

**CITY OF VIROQUA COUNCIL MINUTES
APRIL 24, 2018**

1. Roll call:

The regular meeting of the Common Council was called to order at 7:30 p.m. on Tuesday, April 24, 2018 by Mayor Karen Mischel with Alderpersons Gregory Splinter, Terry Noble, Tanja Birke, Mike Koppa, Cyndy Hubbard, John Thompson, Sondra Naxi and Jeff Gohlke present. Alderperson Steve Bekkedal was excused. Also present were City Administrator John Severson, City Clerk Lori Polhamus, Attorney Stephanie Hopkins, Public Works Director/Engineer Sarah Grainger, Utility Clerk Cheryl Purvis, Park & Rec Director Dan Stalsberg, Police Chief Daron Jefson, Evan Blattner, Kurt Muchow, Randy Skinner, Eddie Nix, Tim Hundt, Jim Hallberg, Jenny Cain, Jess Reed, Sandler Wagner and Melanie Richardson

2. Approval of the April 10, 2018 Regular Council minutes – Motion by Alderperson Gohlke/second by Alderperson Naxi to approve the minutes from the previous meeting as presented. Voice vote all in favor. Motion carried.

3. First period for public comment – Eddie Nix (Driftless Books) urged the Council to table the agreement with ASCAP under item #16 on the agenda as they have been harassing local businesses for the past 6-7 years and once you deal with one company the others will follow. Nix urges the Council to contact the local businesses and maybe work towards a citywide license that covers all instead. Jess Reed has been threatened by them also regarding the shows at the Temple Theatre. Randy Skinner would like to see a collective stance against this. Jim Hallberg stated that WDRT pays for the licensing and is in favor of tabling. Sandler Wagner is a musician in a family band and also has had trouble with ASCAP. Melanie Richardson moved here from Virginia and is supportive of all the local music.

4. Proposal from Vierbicher & Assoc. for Park Bowl Development (Park & Rec)- Kurt Muchow presented a proposal for consulting work for improvements to the Park Bowl complex. It was determined by the Park & Rec committee that the amenities around the park are in need of upgrades. The proposal included planning, mapping and cost opinions with an estimated cost of \$18,000-\$24,000. After discussion a motion was made by Alderperson Noble/second by Alderperson Hubbard to table and send the proposal back to the Park & Rec committee for further review. Voice vote all in favor. Motion carried.

The Council moved to item #16 on the agenda.

16. Approval of license agreement with American Society of Composers, Authors and Publishers- Severson stated this is the second time we have been approached regarding the licensing with the first time about five years ago. The City does not sponsor any of the events but because some are located on our property this has become an issue. A motion was made by Alderperson Hubbard/second by Alderperson Splinter to table the license agreement. Voice vote all in favor. Motion carried.

The Council returned to item #5 on the agenda.

5. Resolution – City of Viroqua entering into agreement with Vernon County for Economic Development Administration (EDA) grant application and Tid creation (Finance) Severson explained that the City has been in discussions with the County regarding possible development opportunities in the north part of the City and the County is looking for utility infrastructure for their proposed highway shop. Eleven counties are eligible for preventative disaster flooding assistance through EDA of up to 2.5 million dollars with a 25% match. The City would be the lead on the grant with the County being a co-applicant. It was also discussed about a potential tax increment district to add to this area to help with business development along Highway 14. This project would allow the County to retain ownership of the property but would be annexed into the City for the utilities. The County passed a similar resolution at their County Board meeting on 4/17/2018. Motion by Alderperson Noble/second by Alderperson Hubbard to approve resolution 018RS008. Voice vote all in favor. Motion carried.

6. Authorize proceeding with EDA grant application and procurement procedures (Finance) Grainger and Severson met with Diane McGinnis and Kristina Dollhausen from the County regarding the grant application for background help on the grant from the County side. Vierbicher has been helping with consulting but if they help with the preparation of the grant they can't be part of the engineering contract per EDA procurement rules so we will be putting together the request for proposals. We will be competing with eleven counties for these funds so the

sooner we get our application in the better. Motion by Alderperson Hubbard/second by Alderperson Thompson to proceed with the EDA grant application and procurement procedures. Voice vote all in favor. Motion carried.

