

**CITY OF VIROQUA
COUNCIL MINUTES
MAY 29, 2018**

1. Roll call:

The regular meeting of the Common Council was called to order at 7:30 p.m. on Tuesday, May 29, 2018 by Mayor Karen Mischel with Alderpersons Gregory Splinter, Terry Noble, Tanja Birke, Mike Koppa, Cyndy Hubbard, Sondra Naxi, John Thompson and Jeff Gohlke present. Alderperson Steve Bekkedal was excused. Also present were City Administrator John Severson, City Clerk Lori Polhamus, Attorney Stephanie Hopkins, Public Works Director/Engineer Sarah Grainger, Utility Clerk Cheryl Purvis, Park & Rec Director Dan Stalsberg, Angie Cina, Alicia Leinberger, Amy Jo Fischer, Jose Guzman, Evan Blattner, Philip Addis, Ruthie & Luke Zahm, David Tryggestad, Ryan Wagner, Tim Hundt, Gail Frie, Kurt Muchow and Adam Fogelson.

2. Approval of the May 8, 2018 Regular Council minutes – Alderperson Gohlke stated that under #10 the word Council should be changed to Corporation. Motion by Alderperson Gohlke/second by Alderperson Birke to approve the minutes from the previous meetings as corrected. Voice vote all in favor. Motion carried.

3. First period for public comment – Gail Frie stated he is the president of the Viroqua Cemetery Association and they received several complaints regarding the condition of the cemetery over the weekend. They have a new crew and Brian Turben is the new secretary. They are working through issues but any concerns can be directed to Frie. The flowers were ordered a year ago and were smaller than expected. The water system has several leaks so they will be bringing in a trencher to replace with plastic lines. The Pioneer Cemetery is also their responsibility which they were unaware of until this week. Alicia Leinberger stated she is running for Assembly and is attending local government meetings to see what concerns are in the district.

4. Proposal for Park Bowl Development – Vierbicher & Associates (Park & Rec) – this proposal was based on time and materials with at least one more working session with Kurt Muchow and the Park & Rec Committee. They would prepare a base map to start and build in flexible illustrations. The immediate needs would be made part of the first proposal. Motion by Alderperson Noble/second by Alderperson Hubbard to approve the proposal from Vierbicher for an estimated cost of \$18,000-\$24,000. Roll call vote all in favor. Motion carried.

5. Proposal for consulting services for Rock Avenue Park Development – Vierbicher & Assoc. (Committee of the Whole)- This area will include significant public involvement with four focus groups, open house, and survey to develop a master plan. Tid 6 funding may also be incorporated into this project. Alderperson Splinter volunteered his help as an architect to work with Muchow on this process as well. Motion by Alderperson Gohlke/second by Alderperson Koppa to approve the proposal from Vierbicher & Associates for \$16,500. Roll call vote all in favor. Motion carried.

6. Approval of Class B beer/Class B liquor license for Pacifico Bar & Grill, LLC (Public Safety)- Attorney Hopkins updated the Council on the status of the license. We currently do not have a liquor license available, however Viking Inn is conditionally surrendering their license to Pacifico. This license approval is for the month of June only as the renewal starts July 1st and Viking Inn will not surrender their license but renew their license if Pacifico is not approved. Adam Fogelson asked about the quota system and was told the State regulates the number we can issue based on population. Luke Zahm shared ordinance copies from other municipalities regarding the non-renewal of licenses when they cease operations and urged the Council to wait until all inspections are complete. Alderperson Noble stated having a limited number of open hours was discussed before but Public Safety should add this to their agenda again. Attorney Phil Addis stated Pacifico has passed all inspections so far and the Council is targeting only one person and one license and they have done all that is required to be issued this license. Chad Buros stated final inspections have not been completed yet. Motion by Alderperson Gohlke to approve the Class B beer/Class B liquor license for Pacifico contingent on final inspections and surrender of the license by Viking Inn. Motion died for lack of a second. Motion by Alderperson Hubbard to deny the license for Pacifico until all inspections are complete. Motion died for lack of a second and Alderperson Hubbard rescinded her motion. After additional discussion, Alderperson Gohlke restated his motion to approve the license for Pacifico contingent on a successful final inspection and a surrender of the license by Viking Inn. Motion seconded by Alderperson Koppa. Voice vote seven in favor. One against. Motion carried. Alderperson Birke voted no.

