

**CITY OF VIROQUA
COUNCIL MINUTES
AUGUST 25, 2015**

1. Roll call:

The regular meeting of the Common Council was called to order at 7:30 p.m. on Tuesday, August 25, 2015 by Mayor Larry Fanta with Alderpersons Steve Bekkedal, Marc Polsean, Terry Noble, Mike Bankes, Mike Koppa, John Montemurno, Jeff Clifton and Todd Sanwick present. Alderperson Cyndy Hubbard was excused. Also present were City Administrator John Severson, City Clerk Lori Polhamus, Fire Chief Steve Skrede, Asst. Fire Chief Chad Buros, Asst. Police Chief Todd Simonson, Utility Clerk Nancy Bekkedal, Engineer Sarah Grainger, Park & Rec Director Dan Stalsberg, Library Director Trina Erickson, Gene Laschinger, Nathan Randall, Angie Lawrence and Tammi Hoefling.

2. Approval of the August 11, 2015 Regular Council minutes – Motion by Alderperson Polsean/second by Alderperson Sanwick to approve the minutes of the August 11, 2015 meeting. Voice vote all in favor. Motion carried.

3. First period for public comment – none

4. Operator license approvals (Public Safety) – Motion by Alderperson Montemurno/second by Alderperson Koppa to approve operator licenses for Daniel Nielsen, Nathana Nelson, Wendy Hellerud, Seth Volden, Nicole Buroker, Shannon Buroker, Tonia Wangen, Robin Silvers and Rachel Myers. Voice vote all in favor. Motion carried.

5. Approval of Temporary Class B beer license request – Viroqua Chamber Main Street (Sept 12th Viroqua Food Coop 20th Anniversary Party) (Public Safety) Motion by Alderperson Montemurno/second by Alderperson Bekkedal to approve the Temporary Class B beer license for Viroqua Chamber Main Street. Voice vote all in favor. Motion carried.

6. Approval of Temporary Class B beer license request – Wild West Days (Aug 29 Gun banquet – VMH building) (Public Safety) Motion by Alderperson Bankes/second by Alderperson Koppa to approve the Temporary Class B beer license for Wild West Days. Voice vote all in favor. Motion carried.

7. Approval of Temporary Class B beer license request – Wild West Days (Sept 5 & 6, Little Britches Rodeo) (Public Safety) Motion by Alderperson Polsean/second by Alderperson Clifton to approve the Temporary Class B beer license for Wild West Days. Voice vote all in favor. Motion carried.

8. Approval of Class A liquor license (Cider only) for Kwik Trips 757 & 758 (Public Safety) Motion by Alderperson Polsean/second by Alderperson Bekkedal to approve the Class A liquor license (Cider only) for Kwik Trip North and Kwik Trip South. Voice vote all in favor. Motion carried.

9. Approval of Town & Country Engineering contract for Waste Water Treatment Facility (Public Works) Gene Laschinger reviewed the scope of services for the design of the wastewater facilities upgrade. The effluent force main engineering design services cost is to not exceed \$65,000. The wastewater treatment facility upgrade engineering cost is not to exceed \$445,000. Funding sources for some of these projects will be from the Clean Water Fund and Rural Development. Motion by Alderperson Bekkedal/second by Alderperson Montemurno to approve the Town & Country Engineering Contract. Roll call vote all in favor. Motion carried.

10. Approval of Engineering Agreement Amendment No. 1 for Rock and North East Avenue project – Vierbicher (Public Works) The amendment is \$18,500 for the design and building phase in large due to the changes in the multi-use path and \$16,500 for the construction phase which is due to the additional inspector. These are not to exceed numbers for a total amendment of \$35,000. Motion by Alderperson Montemurno/second by Alderperson Polsean to approve the Vierbicher Engineering Agreement Amendment for \$35,000. Roll call vote all in favor. Motion carried.

11. Amendment to USDA application to include Rusk Avenue sewer replacement (Public Works) Because of a sewer collapse, between Jefferson and Terhune on Rusk Avenue was dug up. This area is the original 1920 street and they found the sewer line had the water line on top of it. They need to fix this in the short term (only one block) and one option is to add this on to the USDA application with possible grant funding. The cost will be between \$200,000 to \$300,000. Motion by Alderperson Bekkedal/second by Alderperson Sanwick to proceed with the amendment to the USDA application for the Rusk Avenue sewer replacement. Roll call vote all in favor. Motion carried.

