under enforcement and waive the second reading. Voice vote all in favor. Motion carried.

**18. Payment of bills.** – Motion by Alderperson Thompson/second by Alderperson Hubbard to approve the payment of bills on report date 03/26/15 in the amount of \$56,099.64 and additional bills report date 03/31/15 in the amount of \$432,197.90. Roll call vote all in favor. Motion carried.

**19. Second Period for Public Comment** – Nancy Bekkedal asked the Council who would be responsible for payments for the extra committee meetings that will be required regarding the boulevard flower ordinance.

**20. Adjournment -**

Motion made by Alderperson Rahr/second by Alderperson Bekkedal to adjourn the meeting at 8:57 p.m. Voice vote all in favor. Motion carried.

Minutes respectfully submitted by: Lori Polhamus, City Clerk