

**CITY OF VIROQUA
COUNCIL MINUTES
JUNE 14, 2016**

1. Roll call:

The regular meeting of the Common Council was called to order at 7:30 p.m. on Tuesday, June 14, 2016 by Mayor Larry Fanta with Alderpersons Steve Bekkedal, Marc Polsean, Mike Bankes, Mike Koppa, John Montemurno, Todd Sanwick, Terry Noble, Sondra Naxi and Cyndy Hubbard present. Also present were City Administrator John Severson, City Clerk Lori Polhamus, Attorney Stephanie Hopkins, Police Chief Daron Jefson, Fire Chief Chad Buros, Engineer/DPW Sarah Grainger, Utility Clerk Nancy Bekkedal, Park & Rec Director Dan Stalsberg and Aaron Austin.

2. Approval of the May 31, 2016 Regular Council minutes – Motion by Alderperson Sanwick/second by Alderperson Montemurno to approve the minutes of the May 31, 2016 meeting. Voice vote all in favor. Motion carried.

3. First period for public comment – none

4. Public hearing on rezoning area north of State Hwy 56 and east of Cty Road B (Plan Commission) – Mayor Fanta opened the public hearing at 7:31 p.m. The five acre parcel will be rezoned from A-1 agricultural to R-1 residential. With no public present the public hearing was closed at 7:32 p.m.

5. Consideration of zoning change north of State Hwy 56 and east of Cty Road B (Plan Commission) – Motion by Alderperson Polsean/second by Alderperson Bankes to approve the zoning change north of State Hwy 56 and east of Cty Road B as presented. Voice vote all in favor. Motion carried. A zoning ordinance will be brought to Council at the next meeting for this change.

6. Certified Survey map approval – Farmland Opportunity LLC (Plan Commission) – Motion by Alderperson Bekkedal/second by Alderperson Sanwick to approve the extraterritorial certified survey map for Farmland Opportunity LLC. Voice vote all in favor. Motion carried.

7. Operator license approvals (Public Safety) – Motion by Alderperson Montemurno/second by Alderperson Bankes to approve operator licenses from the list presented to the Public Safety Committee for the July 1, 2016 – June 30, 2017 license year. Voice vote all in favor. Motion carried.

8. 2016-2017 Alcohol license renewals (Public Safety) – Motion by Alderperson Hubbard/second by Alderperson Montemurno to approve licenses for Walgreens, Great Wall and Dave's Pizza for the July 1, 2016 – June 30, 2017 license year. Voice vote all in favor. Motion carried.

9. Approval of reappointment of Roger Hatlem to Board of Review for five year term expiring 4/1/2021 – Motion by Alderperson Bankes/second by Alderperson Naxi to approve the reappointment of Roger Hatlem to Board of Review. Voice vote all in favor. Motion carried.

10. Approval of reappointment of John Bjerke and Roger Hatlem to Plan Commission for three year terms expiring 5/1/2019 – Motion by Alderperson Polsean/second by Alderperson Montemurno to approve the reappointment of John Bjerke and Roger Hatlem to Plan Commission. Voice vote all in favor. Motion carried.

11. Approval of bid for Wastewater Treatment Facility upgrade (Public Works) – Grainger stated there were four bidders ranging from base bids of \$4,579,000 to \$5,377,500 plus supplemental and additive bid items. The low bidder was Wapasha Construction Company from Winona, Minnesota. They were involved with the 2002 upgrades to the plant. The supplemental bid items may not be needed. The additive items that staff feels should be considered are the 40 HP Air blower (B-2), Mixer Mooring Systems (B-4), Rip-Rap for Streambanks (B-5) and Str 30 gate and piping upsizing (B-6). With the additive items the total cost would be \$6,521,580. Motion by Alderperson Bekkedal/second by Alderperson Koppa to approve the bid from Wapasha Construction Company for \$6,435,684 plus additive items B-2, B-4, B-5 and B-6 for a total of \$6,521,580. Roll call vote all in favor. Motion carried.

12. Sidewalk tripping hazard repairs (Public Works) – Sidewalks throughout the City have been marked where there are tripping hazards of an inch or greater. There is a company that will come in and cut the concrete at a cost of around \$60-\$80 per panel. This has not been done in several years and there were almost 400 addresses identified. The homeowners will be sent a letter about the sidewalks with the option of fixing them themselves or having the company come in and do it and we would do a special charge that could be spread over a few years on their taxes. This would be an upfront cost to the City of around \$40,000. Motion by Alderperson Bankes/second by Alderperson Montemurno to proceed with sending the notices to homeowners with the two options available and have the sidewalks fixed. Roll call vote all in favor. Motion carried.

13. Approval of auction services for old Library building contents – Severson stated he and the Library Director met with Gary Olerud for his recommendations. The cost would be \$300 in advertising, a \$600 fixed fee with a 12% commission above that amount. He recommends having it on a Thursday and they are targeting the 14th of July. The built in shelving will not go and he would like all the items placed outside on the day of the auction. Motion by Alderperson Hubbard/second by Alderperson Koppa to approve the auction services with Gary Olerud. Roll call vote all in favor. Motion carried.

14. Resolution authorizing development agreement with Sleepy Hollow in Tid #3 (Finance) – Severson stated this is a pay as you go revenue bond based on the revenue created in the Tif and not a General Fund obligation. The amount of the agreement is for \$150,000 at 3% interest payable over four years. The interest rate was obtained by comparing it to the State Trust Fund. When this is complete we will still have an approximate \$97,000 surplus in the district. There hasn't been an assessment done yet but a value increment of \$1,750,000 was used. Felton brought in complete invoices also totaling over \$200,000 mostly for the earthwork and site prep. Motion by Alderperson Bankes/second by Alderperson Hubbard to approve resolution 16RS008 authorizing a development agreement with Felton Enterprises LLC and providing for the issuance of a tax increment project revenue bond. Roll call vote with eight in favor and one abstention. Motion carried. Alderperson Sanwick abstained.

15. Payment of bills. – Motion by Alderperson Bekkedal/second by Alderperson Sanwick to approve the payment of bills on report date 06/09/16 in the amount of \$74,371.94 and additional bills report date 06/14/16 in the amount of \$160,466.47. Roll call vote all in favor. Motion carried.

16. Second Period for Public Comment – none

17. Adjournment - Motion made by Alderperson Bekkedal/second by Alderperson Polsean to adjourn the meeting at 8:10 p.m. Voice vote all in favor. Motion carried.

Minutes respectfully submitted by: Lori Polhamus, City Clerk