

**CITY OF VIROQUA
COUNCIL MINUTES
JUNE 9, 2015**

1. Roll call:

The regular meeting of the Common Council was called to order at 7:30 p.m. on Tuesday, June 9, 2015 by Mayor Larry Fanta with Alderpersons Steve Bekkedal, Marc Polsean, Terry Noble, Mike Bankes, Mike Koppa, Cyndy Hubbard, John Montemurno and Jeff Clifton present. Alderperson Todd Sanwick was excused. Also present were City Administrator John Severson, City Clerk Lori Polhamus, Attorney David Jenkins, Fire Chief Steve Skrede, Police Chief Daron Jefson, Park and Rec Director Dan Stalsberg, Utility Clerk Nancy Bekkedal, Clark Nordberg, Lila Cina, Chuck Noggle, Mike & Julie Tully, Luke and Ruthie Zahm

2. Approval of the May 26, 2015 Regular Council minutes – Motion by Alderperson Bekkedal/second by Alderperson Polsean to approve the minutes of the May 26, 2015 meeting. Voice vote all in favor. Motion carried.

3. First period for public comment – Lila Cina addressed the Council regarding a weed issue with a neighbor and it was suggested she fill out a complaint form.

4. 2014 audit report – Johnson Block & Associates – this item is postponed until the July 14th Council meeting.

5. Vac truck purchase (Public Works) – this is replacing the old truck and is a combination vac and jetter. It is a single axle with a PD blower. There is a six month warranty on the module but not on the chassis. There is a dent in one of the tanks but it is not an integrity issue. The truck will not be available until November and we can refuse it upon final inspection at that time. The current owners are selling because it is on their regular replacement schedule. They will give us \$5500 for our current vac truck. This will be purchased by the sewer utility reserves so no borrowing will be necessary. Motion by Alderperson Polsean/second by Alderperson Bekkedal to approve the purchase of the vac truck for \$159,500. Roll call vote all in favor. Motion carried.

6. Resolution to vacate unopened Noggle Lane in Noggle Addition (Plan Commission) – Attorney Jenkins explained that after review the Noggle family does not own the entire area that was being considered for vacation so the resolution is to only consider lots one through four on block two and lots one through eight on block three of the Noggle addition. All existing easements would also remain in place and the vacation is conditional upon the sale of the property. Motion by Alderperson Bankes/second by Alderperson Clifton to approve Resolution 15RS007 vacating part of unopened Noggle Lane in the Noggle Addition. Voice vote all in favor. Motion carried.

7. Request for Conditional Use for 30-35 unit assisted living facility off Chicago Avenue approval (Plan Commission) – Plan Commission reviewed the site plan and recommended approval of the conditional use. Clark Nordberg asked if a market study had been done as he didn't think the need was there but had no other objections. Tully's stated that a storm water management plan will be done as part of the project. Motion by Alderperson Bekkedal/second by Alderperson Montemurno to approve the conditional use application for the 30-35 unit assisted living facility off Chicago Avenue. Voice vote taken with seven yes votes heard and one no vote heard. Motion carried. Alderperson Clifton voted no.

8. Mayoral Proclamation – Fair Housing Month (CDBG) – as part of the CDBG grant requirements we need to do three things promoting Fair Housing. Mayor Fanta read the proclamation proclaiming June as Fair Housing Month in the City of Viroqua.

9. Operator license approvals (Public Safety) – Motion by Alderperson Polsean/second by Alderperson Bekkedal to approve operator licenses from the list presented to the Public Safety Committee for the July 1, 2015 – June 30, 2016 license year. Voice vote all in favor. Motion carried.

10. Alcohol license renewals (Public Safety) – the list of licenses that was approved by Public Safety was reviewed by the Council. Questions were raised on the license for RADA Investments as they are currently closed. Luke and Ruthie Zahm expressed concern over their need for a Class B liquor license for the Driftless Café and currently there are none available and asked the Council to look into the availability of the Reserve license if this business is closed. There is a renewal application submitted currently for RADA Investments. Motion by

Alderson Hubbard/second by Alderson Clifton to approve all licenses on the list approved by the Public Safety Committee for the July 1, 2015 – June 30, 2016 license year except RADA Investments. Roll call vote seven yes votes and one no vote. Motion carried. Alderson Bekkedal voted no. The license for RADA Investments will be referred back to the Public Safety Committee for additional information.

11. Miscellaneous license renewals (Public Safety) – Motion by Alderson Polsean/second by Alderson Bekkedal to approve the miscellaneous licenses from the list presented to the Public Safety Committee for the July 1, 2015 – June 30, 2016 license year. Voice vote all in favor. Motion carried.

12. Approval of change order #1 – Badger Environmental – Well #6 (Public Works) Motion by Alderson Bekkedal/second by Alderson Montemurno to approve change order #1 for Badger Environmental for a net deduction of \$26,437.50. Roll call vote all in favor. Motion carried.

13. Approval of final pay request for Badger Environmental – Well #6 (Public Works) Motion by Alderson Bekkedal/second by Alderson Montemurno to approve the final pay request to Badger Environmental of \$1573.49 and \$754 to Hengel Brothers. Roll call vote all in favor. Motion carried.

14. Resolution setting guidelines & criteria for public construction contracts (Public Works) This is a requirement for the LRIP funding and this resolution defines what a responsible bidder is. Motion by Alderson Hubbard/second by Alderson Polsean to approve Resolution 15RS008 setting guidelines and criteria for public construction contracts. Voice vote all in favor. Motion carried.

15. Library project direct purchase invoices (Finance) We have one direct purchase invoice for Gexpro for \$20,471 for electric fixtures. This invoice has been reviewed by the electrical contractor and the construction manager. Motion by Alderson Hubbard/second by Alderson Bankes to approve the payment to Gexpro for \$20,471. Roll call vote all in favor. Motion carried.

16. Weed Commissioner position appointment – The Finance Committee requested a closed session on the Council agenda. Currently Kathy Volden has been acting Weed Commissioner until someone is appointed.

17. Possible closed session per Wis. Stats 19.85 (1)(c) – considering employment, promotion, compensation or performance evaluation data of any public employee over which the governing body has jurisdiction or exercises responsibility – possible employees who may serve as weed commissioner(s) – Motion by Alderson Noble/second by Alderson Clifton to enter closed session at 8:34 p.m. Roll call vote all in favor. Motion carried.

18. Reconvene in open session with possible action on items discussed during closed session – Motion by Alderson Hubbard/second by Alderson Clifton to reconvene in open session at 9:05 p.m. Roll call vote all in favor. Motion carried. Motion by Alderson Noble/second by Alderson Hubbard to not appoint a weed commissioner until all employees have had the opportunity to apply for the position. Voice vote all in favor. Motion carried.

19. Payment of bills. – Motion by Alderson Noble/second by Alderson Bankes to approve the payment of bills on report date 06/05/15 in the amount of \$239,255.59 and additional bills report date 06/09/15 in the amount of \$55,641.96. Roll call vote all in favor. Motion carried.

20. Second Period for Public Comment - none

21. Adjournment -

Motion made by Alderson Bekkedal/second by Alderson Bankes to adjourn the meeting at 9:10 p.m. Voice vote all in favor. Motion carried.

Minutes respectfully submitted by: Lori Polhamus, City Clerk