- 7. 2018-2019 Alcohol license renewals (Public Safety)**- Motion by Alderperson Hubbard/second by Alderperson Birke to approve renewals for Tangled Hickory Wine Bar, Kwik Trips North & South, Walmart, Viroqua Hills Golf Course, Driftless Café, VFW, Eagles, Rooted Spoon, Pizza Hut, American Legion, Main Street Mobil Mart, Kickapoo Café and Quillins. Voice vote all in favor. Motion carried.
- 8. Operator license approvals (Public Safety)**- Motion by Alderperson Hubbard/second by Alderperson Koppa to approve operator licenses as presented. Voice vote all in favor. Motion carried.
- 9. Re-appointment of Sue Walby to Housing Authority Board for five-year term expiring 6/1/2023 (Housing Authority)**- Motion by Alderperson Hubbard/second by Alderperson Birke to reappoint Sue Walby. Voice vote all in favor. Motion carried.
- 10. Approval of Wapasha Construction Co. Pay Request #22 – Wastewater Treatment Facility Project (Public Works)**- Motion by Alderperson Splinter/second by Alderperson Hubbard to approve pay request #22 for \$110,865.36. Roll call vote all in favor. Motion carried.
- 11. Approval of Rule Construction Co. Pay Request #2 – Wastewater Treatment Facility Contract B (Public Works)**- Motion by Alderperson Splinter/second by Alderperson Gohlke to approve pay request #2 for \$144,153. Roll call vote all in favor. Motion carried.
- 12. 2017 Consumer Confidence Report (Public Works)**- Grainger reviewed the report for the Council and answered questions.
- 13. Approval for plantings at bathhouse grounds (Committee of the Whole)**- the drainage issue was looked at and they can improve the drainage, keep the space open for the children and allow Terry O'Connor to plant around the bathhouse. They would have raised berms facing Rock Street and the Eagles. It was also suggested to have the flower planting as a possible project for the library children with oversight by an adult. Motion by Alderperson Hubbard/second by Alderperson Koppa to approve the plantings as presented. Voice vote all in favor. Motion carried.
- 14. Appointment of subcommittee to negotiate possible purchase of Eagles property (Committee of the Whole)**- Motion by Alderperson Noble/second by Alderperson Birke to approve Cyndy Hubbard, Karen Mischel, Jeff Gohlke and John Severson to the subcommittee. Voice vote all in favor. Motion carried.
- 15. Update on air pack purchase – 2018 capital expenditure Fire Dept (Finance)**- Buros stated they received two quotes and they chose MSA. It came in under budget and the City portion will be \$101,437. The Town's portion will be \$105,033.
- 16. Warranty repairs to Fire Chief vehicle (Finance)**- the vehicle is six years old with 44,000 miles on it and is out of warranty but under the miles. The engine is going and it would be \$6700 to fix. Buros worked with Ford and they offered to pay \$4000 towards the engine if we pay \$2700. Motion by Alderperson Hubbard/second by Alderperson Gohlke to approve the repairs to the vehicle for \$2700 out of the fire maintenance budget. Roll call vote all in favor. Motion carried.
- 17. Discussion with possible action on City Hall repairs**- the building needs tuck pointing done on the bricks, window repair, painting of the windows, door repair, as well as other updates. Motion by Alderperson Splinter/second by Alderperson Thompson to proceed with getting repair estimates and take them to the Public Property Committee. Voice vote all in favor. Motion carried. Alderperson Birke asked when discussion on a new City Hall would happen and this could also be addressed at committee.
- 18. Payment of bills (Finance)** – Motion by Alderperson Naxi/second by Alderperson Hubbard to approve the payment of bills on report date 05/24/18 in the amount of \$300,206.82 and additional bills on report date 05/29/2018 in the amount of \$119,894.47. Roll call vote all in favor. Motion carried.
- 19. Second Period for Public Comment** – Dan Stalsberg thanked Chad Buros for helping with the washing out of the pavilions at Eckhart Park.
- 20. Adjournment** - Motion made by Alderperson Hubbard/second by Alderperson Birke to adjourn the meeting at 9:37 p.m. Voice vote all in favor. Motion carried.

Minutes respectfully submitted by: Lori Polhamus, City Clerk