

**CITY OF VIROQUA  
COUNCIL MINUTES  
MAY 28, 2019**

**1. Roll call:**

The regular meeting of the Common Council was called to order at 7:30 p.m. on Tuesday, May 28, 2019 by Mayor Karen Mischel with Alderpersons David Tryggestad, Gregory Splinter, Terry Noble, Tanja Birke, Mike Koppa, Cyndy Hubbard, John Thompson, Sondra Naxi and Jeff Gohlke present. Also present were City Clerk Lori Polhamus, Administrator Nate Torres, Attorney Stephanie Hopkins, Interim Police Chief Todd Simonson, Public Works Director/Engineer Sarah Grainger, Utility Clerk Cheryl Purvis, Tim Hundt and Dan Johnson.

**2. Approval of the May 14, 2019 Regular Council minutes** – Birke stated the word legalize should be changed to legalese on item thirteen. Motion by Alderperson Birke/second by Alderperson Naxi to approve the minutes from May 14, 2019 as corrected. Voice vote all in favor. Motion carried

**3. First period for public comment** – None

**4. Appointment of David Tryggestad to Airport Commission to fill position held by Marc Polsean whose term expires 9/1/2024** – Motion by Alderperson Splinter/second by Alderperson Thompson to appoint David Tryggestad to the Airport Commission. Voice vote all in favor. Motion carried.

**5. Discussion with possible action on street impacts of storm water at 741 S Main Street (Public Works)** – Storm sewer pipe runs through the property and in large rain events the water comes out of the pipe causing flooding on the property and sometimes the building. There is a 24-inch pipe that connects to a 12-inch pipe so we would like to go in and replace the 12-inch pipe with a 24-inch pipe at a cost of \$10,000-\$15,000. This is also a closed contaminated site so we would have to make sure that any soil that is disturbed is sampled and properly disposed of. A representative from Metco can be onsite during the process at a cost of \$1000-\$1500. Motion by Alderperson Naxi/second by Alderperson Hubbard to approve the pipe replacement for \$10,000-\$15,000 and half the cost of the remediation sampling/disposal up to \$1000. Roll call vote all in favor. Motion carried.

**6. Discussion with possible action on Humane Society Contract for 2019 (Public Safety & Finance)** – Torres reviewed the contract with the Council. Motion by Alderperson Thompson/second by Alderperson Koppa to approve the 2019 Humane Society Contract. Roll call vote all in favor. Motion carried.

**7. Discussion with possible action on purchase of canine officer (Public Safety)** – Public Safety has been working with Brandon LaMere regarding the canine officer. Because of liability issues and the union contract the City would need to purchase the dog from LaMere at a cost of \$1.00 in this agreement. There will be a separate MOU regarding the benefits but the City would be responsible for the care of the dog. If LaMere were no longer with the department he could purchase the dog back. Motion by Alderperson Hubbard/second by Alderperson Tryggestad to purchase the canine officer. Roll call vote all in favor. Motion carried.

**8. Approval of Safe Step contract proposal (Public Works)** – this is for sidewalk shaving. They plan on doing the southwest quadrant of the city this year and take it down to the ½ inch per ADA requirements. They survey the properties first; a letter goes out to the homeowners with 30 days to fix or we fix and bill or special assess. The cost last time was \$28.00 per inch cut and this contract is for \$29.57 per inch cut. Motion by Alderperson Splinter/second by Alderperson Koppa to approve the Safe Step contract. Roll call vote all in favor. Motion carried.

**9. Approval of 2018 Consumer Confidence Report (Public Works)** – Grainger reviewed the report with the Council. It is available each year on the website, at the front desk and by notice on the water bills. Motion by Alderperson Birke/second by Alderperson Hubbard to approve the 2018 Consumer Confidence Report. Voice vote all in favor. Motion carried.

**10. Resolution – 2018 Compliance Maintenance Annual Report (CMAR) (Public Works)** – Grainger and Purvis reviewed the report with the Council. Motion by Alderperson Birke/second by Alderperson Naxi to approve resolution # 019RS005. Voice vote all in favor. Motion carried.

**11. Ordinance amending conditional uses in B-3 Industrial District (Plan Commission)** The Council reviewed the changes proposed by the Plan Commission. If a conditional use is removed from the list that is possibly still in existence it would become a non-conforming use and we could no longer put conditions on the property. Therefore, the amendment for removing petroleum products manufacturing, refining and storage was not removed from the list of conditional uses. Motion by Alderperson Noble/second by Alderperson Thompson to approve the first reading of Ordinance 19OR007 removing slaughter houses, stockyards or meatpacking or processing plants and landfills from the conditional uses in the B-3 district and waive the second reading. Voice vote all in favor. Motion carried.

**12. Payment of bills (Finance)** - Motion by Alderperson Noble/second by Alderperson Hubbard to approve the payment of bills on report date 05/23/19 in the amount of \$23,116.01 additional bills on report date 5/28/2019 for \$2039.56 as well as a Driftless Humane Society bill for \$1400 for the 2018 mass seizure. Roll call vote all in favor. Motion carried.

**13. Second Period for Public Comment** – none

**14. Adjournment** - Motion made by Alderperson Splinter/second by Alderperson Koppa to adjourn the meeting at 8:40 p.m. Voice vote all in favor. Motion carried.

Minutes respectfully submitted by: Lori Polhamus, City Clerk