

**CITY OF VIROQUA  
COUNCIL MINUTES  
JANUARY 31, 2017**

**1. Roll call:**

The regular meeting of the Common Council was called to order at 7:30 p.m. on Tuesday, January 31, 2017 by Mayor Larry Fanta with Alderpersons Steve Bekkedal, Terry Noble, Marc Polsean, Mike Bankes, Mike Koppa, Sondra Naxi, John Montemurno and Cyndy Hubbard present. Alderperson Todd Sanwick was excused. Also present were City Administrator John Severson, City Clerk Lori Polhamus, Attorney George Hopkins, Police Chief Daron Jefson, Public Works Director Sarah Grainger, Park & Rec Director Dan Stalsberg and Utility Clerk Nancy Bekkedal.

**2. Approval of the January 11, 2017 Regular Council minutes** – Motion by Alderperson Bekkedal/second by Alderperson Polsean to approve the minutes of the January 11, 2017 Council meeting. Voice vote all in favor. Motion carried.

**3. First period for public comment** – none

**4. Operator license approvals (Public Safety)** – Motion by Alderperson Polsean/second by Alderperson Montemurno to approve operator licenses for Alora Babb and Makenzie Stackhouse. Voice vote all in favor. Motion carried.

**5. Temporary Class B beer license application – Viroqua Fire Dept (Gun Banquet fundraiser)(Public Safety)** Motion by Alderperson Bankes/second by Alderperson Bekkedal to approve the Temporary Class B beer license for the Viroqua Fire Department on March 18, 2017. Voice vote all in favor. Motion carried.

**6. Approval of design contract for Highway 14 north lift station (Public Works)** – When we applied for the USDA grant funding we had earmarked this project to draw down sewer reserves. This was built in 1978. Town & Country has an estimate of \$550,000 for this project and their proposal for design and bidding is a not to exceed \$34,500. Motion by Alderperson Polsean/second by Alderperson Koppa to approve the design contract with Town & Country for \$34,500. Roll call vote all in favor.

**7. Approval of Vierbicher to perform CDBG income survey (Public Works)** The remainder of the Rusk Avenue project may start in 2018 or 2019 and part of the CDBG grant process is to do a survey of low to moderate income adjacent to the project area. The fee to do the survey, follow-up and compilation is \$2500 from Vierbicher. Motion by Alderperson Montemurno/second by Alderperson Bankes to approve the \$2500 agreement with Vierbicher for the CDBG income survey. Roll call vote all in favor. Motion carried.

**8. Approval to rebid Contract B – Wastewater Treatment Facility upgrade project outfall (Public Works)** – We rejected bids prior, the DNR issued the permit, there were public hearings and a 60 day waiting period for it to be contested. It was not contested and after exploring multiple options with the DNR they are still recommending that the outfall be done. We have secured the \$650,000 in grant money and low interest loan but the bids need to be signed by March 31<sup>st</sup>. Motion by Alderperson Hubbard/second by Alderperson Koppa to approve rebidding Contract B for the project outfall. Voice vote all in favor. Motion carried.

**9. Release of Tid 6 escrow funds to Rock Avenue LLC** – with the development agreement there was \$525,000 placed in escrow. Invoices have been sent showing that \$617,000 has been spent already on the project. Motion by Alderperson Bankes/second by Alderperson Polsean to release the Tid 6 escrow funds to Rock Avenue LLC. Roll call vote all in favor. Motion carried.

**10. 2016 General Fund budget amendments (Finance)** – the budget amendments were reviewed that moved the 2016 capital expenditures to the correct borrowing accounts at the end of the year. Motion by Alderperson Bankes/second by Alderperson Montemurno to approve the budget amendments of \$213,560. Roll call vote all in favor. Motion carried.

**11. Ordinance Creating Chapter 2, Section 48 establishing a Tourism Commission – First Reading (Finance)** Motion by Alderperson Polsean/second by Alderperson Noble to approve ordinance 17OR001 establishing a Tourism Commission and waive the second reading. Voice vote all in favor. Motion carried.

**12. Ordinance Amending Chapter 3.20 Imposing Room Tax for Tourism Promotion – First Reading (Finance)** – Motion by Alderperson Hubbard/second by Alderperson Montemurno to approve ordinance 17OR002 imposing room tax for Tourism promotion and waive the second reading. Voice vote all in favor. Motion carried.

**13. Payment of bills.** – Motion by Alderperson Naxi/second by Alderperson Bankes to approve the payment of bills on report date 01/26/17 in the amount of \$341,904.15 and additional bills on report date 01/31/2017 for \$26,335.41. Roll call vote all in favor. Motion carried.

**14. Second Period for Public Comment** – none

**15. Adjournment** - Motion made by Alderperson Polsean/second by Alderperson Montemurno to adjourn the meeting at 8:16 p.m. Voice vote all in favor. Motion carried.

Minutes respectfully submitted by: Lori Polhamus, City Clerk