

**CITY OF VIROQUA
COUNCIL MINUTES
NOVEMBER 10, 2015**

1. Roll call:

The regular meeting of the Common Council was called to order at 7:30 p.m. on Tuesday, November 10, 2015 by Mayor Larry Fanta with Alderpersons Steve Bekkedal, Marc Polsean, Terry Noble, Mike Bankes, Mike Koppa, John Montemurno, Cyndy Hubbard and Todd Sanwick present. Alderperson Jeff Clifton was excused. Also present were City Administrator John Severson, City Clerk Lori Polhamus, Attorney George Hopkins, Police Chief Daron Jefson, Utility Clerk Nancy Bekkedal, Engineer Sarah Grainger, Park & Rec Director Dan Stalsberg, Gene Laschinger and Nathan Randall

2. Approval of the October 27, 2015 Regular Council minutes – Alderperson Koppa noted on item #8 that discounted truck pricing should be added. Motion by Alderperson Polsean/second by Alderperson Bekkedal to approve the minutes of the October 27, 2015 meeting as corrected. Voice vote all in favor. Motion carried.

3. First period for public comment – none

4. Resolution appointing David Jenkins assistant City Attorney – in the interim with the change in attorneys it was thought to be a good idea to appoint David Jenkins by resolution in case he was needed. There would be no set compensation associated with this unless approved in advance by the Mayor and Administrator. Motion by Alderperson Hubbard/second by Alderperson Sanwick to approve resolution 15RS026 appointing David Jenkins as assistant City Attorney. Voice vote all in favor. Motion carried.

5. Conflict of interest assurance for USDA application – one of the requirements of the USDA process is to make sure there are no conflicts of interest for the City Council and Rural Development so each Council member signed the assurance statements.

6. Resolution regarding special assessment of property – Monica Orban (Public Works) – the property at 211 E Terhune Street had a sewer collapse and this is for the paving of the road and fixing of the boulevard and sidewalk area in the amount of \$2603.65. Motion by Alderperson Polsean/second by Alderperson Bekkedal to approve resolution 15RS027 regarding the special assessment for five years at 4% interest. Roll call vote all in favor. Motion carried.

7. Library construction draw note three month extension (Finance) – the note was originally extended out four months in July and has now come due. The project has not closed out yet with Tricon and about half the furniture orders are paid. Citizens First Bank has agreed to extend the draw note out for three months at the same interest rate of 1.25%. Motion by Alderperson Noble/second by Alderperson Hubbard to approve the three month extension on the Library construction draw note. Roll call vote all in favor. Motion carried.

8. Ordinance rezoning area of Arena Drive as R-2 Multiple Family (first reading) – At the May 26th Council meeting it was approved to do the rezoning of the area north of Arena Drive and west of 902-910 Railroad Avenue, however an ordinance was not done until now. Motion by Alderperson Montemurno/second by Alderperson Bankes to approve the first reading of Ordinance 15OR003 rezoning the area of Arena Drive as R-2 Multiple Family and waive the second reading. Voice vote all in favor. Motion carried.

9. Update on Wastewater Treatment Facility upgrade – Gene Laschinger, Town & Country – Laschinger reviewed the project schedule with the Council and updated them on the funding sources and pre-bidding process for the project. The project map was reviewed regarding easements and the outfall pipe with construction to potentially start in May 2016. User rate projections were discussed and meetings with property owners along the route will be starting soon.

10. Discussion and possible approval of pre-bidding for Waste Water Treatment Facility equipment (Public Works) – Motion by Alderperson Bankes/second by Alderperson Koppa to approve the pre-bidding for the waste water treatment facility equipment. Roll call vote all in favor. Motion carried.

11. Payment of bills. – Motion by Alderperson Montemurno/second by Alderperson Hubbard to approve the payment of bills on report date 11/06/15 in the amount of \$737,166.28 and additional bills report date 11/10/15 in the amount of \$11,677.16. Roll call vote all in favor. Motion carried.

12. Second Period for Public Comment – none

13. Adjournment - Motion made by Alderperson Polsean/second by Alderperson Koppa to adjourn the meeting at 8:24 p.m. Voice vote all in favor. Motion carried.

Minutes respectfully submitted by: Lori Polhamus, City Clerk