

**CITY OF VIROQUA
COUNCIL MINUTES
JANUARY 30, 2018**

1. Roll call:

The regular meeting of the Common Council was called to order at 7:30 p.m. on Tuesday, January 30, 2018 by Mayor Larry Fanta with Alderpersons Marc Polsean, Mike Koppa, Mike Bankes, Terry Noble, Cyndy Hubbard, John Thompson, Sondra Nazi and Jeff Gohlke present. Alderperson Bekkedal was excused. Also present were City Administrator John Severson, City Clerk Lori Polhamus, Attorney Stephanie Hopkins, Police Chief Daron Jefson, Public Works Director/Engineer Sarah Grainger, Fire Chief Chad Buros, Park & Rec Director Dan Stalsberg, Karen Mischel, Tim Hundt and Tanja Birke.

2. Approval of the January 9, 2018 Regular Council minutes – Motion by Alderperson Polsean/second by Alderperson Nazi to approve the minutes from the previous meeting as presented. Voice vote all in favor. Motion carried.

3. First period for public comment – none

4. Operator license approvals (Public Safety)- Motion by Alderperson Thompson/second by Alderperson Gohlke to approve operator licenses for Rebecca Knutson, Nora Hestetune, Jozie McClelland, Shawn Rose-Hill and Rebecca Grimsled. Voice vote all in favor. Motion carried.

5. Approval of Temporary Class B beer license – Viroqua Fire Department Annual Fundraiser (Public Safety)- Motion by Alderperson Bankes/second by Alderperson Hubbard to approve the Temporary Class B beer license for the Viroqua Fire Department Annual fundraiser on March 17, 2018 at the Viroqua Fire Station. Voice vote all in favor. Motion carried.

6. Fire Department advancement of funds for building of fire truck (Finance)- the rescue truck was ordered and now is two weeks from delivery. The non-profit status is not complete for another 3-6 months. The chassis was paid for and the fire department will put \$11,000 towards it at pickup so they are asking the City to front \$80,000 until the non-profit status is complete and they can borrow. They don't want to borrow currently because of the tax implications. Motion by Alderperson Bankes/second by Alderperson Gohlke to approve the advancement of funds to the Fire Department until the non-profit status is completed. Roll call vote all in favor. Motion carried.

7. Safety Management Policy for Shared Ride Taxi- As part of the last taxi audit it was recommended the municipality carry a safety management policy to show we are on board with making sure whatever provider we have for the service is complying with safety standards and making policies to ensure the safety of anyone that uses the service. Motion by Alderperson Polsean/second by Alderperson Koppa to approve the safety management policy for the shared ride taxi program. Voice vote all in favor. Motion carried.

8. Approval of disposal of two out of service federally funded taxi cabs- we currently have two taxis that are out of service and ready for disposal. They are a 2008 Chevy Uplander with 143,700 miles and a 2010 Dodge Caravan with 251,627 miles and both have the handicapped accessible equipment in them. We are required to publicly advertise for the sale of the vehicles. Motion by Alderperson Thompson/second by Alderperson Hubbard to approve the disposal of the two vehicles. Roll call vote all in favor. Motion carried.

9. Approval of appointment of Alan Hagen To Plan Commission for remaining three-year term vacated by Roger Hatlem expiring 5/1/2019- Motion by Alderperson Polsean/second by Alderperson Gohlke to approve Alan Hagen to the Plan Commission. Voice vote all in favor. Motion carried.

10. Approval of sludge hauling three-year contract with A-1 Advanced Pumping Service Inc. (Public Works)- We are currently using A-1 Advanced out of West Salem and they are requesting a three-year contract with the same price for the next two years. Motion by Alderperson Koppa/second by Alderperson Nazi to approve the three-year contract for 2018-2020. Roll call vote all in favor. Motion carried.

11. Resolution – authorized representatives to execute documents related to sales of City property – with the sales of property the Title Company is requesting documentation as to who is allowed to sign on behalf of the City. This would be a blanket resolution that could be used for all sales of property rather than bringing back a resolution each time. Motion by Alderperson Hubbard/second by Alderperson Gohlke to approve Resolution 018RS001. Voice vote all in favor. Motion carried.

12. Resolution – approval of sale of old library building at 118 E Jefferson Street- we authorized the sale of the library and the Title Company would like a formal acceptance of the offer by Reed Doerr for \$175,000. Motion by Alderperson Hubbard/second by Alderperson Thompson to approve resolution 018RS002 approving the sale. Voice vote all in favor. Motion carried.

13. Resolution authorizing execution of DNR Principal Forgiven Financial Assistance Agreement (Public Works)- the City was approved for a \$200,000 lead service lateral replacement grant to provide grants to the community. We can provide this while we are doing construction projects or repairing service breaks. Daycares & schools automatically qualify. Some customers have lead goosenecks connected to galvanized pipes that would be eligible for replacement. Motion by Alderperson Bankes/second by Alderperson Hubbard to approve resolution 018RS003 authorizing execution of the financial assistance agreement. Roll call vote all in favor. Motion carried.

14. Payment of bills (Finance) – Motion by Alderperson Thompson/second by Alderperson Gohlke to approve the payment of bills on report date 01/25/18 in the amount of \$1,213,829.86 and additional bills on report date 01/30/2018 in the amount of \$107,180.71. Roll call vote all in favor. Motion carried.

15. Second Period for Public Comment – none

16. Adjournment - Motion made by Alderperson Polsean/second by Alderperson Gohlke to adjourn the meeting at 8:05 p.m. Voice vote all in favor. Motion carried.

Minutes respectfully submitted by: Lori Polhamus, City Clerk