

**CITY OF VIROQUA
COUNCIL MINUTES
May 29, 2012**

1. Roll call:

The regular meeting of the Common Council was called to order at 7:30 p.m. on May 29, 2012 by Mayor Larry Fanta with Alderpersons Marc Polsean, Chuck Steinhoff, Gary Krause, Wes Mack, John Thompson, and Terry Noble present. Alderpersons Bekkedal, Hubbard, and Clifton were excused. Also present were City Administrator John Severson, City Clerk Lori Polhamus, Police Chief Daron Jefson, City Attorney David Jenkins, DPW Steve Clark, Fire Chief Steve Skrede, City Engineer Sarah Grainger, David Peterson, and Joel Gordon-WVRQ.

2. Approval of the May 8, 2012 Regular Council Minutes

Severson stated that some amendments need to be made to the minutes. On agenda item 11 – need to add complete description for closed session and agenda item 12 should be changed to add the motion to pay the High-R bill. Motion by Alderperson Noble/second by Alderperson Krause to approve the minutes of the May 8, 2012 Council meeting as amended. Voice vote all in favor. Motion carried.

3. First period for public comment – Alderperson Krause thanked the Council for the memorials received.

4. Wild West Days Presentation to Council on upcoming events - David Peterson updated the Council on the bull riding, team roping, and other activities they have on the grounds. The Little Britches Rodeo is set for September 8th & 9th. Alderperson Noble asked about the land lease and feels that there should be something more permanent in place with all the activities that are being held there now. This issue will be forwarded to the Public Property Committee for review.

5. Appointments to Plan Commission – Roger Hatlem & Sarah Grainger – Hatlem would be replacing the Justin Running vacancy with a term ending 5/1/2013. Per the Ordinance, the City Engineer is to be a member of the Commission and Sarah Grainger has agreed with an initial term ending date of 5/1/2015. Motion by Alderperson Mack/second by Alderperson Steinhoff to approve both appointments. Voice vote all in favor. Motion carried.

6. Liquor License renewals (Public Safety) – Alderperson Mack stated that the attached list have been reviewed by the Public Safety Committee. Severson stated that upon review there were two licenses that had premise description changes that should go back to committee for further review. One was for the American Legion and one for the Viking Inn. Motion by Alderperson Polsean/second by Alderperson Steinhoff to approve all liquor licenses presented based on previous premise descriptions. Voice vote all in favor. Motion carried.

7. Operator Licenses (Public Safety) – Alderperson Mack stated that the attached list have been reviewed by the Public Safety Committee. Motion by Alderperson Thompson/second by Alderperson Krause to approve the operator licenses presented. Voice vote all in favor. Motion carried.

8. Eagles Club request for temporary premise description change for July 1st Car Show (Public Safety) – Severson stated that this request is the same as previous years for a 50 ft. x 50 ft. area in the southwest corner of the parking lot adjacent to the building to be roped off and used as a beer garden during the July 1st Car Show. Motion by Alderperson Steinhoff/second by Alderperson Krause to approve the temporary premise description change. Voice vote all in favor. Motion carried.

9. Preliminary Resolution to vacate Dyson Street – Sarah Grainger stated this resolution is to start the process for the vacation of the Armory Access Road known as Dyson Street and reviewed the map location for the Council. 1/3 of the access for the Armory is on city property and they are looking at ownership of this area (66 feet) or a long term lease as options for their project. This would be a two-step process of vacating the street and then deeding the property under the street over to them. Motion by Alderperson Polsean/second by Alderperson Steinhoff to approve Resolution 12RS007 preliminary resolution to vacate a street. Voice vote all in favor. Motion carried.

10. Software Purchase Agreement – Civic Systems, LLC Accounts Receivable Program (Finance) – Severson stated that this was brought before the Finance Committee for review and we currently do not have a dedicated program to track the Accounts Receivable. The Admin Projects fund and the General Government Travel & Training fund would be used for the \$5100 purchase. Motion by Alderperson Krause/second by Alderperson Noble to approve the Software Purchase Agreement of the Civic Systems Accounts Receivable Program. Roll call vote all in favor. Motion carried.

11. Payment of bills.

A motion was made by Alderperson Krause to approve the payment of bills on report date 5/25/12 in the amount of \$130,401.22 and additional bills report date 5/29/12 in the amount of \$96,410.03/second by Alderperson Noble. Roll call vote all in favor. Motion carried.

12. Second Period for Public Comment – none

13. Adjournment -

Motion made by Alderperson Steinhoff/second by Alderperson Mack to adjourn the meeting at 8:05 p.m. Voice vote all in favor. Motion carried.

Minutes respectfully submitted by:
Lori Polhamus, City Clerk