

**CITY OF VIROQUA
COUNCIL MINUTES
MAY 9, 2017**

1. Roll call:

The regular meeting of the Common Council was called to order at 7:30 p.m. on Tuesday, May 9, 2017 by Mayor Larry Fanta with Alderpersons Steve Bekkedal, Marc Polsean, Terry Noble, Mike Koppa, John Thompson, Cyndy Hubbard, Jeff Gohlke and Sondra Naxi present. Mike Bankes was excused. Also present were City Administrator John Severson, City Clerk Lori Polhamus, Attorney George Hopkins, Public Works Director Sarah Grainger, Police Chief Daron Jefson, Park & Rec Director Dan Stalsberg, Utility Clerk Cheryl Purvis, Hudson, Justin & Amanda Running, Joel Gordon, Emily Sytsma, Kris Jenkins, Sarah Caldwell, Tatiana Katara, Jan Palmer, KJ Jakobson, Mark Taylor, Jenny Cain, Kathy Doerfer, Tim Hundt, Evan Blatner and Tanja Birke.

2. Approval of the April 25, 2017 Regular and April 18, 2017 Special Council minutes – Motion by Alderperson Polsean/second by Alderperson Noble to approve the minutes of the April 25th and April 18th Council meetings. Voice vote all in favor. Motion carried.

3. First period for public comment – Joel Gordon spoke about bike laws, education and safety concerns he recommends. Concerns regarding the Wastewater Treatment Facility and the hog slaughtering operation as well as increased traffic, smell, well issues, environmental impact, and negative effects on surrounding landowners were raised by the following people: Emily Sytsma, Kris Jenkins, Sarah Caldwell, Tatiana Katara, Jan Palmer, KJ Jakobson and Mark Taylor. Those in attendance are requesting a public hearing regarding the subject.

4. Presentation by Hudson Running, 4th grader on his library project – Hudson Running spoke to the Council about his Little Free Library project and answered questions.

5. Reappointment of Richard Wallin to Kickapoo Valley Reserve Management Board – Motion by Alderperson Thompson/second by Alderperson Koppa to recommend reappointment of Richard Wallin to the Kickapoo Valley Reserve Management Board. Voice vote all in favor. Motion carried.

6. Approval of Airport hanger sale (Finance) – Severson received a written offer to purchase the Hutchinson Hanger by Kevin McClain for \$90,000 on June 1, 2017. The Airport Commission recommends the sale as there has been no interest in a FBO. This is a personal property sale with a lease agreement on the property as we own the land underneath. The payment will go against the debt incurred on the original purchase last year. Motion by Alderperson Noble/second by Alderperson Hubbard to approve the hanger sale. Roll call vote all in favor. Motion carried.

7. Resolution authorizing development agreement with Viroqua Food Cooperative and providing for the issuance of taxable increment project revenue bond (Finance) This is a part of their WEDC grant application. It would be a \$500,000 pay as you go bond with nothing up front at 3.5% interest per annum for 15 years. This is in Tid 6 and only paid out if the tax increment shows an increase. It will be used towards the infrastructure site improvements and there are estimated costs totaling \$511,000. This is not a General Fund obligation and there is a 25%/75% sharing to allow the Tid to continue to grow. Motion by Alderperson Gohlke/second by Alderperson Hubbard to approve resolution 017RS002 authorizing the development agreement and issuance of taxable increment project revenue bond. Roll call vote all in favor. Motion carried.

8. Approval of Wapasha Construction Co. Pay Request #8 – Wastewater Treatment Facility project (Public Works) – Motion by Alderperson Polsean/second by Alderperson Gohlke to approve pay request #8 for \$466,032.25. Roll call vote all in favor. Motion carried.

9. Approval to apply for Community Development Block Grant (CDBG) and schedule public hearing – the results of the income survey are in and the project area of North Rusk and East Church will qualify for the grant program. The grant application is due by May 25th for a potential \$500,000 grant. There are some documents that need to be approved by Council prior to that date so a Special Council meeting will be needed on 5/23/17. Motion by Alderperson Gohlke/second by Alderperson Naxi to approve resolution 017RS003 to apply for the CDBG grant

removing North Washington from the project area and schedule the Public Works public hearing for 5/25/2017 at 9:00 a.m. Roll call vote all in favor. Motion carried.

10. Approval of Vierbicher contract for CDBG application – Motion by Alderperson Hubbard/second by Alderperson Koppa to approve the Vierbicher contract for \$4500 for CDBG grant writing services. Roll call vote all in favor. Motion carried.

11. Approval of WEA Trust agreement for post-employment medical expense reimbursement plan (Finance) – this program would handle the post retirement \$5000, \$4000, \$4000 benefit similar to the plan the Police union has through Nationwide. We would send the payment to the plan on behalf of the employee and they would have access to their account that gains interest on a tax free basis for medical expenses. There are some administrative fees of \$3.00/month per employee once they are enrolled. Motion by Alderperson Polsean/second by Alderperson Bekkedal to approve the WEA Trust agreement for post- employment medical reimbursement. Roll call vote all in favor. Motion carried.

12. Budget amendments for waterway projects (Public Works)(Finance) – Grainger reviewed the three waterway projects on Oak Street, Garfield Street and J Street for the Council. There will be a potential shortfall of \$8057.60 in the budget for the waterway work and the Public Works and Finance Committees recommended a budget amendment of \$10,000 for these projects. This would add \$10,000 to the stormwater projects account and \$10,000 to our borrowing. Motion by Alderperson Bekkedal/second by Alderperson Gohlke to approve the budget amendments. Roll call vote all in favor. Motion carried.

13. Payment of bills (Finance) – Motion by Alderperson Gohlke/second by Alderperson Hubbard to approve the payment of bills on report date 05/04/17 in the amount of \$150,681.56 and additional bills on report date 5/09/2017 in the amount of \$68,878.09. Roll call vote all in favor. Motion carried.

14. Second Period for Public Comment – Jeff Gohlke pointed out that Viroqua was represented on the cover and in an article of the Municipality magazine. Jenny Cain raised additional concerns regarding the hog operation north of town.

15. Adjournment - Motion made by Alderperson Polsean/second by Alderperson Bekkedal to adjourn the meeting at 8:34 p.m. Voice vote all in favor. Motion carried.

Minutes respectfully submitted by: Lori Polhamus, City Clerk