

**CITY OF VIROQUA  
COUNCIL MINUTES  
MAY 14, 2019**

**1. Roll call:**

The regular meeting of the Common Council was called to order at 7:30 p.m. on Tuesday, May 14, 2019 by Mayor Karen Mischel with Alderpersons David Tryggestad, Gregory Splinter, Terry Noble, Tanja Birke, John Thompson and Sondra Naxi present. Alderpersons Mike Koppa, Cyndy Hubbard and Jeff Gohlke were excused. Also present were City Clerk Lori Polhamus, Administrator Nate Torres, Attorney Stephanie Hopkins, Interim Police Chief Todd Simonson, Public Works Director/Engineer Sarah Grainger, Park & Rec Director Dan Stalsberg, Carrie Tunks, Tim Hundt and Evan Blatner.

**2. Approval of the April 30, 2019 Regular Council minutes** – Motion by Alderperson Naxi/second by Alderperson Birke to approve the minutes from April 30, 2019. Voice vote all in favor. Motion carried

**3. First period for public comment** – None

**4. Extraterritorial map approval – S5434 County Road NN (Plan Commission)** – Motion by Alderperson Thompson/second by Alderperson Noble to approve the extraterritorial map. Voice vote all in favor. Motion carried.

**5. Operator license approvals (Public Safety)** – Motion by Alderperson Birke/second by Alderperson Splinter to approve an operator license for Eleanore Staffanson. Voice vote all in favor. Motion carried.

**6. Approval of Temporary Class B beer & wine license for Viroqua Community Theatre (Public Safety)** – Motion by Alderperson Thompson/second by Alderperson Naxi to conditionally approve the temporary Class B beer and wine license upon receipt of a letter from the school stating they are ok with the license. Voice vote all in favor. Motion carried.

**7. Discussion with possible action on Humane Society Contract for 2019 (Public Safety)** – this item was tabled.

**8. Mayoral appointment of Carrie Tunks, Elizabeth Reynolds and Jonah Curly to Board of Appeals for three-year terms expiring 5/1/2022 replacing David Jackson, James Larson and Marion Clark** – Motion by Alderperson Thompson/second by Alderperson Splinter to appoint Carrie Tunks, Elizabeth Reynolds and Jonah Curly to the Board of Appeals. Voice vote all in favor. Motion carried.

**9. Approval of Chosen Valley Soil Boring contract for Gateway Business Park** – this is to test for soil conditions in the new business park and along Railroad Avenue and is an eligible expense to be reimbursed by the EDA grant. Motion by Alderperson Birke/second by Alderperson Naxi to approve the Chosen Valley contract for \$9151. Roll call vote all in favor. Motion carried.

**10. Capital Improvement Project Plan discussion with possible action** – Nate reviewed the timeline of the project with the Council. There will be a Committee of the Whole to review the financial data. An Ad hoc committee will be put together to prioritize the projects and then it will be reported back to each of the home committees. There will also be a public input meeting towards the end of July with the final plan before Council at the end of August.

**11. Appointments to Capital Improvement Plan Ad Hoc Committee** – Motion by Alderperson Noble/second by Alderperson Tryggestad to appoint Kurt Muchow, Nate Torres, Department Heads and the Chair of Finance Tanja Birke to the Ad Hoc Committee. Voice vote all in favor. Motion carried.

**12. Approval of Capital Improvement Plan contract for financial support with Sean Lentz of Ehlers** – Motion by Alderperson Thompson/second by Alderperson Noble to approve the financial ability and planning contract with Sean Lentz of Ehlers for \$5000. Roll call vote all in favor. Motion carried.

**13. Comprehensive Plan update with possible action** – Noble suggested tailoring the plan to our needs rather than focusing solely on the nine elements. Splinter would like to see less ~~legalize~~ legalese and more Viroqua imagination. A sustainability plan and land use map updates are needed. Birke suggested looking at cooperative efforts with other municipalities that have done some of the items such as the Vernon County Economic Development Study.

**14. Resolution in support of shared revenue funding increase** – Motion by Alderperson Noble/second by Alderperson Splinter to approve resolution 19RS003. Voice vote all in favor. Motion carried.

**15. Resolution in support of increased levy limit flexibility** – Motion by Alderperson Noble/second by Alderperson Thompson to approve resolution 19RS004. Voice vote all in favor. Motion carried.

**16. Payment of bills (Finance)** - Motion by Alderperson Noble/second by Alderperson Birke to approve the payment of bills on report date 05/09/19 in the amount of \$109,757.83 additional bills on report date 5/14/2019 for \$146,859.55. Roll call vote all in favor. Motion carried.

**17. Second Period for Public Comment** – none

**18. Adjournment** - Motion made by Alderperson Naxi/second by Alderperson Splinter to adjourn the meeting at 8:47 p.m. Voice vote all in favor. Motion carried.

Minutes respectfully submitted by: Lori Polhamus, City Clerk