

**CITY OF VIROQUA
COUNCIL MINUTES
MAY 26, 2015**

1. Roll call:

The regular meeting of the Common Council was called to order at 7:30 p.m. on Tuesday, May 26, 2015 by Mayor Larry Fanta with Alderpersons Marc Polsean, Terry Noble, Mike Koppa, Cyndy Hubbard, John Montemurno, Jeff Clifton and Todd Sanwick present. Alderpersons Steve Bekkedal and Mike Bankes were excused. Also present were City Administrator John Severson, City Clerk Lori Polhamus, Attorney David Jenkins, Fire Chief Steve Skrede, Police Chief Daron Jefson, Park and Rec Director Dan Stalsberg, Engineer Sarah Grainger, Utility Clerk Nancy Bekkedal, Tom Wilson, Patti Bursten, Paul Bergquist, Kelsey Sauber Olds, Cecil Wright and Clark Nordberg

2. Approval of the May 12, 2015 Regular and May 19, 2015 Special Council minutes – Motion by Alderperson Polsean/second by Alderperson Koppa to approve the minutes of the May 12 and May 19, 2015 meetings. Voice vote all in favor. Motion carried.

3. First period for public comment – Tom Wilson expressed concern over the height of the Royal Bank sign that was put up and he shared the concerns with the Plan Commission and the building inspector as well.

4. Public hearing on vacation of unopened Noggle Lane in Noggle Addition – items four, five, six and seven were tabled by the Plan Commission.

5. Resolution to vacate unopened Noggle Lane in Noggle Addition (Plan Commission)

6. Public hearing on Conditional Use Application for 30-35 unit assisted living facility off Chicago Avenue near Noggle Lane

7. Request for Conditional Use for 30-35 unit assisted living facility off Chicago Avenue approval (Plan Commission)

8. Public hearing on rezoning area north of Arena Drive & West of 902-910 Railroad Avenue – Mayor Fanta opened the public hearing at 7:35 p.m. This area is currently zoned industrial and is located north of Well #5. The best use of this property due to the wellhead protection zone would be multi-family residential (R2). Tom Wilson commented that more residential would be good in this area. The public hearing was closed at 7:40 p.m.

9. Approval of rezoning area north of Arena Drive & West of 902-910 Railroad Avenue (Plan Commission) – Motion by Alderperson Clifton/second by Alderperson Polsean to rezone the area north of Arena Drive and west of 902-910 Railroad Avenue as R2 residential. Voice vote all in favor. Motion carried.

10. Approval of donation of City labor & machinery for soccer field project at Viroqua Area Schools (Public Works) – Sarah Grainger stated the Public Works Committee requested information on costs to help with the development of the soccer field being proposed. They need trees, stumps and a fence removed. The cost brought forward is approximately \$12,000 - \$20,000 for the equipment and budgeted labor hours. Paul Bergquist and Cecil Wright from the Driftless United Soccer League updated the Council on the project. They have 200-300 kids go through their program with 119 in the rec program for 2015. The field would be located across from the tennis courts and they have raised \$48,000 of the estimated \$56,000 for the project. This will be turned over to Viroqua Schools when done and the school will be doing the bidding. Alderperson Koppa stated this would also draw additional people into Viroqua for tournaments. Motion by Alderperson Montemurno/second by Alderperson Noble to approve the donation of City labor and machinery for the tree, stump, and fence removal. Roll call vote with six in favor, one against. Motion carried. Alderperson Sanwick voting no.

11. Ordinance annexing property to the City of Viroqua (Plan Commission) – This is approximately eighty acres being annexed from County land to the City. This includes the portion that the City is purchasing from the County along with the Vernon County salt sheds from the Town of Viroqua. A copy of the petition was sent to the Town of Viroqua. There are no residents and there is no tax impact. This area is not zoned at the present time and will become part of ward nine. Motion by Alderperson Polsean/second by Alderperson Sanwick to approve Ordinance 15OR002 to annex property to the City of Viroqua. Voice vote all in favor. Motion carried.

- 12. Approval of Certified Survey map – County parcel contracted to City off Railroad Avenue (Plan Commission)** – this is an extraterritorial certified survey map that includes the portion of the property that the City is purchasing from the County. Motion by Alderperson Montemurno/second by Alderperson Polsean to approve the certified survey map. Voice vote all in favor. Motion carried.
- 13. Appointment of Dale Graphenteen to Housing Authority Board to replace Carol Barlow whose term expires 6/1/2016 (Viroqua Housing Authority)** Motion by Alderperson Clifton/second by Alderperson Montemurno to appoint Dale Graphenteen to the Housing Authority Board expiring 6/1/2016. Voice vote all in favor. Motion carried.
- 14. Re-appointment of Peg LaMartina to Tree Board for three year term expiring June 1, 2018 (Tree Board)** Motion by Alderperson Hubbard/second by Alderperson Clifton to re-appoint Peg LaMartina to the Tree Board for a three year term expiring 6/1/2018. Voice vote all in favor. Motion carried.
- 15. Appointment of Weed Commissioner (tabled from 5/12/2015 meeting)(Finance/Personnel)** – the Finance Committee recommended a closed session at the next Council. Motion by Alderperson Noble/second by Alderperson Montemurno to have a closed session on the next Council meeting to discuss possible people for the Weed Commissioner position. Voice vote all in favor. Motion carried.
- 16. Approval of weed control procedure for street department (Public Works)** – Sarah Grainger stated she contacted several communities on how they handle their weed control. Previously we have sprayed twice a year from curb to curb and anything in the streets. If the homeowner had pulled them they would not spray. We are going to also reassess doing more street sweeping this year. Public Works recommended the option where seasonal workers would manually remove the weeds without spraying. Motion by Alderperson Hubbard/second by Alderperson Montemurno to approve of seasonal workers manually removing the weeds with a hook or other standing tool at an approximate cost of \$4520 along with flyers explaining the process. The seasonal workers would be hired from current park & rec employees if available. Voice vote all in favor. Motion carried. Alderperson Koppa stated we should get the word out to the community for their help and support which could save the City money with their help.
- 17. Approval of City procurement policy (Finance)** This agenda item will be discussed at the next meeting.
- 18. Change Order #6 Library project (Finance)** Motion by Alderperson Hubbard/second by Alderperson Koppa to approve change order #6 for a decrease of \$111,160.05 for the direct purchases which includes sales tax savings of \$5795.07. Roll call vote all in favor. Motion carried.
- 19. Pay Request #8 Library project – Tricon General Construction (Finance)** – Motion by Alderperson Sanwick/second by Alderperson Clifton to approve pay request #8 for \$136,134.72 for Tricon General Construction. Roll call vote all in favor. Motion carried.
- 20. Library project direct purchase invoices (Finance)** Polhamus stated we have direct purchase invoices totaling \$97,063.21. They are for casework, supplies and fixtures. The invoices have been reviewed by the Construction Manager and are ready for payment. Motion by Alderperson Hubbard/second by Alderperson Montemurno to approve the direct purchase invoices in the amount of \$97,063.21. Roll call vote all in favor. Motion carried.
- 21. Payment of bills.** – Motion by Alderperson Noble/second by Alderperson Sanwick to approve the payment of bills on report date 05/21/15 in the amount of \$168,558.76 and additional bills report date 05/26/15 in the amount of \$7590.54. Roll call vote all in favor. Motion carried.
- 22. Second Period for Public Comment - none**
- 23. Adjournment -**
Motion made by Alderperson Polsean/second by Alderperson Clifton to adjourn the meeting at 8:37 p.m. Voice vote all in favor. Motion carried.