

**CITY OF VIROQUA
COUNCIL MINUTES
NOVEMBER 27, 2018**

1. Roll call:

The regular meeting of the Common Council was called to order at 7:30 p.m. on Tuesday, November 27, 2018 by Mayor Karen Mischel with Alderpersons Steve Bekkedal, Gregory Splinter, Terry Noble, Tanja Birke, Mike Koppa, Cyndy Hubbard, Sondra Naxi and John Thompson present. Alderperson Jeff Gohlke was excused. Also present were City Administrator John Severson, City Clerk Lori Polhamus, Attorney George Hopkins, Police Chief Daron Jefson, Public Works Director/Engineer Sarah Grainger, Utility Clerk Cheryl Purvis, Park & Rec Director Dan Stalsberg, Justin Running, Tim Hundt and Angie Cina

2. Approval of the November 13, 2018 Regular Council minutes – Motion by Alderperson Birke/second by Alderperson Naxi to approve the minutes from the previous meeting as presented. Voice vote all in favor. Motion carried.

3. First period for public comment – none

The Council moved to item six on the agenda.

6. Approval of 2019 Capital expenditures (Finance) – the total amount proposed is \$73,363. This includes \$65,000 for sealcoating and \$8363 for a police radar trailer. An amortization of the debt service payment was done over ten years using 3% interest with an approximate payment of \$8500 per year. This amount was added to the principal & interest bond payments and also the tax levy of the budget for consideration. Motion by Alderperson Splinter/second by Alderperson Thompson to approve the 2019 capital expenditures of \$73,363. Roll call vote all in favor. Motion carried.

The Council returned to item four on the agenda.

4. Public hearing on proposed 2019 General Fund budget- the public hearing was called to order at 7:34 pm. Severson reviewed the 2019 revenue and expenditure budget by budget category and answered questioned. The total balanced budget is \$4,814,217 which includes the capital debt service payment as discussed under item six. The public hearing was closed at 7:46 pm.

5. Approval of the 2019 General Fund budget and 2018 tax levy collectible in 2019- Motion by Alderperson Hubbard/second by Alderperson Naxi to approve the 2019 General Fund budget of \$4,814,217 which includes a tax levy of \$2,155,325. Roll call vote all in favor. Motion carried.

7. Approval of the 2019 Shared Ride Taxi Service Proposal – Polhamus reviewed the procurement process for the shared ride taxi program. We only received one proposal from Running Inc. who is our current provider and they were within 2% of the cost prepared in our independent estimate. The committee consensus was to recommend approval of their proposal. Motion by Alderperson Hubbard/second by Alderperson Splinter to approve the shared ride taxi proposal from Running Inc. effective 1/1/2019. Roll call vote seven in favor and one abstention. Motion carried. Alderperson Bekkedal abstained.

8. Approval of Temporary Class B beer & wine license for Pleasant Ridge Waldorf School for 2018 Holiday Faire on November 30, 2018 (Public Safety) – Motion by Alderperson Birke/second by Alderperson Noble to approve the Class B beer & wine license for Pleasant Ridge Waldorf School. Voice vote all in favor. Motion carried.

9. Appointment of Mike Koppa and Lynn Kronshnabel to Tree Board for three-year term expiring 6/1/2021 – Motion by Alderperson Birke/second by Alderperson Bekkedal to appoint Mike Koppa and Lynn Kronschnabel to the Tree Board. Voice vote all in favor. Motion carried.

10. Reappointment of Sonja Fortney to Board of Appeals for a three-year term expiring 5/1/2021 – Motion by Alderperson Bekkedal/second by Alderperson Thompson to reappoint Sonja Fortney to Board of Appeals. Voice vote all in favor. Motion carried.

11. Approval of Tid 3 Revenue Bond payment (Finance) – this payment should have been made with the others in September, however there was an error in the parcel description in the bond agreement so this was missed. This will be the first payment to Felton Enterprises for the \$150,000 revenue bond agreement signed in 2016 in the amount of \$28,173.58. Payments will continue through 2023. Motion by Alderperson Hubbard/second by Alderperson Birke to approve the revenue bond payment for \$28,173.58. Roll call vote all in favor. Motion carried.

12. Proposal for HDTVs and wireless transmitters for Council Room (Finance) – the proposal was discussed at Finance and they will be looking into more options. In an effort to reduce the amount of paper in the meantime the Board packets will now be emailed rather than mailed.

13. Approval of side letter from Police Union regarding accumulated sick leave payment upon retirement (Finance) – the police union contract has language regarding the sick leave payment upon retirement being paid into a post retirement health plan and the other employee handbook has the payment being made to the employee. This letter would make the union consistent with all other employees and having the payment made to the employee upon retirement. Motion by Alderperson Bekkedal/second by Alderperson Thompson to approve the police union side letter. Voice vote all in favor. Motion carried.

14. Approval of Final Change order for Wapasha Construction for WWTF Contract A (Public Works) – Motion by Alderperson Hubbard/second by Alderperson Koppa to approve the final change order for (\$78,461.01). Roll call vote all in favor. Motion carried.

15. Approval of Final Wapasha Construction Co. Pay Request – WWTF Contract A (Public Works) – Motion by Alderperson Birke/second by Alderperson Naxi to approve the final pay request for \$51,047.20. Roll call vote all in favor. Motion carried.

16. Approval of Final Change order for Rule Construction for WWTF Contract B (Public Works) – Motion by Alderperson Thompson/second by Alderperson Splinter to approve the final change order for (\$32,647.70). Roll call vote all in favor. Motion carried.

17. Approval of Final Rule Construction Pay Request – WWTF Contract B (Public Works) – Motion by Alderperson Naxi/second by Alderperson Hubbard to approve the final pay request for \$120,830.91. Roll call vote all in favor. Motion carried.

18. Ordinance rescinding Section 2.09.030 imposing residency requirement for City Administrator- this is removing the residency requirement that is no longer allowed by state statute. Motion by Alderperson Bekkedal/second by Alderperson Noble to amend the ordinance by adding language stating to comply with Wisconsin state statutes the City Council rescinds the ordinance regarding residency and approves the first reading. Voice vote all in favor. Motion carried.

19. Possible closed session per Wis. Stats 19.85 (1) (c) – considering employment, promotion, compensation or performance evaluation data of any public employee over which the governing body has jurisdiction or exercises responsibility – street department equipment operator & utility auxiliary worker pay increases (Public Works) – Motion by Alderperson Bekkedal/second by Alderperson Hubbard to enter closed session at 8:16pm. Roll call vote all in favor. Motion carried.

20. Reconvene in open session with possible action on items discussed during closed session – Motion by Alderperson Thompson/second by Alderperson Bekkedal to return to open session at 8:32 pm. Roll call vote all in favor. Motion carried. Motion by Alderperson Bekkedal/second by Alderperson Hubbard to implement the pay increases discussed during closed session as of 12/1/2018. Roll call vote all in favor. Motion carried.

21. Payment of bills (Finance) – Motion by Alderperson Birke/second by Alderperson Koppa to approve the payment of bills on report date 11/20/18 in the amount of \$64,007.34 and additional bills on report date 11/27/2018 in the amount of \$204,479.40. Roll call vote all in favor. Motion carried.

22. Second Period for Public Comment – none

23. Adjournment - Motion made by Alderperson Bekkedal/second by Alderperson Naxi to adjourn the meeting at 8:35 p.m. Voice vote all in favor. Motion carried.

Minutes respectfully submitted by: Lori Polhamus, City Clerk