

**CITY OF VIROQUA  
COUNCIL MINUTES  
FEBRUARY 27, 2018**

**1. Roll call:**

The regular meeting of the Common Council was called to order at 7:30 p.m. on Tuesday, February 27, 2018 by Mayor Larry Fanta with Alderpersons Steve Bekkedal, Marc Polsean, Terry Noble, Mike Bankes, Mike Koppa, Cyndy Hubbard, John Thompson, Sondra Naxi and Jeff Gohlke present. Also present were City Administrator John Severson, City Clerk Lori Polhamus, Attorney George Hopkins, Public Works Director/Engineer Sarah Grainger, Utility Clerk Cheryl Purvis, Fire Chief Chad Buros, Park & Rec Director Dan Stalsberg, Police Chief Daron Jefson, Tim Hundt, Gregory Splinter, GG Macasaet, Tom Wilson, LaVern Britt, Angie Cina, Tanja Birke, Evan Blattner and Eddie Nix

**2. Approval of the February 13, 2018 Regular Council minutes** – Motion by Alderperson Polsean/second by Alderperson Gohlke to approve the minutes from the previous meeting as presented. Voice vote all in favor. Motion carried.

**3. First period for public comment** – none

**4. Eagles Club discussion of future plans-** LaVern Britt stated they purchased thirteen acres by Tractor Supply for their future building plans. They are asking if the City is interested in their current building location and if they could get an answer because they are considering going to a realtor to list the property. It was appraised in 2011 for \$226,500 not including contents. The parking lot is needing replacement soon also.

**5. Historic designation of proposed Warehouse District consisting of properties at 504 E. Decker, 225 N. East Avenue, 518 Walnut St and 305 Railroad Ave (Historic Preservation)** – Gregory Splinter explained that all four properties have been designated historic and they are putting them into a district to draw attention to the area. They had a public hearing and at this time it would only include the four buildings. Motion by Alderperson Hubbard/second by Alderperson Bankes to approve the Warehouse District. Voice vote all in favor. Motion carried.

**6. Certified Survey Map – Mike Tully (Plan Commission)** Motion by Alderperson Gohlke/second by Alderperson Polsean to approve the certified survey map. Voice vote all in favor. Motion carried.

**7. McIntosh Memorial Library Annual Report – Trina Erickson** – Erickson presented information to the Council on her 2017 Annual report. The full report will be available in the Clerk's Office.

**8. Operator license approvals (Public Safety)** – Motion by Alderperson Thompson/second by Alderperson Koppa to approve operator licenses for Robert Yoder II, Jennifer Horton and Bradley Brueggeman. Voice vote all in favor. Motion carried.

**9. Approval of Temporary Class B beer and wine license for Viroqua Area Rotary Club at Temple Theatre March 28, 2018 (Public Safety)** – Motion by Alderperson Hubbard/second by Alderperson Bekkedal to approve the Temporary Class B beer and wine license. Voice vote all in favor. Motion carried.

**10. Approval for 2018 dump truck purchase (Public Works)-** the cost of the truck from LaFarge Truck Center is \$162,271.40. It is an International 7500 with plow and wing. The budget is currently \$160,000 so an amendment may be necessary. Motion by Alderperson Thompson/second by Alderperson Gohlke to purchase the 2018 dump truck. Roll call vote all in favor. Motion carried.

**11. Amendment to engineering agreement for WWTF Contract A (Public Works)-** the substantial completion date is coming up next week. The increase in cost is \$550/week for construction administration and \$2550/week for construction inspection services. Motion by Alderperson Polsean/second by Alderperson Hubbard to approve the engineering agreement amendment for WWTF Contract A. Roll call vote all in favor. Motion carried.

**12. Disclosure of potential conflicts of interest – CDBG** – Clerk Polhamus stated she was contacted by our CDBG grant administrator as to a possible conflict of interest concerning the Mayor. At the beginning of the project we had sent out surveys to people who lived along the potential project locations to determine which areas would qualify for CDBG funding. The Mayor living on South Rusk received one of the surveys. The area he lives is on South Rusk and the project was later chosen to be on North Rusk Avenue or .71 miles from the project. The Mayor signed a conflict of interest disclosure form, our attorney will be preparing a letter of opinion stating that state & local laws are not being violated, this meetings minutes will be published, and a resolution removing the Mayor as signing agent on this project will be done to remove him from any possible conflict of interest. The consensus of the Council was there was no conflict of interest regarding this matter.

**13. Resolution – changing signing agent for CDBG grant funding-** per agenda item #12 the signing agent is being changed from the Mayor to the Administrator for CDBG PF17-33. Motion by Alderperson Hubbard/second by Alderperson Bankes to approve resolution 018RS005 changing the signing agent. Voice vote all in favor. Motion carried.

**14. Resolution – Dark Store** – Motion by Alderperson Hubbard/second by Alderperson Gohlke to approve resolution 018RS006 regarding the Dark Store legislation. Voice vote all in favor. Motion carried.

**15. Payment of bills (Finance)** – Motion by Alderperson Bekkedal/second by Alderperson Thompson to approve the payment of bills on report date 02/22/18 in the amount of \$21,361.68 and additional bills on report date 02/27/2018 in the amount of \$109,050.76. Roll call vote all in favor. Motion carried.

**16. Second Period for Public Comment** – Evan Blattner commented on the sledding hill issues behind Eckhart Park.

**17. Adjournment** - Motion made by Alderperson Bekkedal/second by Alderperson Polsean to adjourn the meeting at 8:17 p.m. Voice vote all in favor. Motion carried.

Minutes respectfully submitted by: Lori Polhamus, City Clerk