7. Committee structure for Jefferson/Rock Street Improvement project (Park & Rec)- Alderperson Noble gave a summary of the project that the Park & Rec Committee has been working on that incorporates the downtown with the Park Bowl including the bathhouse area, potential Eagles area and Eckhart Park. The Park & Rec committee met with Public Property and Historic Preservation previously along with the Chamber. Alderperson Noble made a motion to have the committee structured with Park & Rec and Public Property with Historic Preservation invited but not part of the committee structure/Alderperson Naxi seconded. During discussion it was determined that there would be a quorum of the Council with this committee layout therefore Noble and Naxi rescinded their motions. Motion by Alderperson Noble/second by Alderperson Koppa to have this be a Committee of the Whole. Voice vote all in favor. Motion carried.

8. Certified Survey Map approval – Deters properties (Plan Commission)- Motion by Alderperson Hubbard/second by Alderperson Gohlke to approve the certified survey map. Voice vote all in favor. Motion carried.

9. Approval of premise description change – Kickapoo Coffee Café (Public Safety) they plan to add a 28x33 outdoor seating area that will be fenced in with access only from the interior of the building. It will not be built in time for their one-year anniversary party so they are requesting a temporary use of this area to be fenced off also for the May 6th event. Motion by Alderperson Thompson/second by Alderperson Noble to approve the premise description change. Voice vote all in favor. Motion carried.

10. Approval of temporary Class B beer license for Viroqua Beer Walk 6/29/2018 (Public Safety) The Viroqua Chamber is sponsoring the event with twenty locations similar to the wine walk held previously from 6:00pm – 9:00 pm on 6/29/2018. Motion by Alderperson Gohlke/second by Alderperson Noble to approve the temporary Class B beer license for the Viroqua Beer walk at a cost of \$5.00 per location on 6/29/2018 from 6pm-9pm. Voice vote all in favor. Motion carried.

11. Approval of Class A beer/Class A liquor license – Quillin’s Inc. (Public Safety)- Motion by Alderperson Hubbard/second by Alderperson Splinter to approve the Class A beer/Class A liquor license for Quillin’s upon surrender of the Village Market license. Voice vote all in favor. Motion carried.

12. Approval of temporary Class B beer license for Viroqua Legion Baseball (Public Safety) Motion by Alderperson Thompson/second by Alderperson Birke to approve the temporary Class B beer license for Viroqua Legion Baseball on the following dates: June 4,6,11,14,18,25,27, July 4,11-13,18 and tournament dates June 8-10, June 21-24 and July 20-24. Voice vote all in favor. Motion carried.

13. Operator license approvals (Public Safety)- Motion by Alderperson Gohlke/second by Alderperson Hubbard to approve operator licenses for Alyson Graef and Paige Brehm. Voice vote all in favor. Motion carried.

14. Approval of Wapasha Construction Co. Pay Requests #20 and #21 – Wastewater Treatment Facility project (Public Works) Motion by Alderperson Hubbard/second by Alderperson Gohlke to approve pay request #20 for \$105,972.50 and pay request #21 for \$111,169.47. Roll call vote all in favor. Motion carried.

15. Approval of Change Order #5 – Wastewater Treatment Facility project (Public Works) Motion by Alderperson Gohlke/second by John Thompson to approve change order #5 for \$33,193.04. Roll call vote all in favor. Motion carried.

17. Payment of bills (Finance) – Motion by Alderperson Koppa/second by Alderperson Birke to approve the payment of bills on report date 04/19/18 in the amount of \$356,555.39 and additional bills on report date 04/24/2018 in the amount of \$21,608.00. Roll call vote all in favor. Motion carried.

18. Second Period for Public Comment – none

19. Adjournment - Motion made by Alderperson Thompson/second by Alderperson Naxi to adjourn the meeting at 9:04 p.m. Voice vote all in favor. Motion carried.