12. Approval of special assessment request for water/sewer line work (Public Works) During the Rock Avenue project we have had requests for special assessments for the water/sewer line work to their properties. Keith Rocklewitz had the sewer line done at a cost of \$650 and the owner's at 314 S. Rock had the water line only replaced. Once final bills are in a resolution will be done to bring forward to Council. Motion by Alderperson Bekkedal/second by Alderperson Bankes to approve the special assessment requests. Voice vote all in favor. Motion carried.

13. Approval of 2015 tax increment project revenue bond payments (Finance) Motion by Alderperson Montemurno/second by Alderperson Bankes to approve the revenue bond payments for Animal Tracks, Viroqua Dental, Sleepy Hollow and VEDA in TID #3 and Viroqua Food Coop and Walgreens in TID #4. Roll call vote all in favor. Motion carried.

14. Sale of former railroad land to adjacent property owner Mark Nevsimal, 762 N. Main Street (Plan Commission) Previously the City set the price per acre for residential at \$2500/acre for the railroad property which was offered to abutting land owners. This property is a 60x60 which would be \$250. Jenkins suggested reserving an easement through this property since other City property around it will be landlocked without one. Motion by Alderperson Polsean/second by Alderperson Montemurno to sell the property adjacent to 762 N. Main at a price of \$250 with the condition the City reserves an easement through the property. Voice vote all in favor. Motion carried. Other property owners have expressed interest so there will be more coming forward.

15. Preliminary resolution to vacate part of North Center Street – Severson stated that the Food Coop has requested the vacation to allow them to expand. They will be having plans coming forward and this resolution would start the process of investigating and obtaining additional information. Motion by Alderperson Bekkedal/second by Alderperson Clifton to table the resolution until more information is available. Voice vote all in favor. Motion carried.

16. Approval of Badger Environmental Pay Request #2 – Rock Avenue Project (Public Works) Motion by Alderperson Polsean/second by Alderperson Montemurno to approve Badger Environmental Pay Request #2 for \$178,669.06. Roll call vote all in favor. Motion carried.

17. Approval of Library direct purchase invoices (Finance) Motion by Alderperson Sanwick/second by Alderperson Montemurno to approve direct purchase invoices to Fowler purchasing for \$35,403.40. Roll call vote all in favor. Motion carried.

18. Authorize solicitation of bids for library furniture and fixtures – Severson stated the library is purchasing items from the UW system state procurement so they don't have to go out for bids. The remaining items left to purchase have been located on the procurement so an exact dollar amount of the furniture & fixtures will be coming forward soon without having to do any bidding.

19. Resignation of David Jenkins as City Attorney – Severson stated that Jenkins wanted to start the process now to have an official end date by the end of the year. Motion by Alderperson Montemurno/second by Alderperson Bekkedal to accept the resignation and start the process of replacement. Voice vote all in favor. Motion carried.

20. Possible closed session pursuant to Wis. Stats. Section 19.85 (1) (e) "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session." Purchase of property. Motion by Alderperson Polsean/second by Alderperson Koppa to go to closed session. Roll call vote all in favor. Motion carried. The Council, Administrator, Clerk and Attorney entered closed session at 8:22 p.m.

21. Reconvene in open session with possible action on items discussed during closed session – Motion by Alderperson Montemurno/second by Alderperson Noble to enter open session at 9:00 p.m. Roll call vote all in favor. Motion carried. Motion by Alderperson Noble/second by Alderperson Koppa to approve the items discussed during closed session and direct the Mayor and Administrator to proceed as discussed. Roll call vote all in favor. Motion carried.

22. Payment of bills. – Motion by Alderperson Noble/second by Alderperson Sanwick to approve the payment of bills on report date 08/21/15 in the amount of \$145,172.84 and additional bills report date 08/25/15 in the amount of \$36,295.00. Roll call vote all in favor. Motion carried.

23. Second Period for Public Comment – none

24. Adjournment -

Motion made by Alderperson Polsean/second by Alderperson Bankes to adjourn the meeting at 9:01 p.m. Voice vote all in favor. Motion carried.

Minutes respectfully submitted by: Lori Polhamus, City Clerk