

**CITY OF VIROQUA  
COUNCIL MINUTES  
JULY 9, 2019**

**1. Roll call:**

The regular meeting of the Common Council was called to order at 7:30 p.m. on Tuesday, July 9, 2019 by Mayor Karen Mischel with Alderpersons David Tryggestad, Gregory Splinter, Terry Noble, Cyndy Hubbard, John Thompson, Sondra Nazi and Jeff Gohlke present. Alderpersons Tanja Birke and Mike Koppa were excused. Also present were City Clerk Lori Polhamus, Administrator Nate Torres, Interim Police Chief Todd Simonson, Public Works Director/Engineer Sarah Grainger, Park & Rec Director Dan Stalsberg, Fire Chief Chad Buros, Attorney Stephanie Hopkins, Kurt Muchow, Tim Hundt, Diane McGinnis, Christina Dollhausen, LaVon Felton, Carolyn Eness and Franz Funovitz.

**2. Approval of the June 25, 2019 Regular Council minutes** – Motion by Alderperson Splinter/second by Alderperson Tryggestad to approve the minutes from the previous meeting. Voice vote all in favor. Motion carried

**3. First period for public comment** – None

**4. Discussion with possible action on MOU for canine officer (Public Safety)** – Simonson updated the Council that the handler, union and all entities are in agreement with the MOU. Torres stated they estimate additional charges of \$7200 per year for payroll and training with this agreement and Finance and Public Safety sent this forward. Motion by Alderperson Thompson/second by Alderperson Nazi to approve the MOU for the canine officer. Roll call vote all in favor. Motion carried.

**5. Ordinance amending section 17.04.090 Conditional Uses – Second Reading** – In 2017 there were changes in the law and our old conditional use ordinances weren't in compliance with state law. Motion by Alderperson Hubbard/second by Alderperson Tryggestad to approve the second reading of Ordinance 19OR009. Voice vote all in favor. Motion carried.

**6. Certified Survey Map for land sale at 1225 N. Nelson Parkway (Plan Commission)** – Motion by Alderperson Hubbard/second by Alderperson Nazi to approve the certified survey map. Voice vote all in favor. Motion carried.

**7. Approval of offer to purchase property at 1225 N. Nelson Parkway and extend acceptance date – John Eness (Plan Commission)** – Eness is planning on purchasing lot 2 from the survey map just approved of 1.79 acres. The shop he is proposing is for the custom planting equipment that he works on as a custom grain farmer. The offer was extended out with a closing date of the end of August 2019. Motion by Alderperson Nazi/second by Alderperson Hubbard to approve the purchase of property and extension of the acceptance date. Roll call vote all in favor. Motion carried.

**8. Extraterritorial map approval – Dan Oftedahl (Plan Commission)** – Motion by Alderperson Noble/second by Alderperson Tryggestad to approve the extraterritorial map. Voice vote all in favor. Motion carried.

**9. Historical preservation nomination – Rhonda Kiedinger** – Motion by Alderperson Splinter/second by Alderperson Hubbard to approve Rhonda Kiedinger to the Historic Preservation Commission replacing Dan Kiedinger. Voice vote all in favor. Motion carried.

**10. Discussion on Intergovernmental Agreement** – Kurt Muchow reviewed the process of how the EDA grant and the intergovernmental agreement timeline has been. The term of the agreement will run for 20 years the same as the active Tid and only encompass the County property North of County BB within the Tid. A Joint Economic Development Commission will be developed and operate with a budget and bank account similar to the current VDA. Legal Council still needs to review the draft of the agreement and it will go to the County Board on July 23<sup>rd</sup> with the City approval on July 30<sup>th</sup>.

**11. Discussion with possible action on tentative Business Development Plan** – Kurt Muchow presented different strategies that the City and County can adopt to determine how to evaluate businesses that want to be

included in the Business park with a matrix analysis. This along with design guidelines that the Plan Commission is developing will help develop the plan. As part of the grant it is suggested to follow the strategies that have been developed by the County to increase economic development as well as other new ideas. Alderperson Splinter would like to see some cohesiveness within the business park and the challenge will be to find the balance between this and what businesses we attract there.

Mayor Mischel left the meeting at 8:50 pm with the remainder of the meeting conducted by Council President Terry Noble.

**12. Authorize Plan Commission to proceed with the following: Tids 4 & 5 Three-year Tech College Extension, Tids 4,5 and 6 Project Plan Amendments and Creation of Tid #7** – Motion by Alderperson Thompson/second by Alderperson Splinter to authorize Plan Commission to proceed with the Tid 4, 5 and 6 Project Plan Amendments. Voice vote all in favor. Motion carried. The Tech College extension and Tid 7 creation were approved by Council at the April 9, 2019 meeting.

**13. Discussion with possible action on walking path improvements for water issue at Park Bowl** – this is the area behind the old jail where there have been issues with water runoff down the left field line. They plan to raise the grade of the walking path for 308 feet so the water will run down the side of the path and fix the issue. The cost received from Mathy is \$9984 for the base rock, mat and asphalt. Alderperson Hubbard stated the bathhouse is also a concern for maintenance needs. Motion by Alderperson Thompson/second by Alderperson Naxi to approve the walking path improvements for the Park Bowl of \$9984. Roll call vote six in favor, one against. Motion carried. Alderperson Hubbard voted no.

**14. Presentation by Gregory Splinter on 3-D cad drafts of Rock Avenue project** – Splinter showed a slide presentation of the cad drafts of the present look of Rock Avenue and proposals for the future Rock Avenue project with input also from Franz Funovitz for the Council.

**15. Payment of bills (Finance)** - Motion by Alderperson Hubbard/second by Alderperson Thompson to approve the payment of bills on report date 07/05/19 in the amount of \$140,577.64 additional bills on report date 7/09/2019 for \$135,120.02. Roll call vote all in favor. Motion carried.

**16. Second Period for Public Comment** – none

**17. Adjournment** - Motion made by Alderperson Tryggestad/second by Alderperson Naxi to adjourn the meeting at 9:32 p.m. Voice vote all in favor. Motion carried.

Minutes respectfully submitted by: Lori Polhamus, City Clerk