

**CITY OF VIROQUA BOARD OF APPEALS
APPEAL OR REQUEST FOR VARIANCE**

APPEAL FROM DECISION OF BUILDING INSPECTOR
OR
REQUEST FOR VARIANCE
(Cross out one)

INSTRUCTIONS: Complete form fully in accordance with the provisions of Ordinance No. 160 and amendments thereto and the Rules of Procedure for the Board of Appeals, copies of which may be procured from the Secretary of the Board at City Hall. Appeal forms, which are not fully completed, shall be deemed insufficient and hearing denied thereon. Additional information in writing must be supplied to the Chairman or Secretary of the Board if requested. If space provided is insufficient, attach riders, identifying item or items of form concerned.

TO THE BOARD OF APPEALS OF THE CITY OF VIROQUA:

The undersigned does hereby appeal to the Board of Appeals of the City of Viroqua from a decision of the Building Inspector (denying) (granting) an application for a building permit, (and requests that the Board of Appeals authorize a variance from the terms of City of Viroqua Ordinance No. 160 and amendments thereto). (Cross out last clause if inapplicable). In support hereof, the following information is respectfully submitted:

1. Name and address of applicant _____
2. Appellant is () the owner, () a lessee or () an aggrieved neighbor of the premises involved.
3. Legal description and street address of premises involved: _____

4. Description of existing and proposed improvements: (if Building Inspector does not have plot plan, attach a plot plan or detailed sketch with measurements): _____

5. Present zoning classification of premises involved: _____
6. Present and proposed occupancy of premises involved:
Present occupancy: _____
Proposed occupancy: _____
7. Date of denial of application for permit by Building Inspector: _____
8. Reasons for denial by Building Inspector: _____

9. Statement in detail of grounds for appeal: (If the appeal is from an order, requirement, decision or determination of the Building Inspector and error is alleged, set forth fully the error alleged with supporting authorities. If the appeal is a request for a variance, set forth fully the nature of the variance requested and the reasons why a variance should be authorized. If a request for a variance, attach a true list of name of owners of record of all property within 100 feet of premises involved.)

9. List of attached exhibits and supporting papers: _____

Dated at Viroqua, Wisconsin this _____ day of _____, 20__

Appellant

STATE OF WISCONSIN
VERNON COUNTY, ss

_____ Being first duly sworn, on oath says that he/she is the appellant who subscribed his/her name to the foregoing appeal; that he/she was read the same and that the facts therein stated as well as all supporting exhibits and papers and true to his own knowledge except as to matters stated on information and belief, and as to those matters he/she believes it to be true.

Appellant

Subscribed and sworn before me this _____ day of _____, 20__

Notary Public, Vernon County, WI
My Commission Expires: _____

The Common Council of the City of Viroqua ordains as follows:

9.48.010 Whoever makes a false statement or record which he or she knows, or in the exercise of ordinary care should know, is false, when such statement or record is authorized or required by law or is required by any public officer or governmental agency as a prerequisite to such officer or agency taking some official action, shall be required to forfeit not less than \$50 nor more than \$200 together with the costs of prosecution, and in default of payment thereof may be committed to the county jail until such forfeiture and costs are paid, not exceeding 30 days.

9.48.020 A permit, license, or other benefit issued, granted, or conferred because of a false statement or record is void.

Filed at Board of Appeals
_____, 20__
Lori Polhamus, City Clerk