

**CITY OF VIROQUA
COUNCIL MINUTES
AUGUST 30, 2016**

1. Roll call:

The regular meeting of the Common Council was called to order at 7:30 p.m. on Tuesday, August 30, 2016 by Mayor Larry Fanta with Alderpersons Steve Bekkedal, Marc Polsean, Terry Noble, Mike Bankes, Mike Koppa, John Montemurno, Sondra Naxi, Todd Sanwick and Cyndy Hubbard present. Also present were City Administrator John Severson, City Clerk Lori Polhamus, Attorney Stephanie Hopkins, Police Chief Daron Jefson, Fire Chief Chad Buros, Utility Clerk Nancy Bekkedal, Park & Rec Director Dan Stalsberg, Street Superintendent Todd Kirking, Utility and Operations Superintendent Greg Marsh, Jeff Gohlke, Charles Knower and Jan Rasikas

2. Approval of the August 9, 2016 Regular Council and August 23, 2016 Committee of the Whole minutes – It was noted that Attorney Stephanie Hopkins should be added to the 8/9/2016 meeting attendance. Motion by Alderperson Montemurno/second by Alderperson Polsean to approve the minutes of both meetings with the correction. Voice vote all in favor. Motion carried.

3. First period for public comment – none

4. Report on Driftless Music Festival – Charles Knower – this was the fifth year for the festival held on July 9th. They had ten food vendors and the music started at 1:00 p.m. They estimated about 3500 people throughout the day attended with half of them being from outside the area. The economic impact from the festival was estimated at \$219,000 for the area. The 2017 date is set for July 8, 2017.

5. Request for utility easement on property north of State Hwy 56 and east of Cty Road B – Brett Janzen (Public Property) – Janzen is requesting a 20 foot easement for utilities on his property. He has already obtained an easement from the church property next door. The water lateral would come off County B and the sewer connecting from Sherwood Drive. Motion by Alderperson Hubbard/second by Alderperson Montemurno to approve the utility easement for the Janzen property north of State Hwy 56 and east of Cty Road B. Voice vote all in favor. Motion carried.

6. Update on site plan for Viroqua Food Coop – Jan Rasikas – they are continuing to look into the safety issue of the turn- around area off Center Street, however space is limited in that area. They don't plan on closing the street until next spring so there is time to look at all options. They plan on starting construction on the parking lots in mid-September and will remain open through all construction.

7. Approval of certified survey map – Felton Enterprises, LLC – 1225 North Main Street (Plan Commission) Lavon Felton requested this item be withdrawn from consideration at this time.

8. Airport mower purchase (Airport Commission) – the hydrostatic went out on their current mower and are looking at purchasing a John Deere X758 diesel with a 60" deck on a 60 month purchase plan with no interest. The total purchase is \$12,488 and they would pay \$208.13/month out of their budget. The Council thought the cost was high and would like to tour the facilities to get more information as well as exploring other purchase options. In the meantime the Park & Rec and Street department could be the backup or the airport could borrow their mower. Motion by Alderperson Polsean/second by Alderperson Koppa to table this item to obtain additional information. Voice vote all in favor. Motion carried.

9. Rotary Club request for placement of logo in concrete at Eckhart Park (Park & Rec) – Originally the committee recommended placing the Rotary symbol in the dance floor area of the concrete but it is recommended it be placed in the sidewalk between the flowers and the pavilion. The symbol is three feet wide and will state "Proud Patron of Eckhart Park" The Rotary Club will be picking up the cost of this along with a \$1000 donation towards the entire concrete project. Motion by Alderperson Sanwick/second by Alderperson Naxi to accept the donation from the Rotary Club and approve the placement of Rotary Club symbol in the concrete at Eckhart Park. Voice vote all in favor. Motion carried.

- 10. Operator license approvals (Public Safety)** – Motion by Alderperson Polsean/second by Alderperson Sanwick to approve operator licenses for John Rouu and Katelyn Burke. Voice vote all in favor. Motion carried.
- 11. Approval of Class A liquor licenses for Kwik Trip North #757 and Kwik Trip South #758 (Public Safety)** Motion by Alderperson Bekkedal/second by Alderperson Bankes to approve the Class A liquor licenses for both Kwik Trip North and Kwik Trip South. Voice vote all in favor. Motion carried.
- 12. Approval of Change Order #2 – Rock/North East Avenue project** – there is no change in price only a change in contract dates to coincide with the requirements of USDA. Motion by Alderperson Hubbard/second by Alderperson Montemurno to approve Change Order #2 for the Rock/North East Avenue project. Roll call vote all in favor. Motion carried.
- 13. Approval of Change Order #1 – Rusk Avenue project** – there is no change in price only a change in contract dates to coincide with the requirements of USDA. Motion by Alderperson Montemurno/second by Alderperson Naxi to approve Change Order #1 for the Rusk Avenue project. Roll call vote all in favor. Motion carried.
- 14. Approval of Badger Environmental pay request #12 – Rock/North East Avenue project (Public Works)** – Motion by Alderperson Polsean/second by Alderperson Sanwick to approve pay request #12 for \$306,873.25. Roll call vote all in favor. Motion carried.
- 15. Approval of Badger Environmental pay request #1 – Rusk Avenue project (Public Works)** – Motion by Alderperson Hubbard/second by Alderperson Koppa to approve pay request #1 for \$68,229. Roll call vote all in favor. Motion carried. This is 100% sewer funding.
- 16. Approval of 2016 tax increment project revenue bond payments (Finance)** – The Council reviewed the bond payments for Tid 3 and Tid 4 for Viroqua Dental, Sleepy Hollow, VEDA, Viroqua Food Cooperative and Walgreens. Motion by Alderperson Montemurno/second by Alderperson Hubbard to approve the revenue bond payments that were reviewed by Ehlers. Roll call vote all in favor. Motion carried.
- 17. Application for Board of Commissioners of Public Lands (BCPL) State Trust Fund loan in support of Tid #6 project (Finance)** – to start the process we need to send in an initial application. The amount that Ehlers put in was a not to exceed number of \$700,000, however the actual loan will be less as we have already borrowed for the land purchase of \$87,000. The amount will probably be closer to \$595,000. (\$525,000 in escrow and \$70,000 for electrical work) This would be a fifteen year loan application. Motion by Alderperson Noble/second by Alderperson Montemurno to authorize staff to submit the application request form to the Board of Commissioners with a not to exceed amount of \$700,000. Voice vote all in favor. Motion carried.
- 18. Payment of bills.** – Motion by Alderperson Hubbard/second by Alderperson Noble to approve the payment of bills on report date 08/25/16 in the amount of \$167,985.75 and additional bills report date 08/30/16 in the amount of \$107,890.63. Roll call vote all in favor. Motion carried.
- 19. Possible closed session per Wis. Stats 19.85 (1)(c) & (f) – Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governing body has jurisdiction or exercises responsibility; considering financial, medical, social or personal histories or disciplinary data of specific persons, which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations – Utility Auxillary worker staff recommendations** – Motion by Alderperson Hubbard/second by Alderperson Montemurno to enter closed session. Roll call vote all in favor. Motion carried. The Council, Mayor, Administrator, City Clerk, Utility Clerk, Police Chief, Street & Utility Superintendents and City Attorney entered closed session at 8:50 p.m.

20. Reconvene in open session with possible action on items discussed during closed session – Motion by Alderperson Hubbard/second by Alderperson Montemurno to reconvene in open session at 9:15 p.m. Roll call vote all in favor. Motion carried. Motion by Alderperson Bankes/second by Alderperson Koppa to send letter of termination for reasons discussed during closed session. Roll call vote all in favor. Motion carried.

21. Second Period for Public Comment – none

22. Adjournment - Motion made by Alderperson Montemurno/second by Alderperson Naxi to adjourn the meeting at 9:16 p.m. Voice vote all in favor. Motion carried.

Minutes respectfully submitted by: Lori Polhamus, City Clerk