

**CITY OF VIROQUA
COUNCIL MINUTES
JUNE 14, 2011**

1. Roll call:

The regular meeting of the Common Council was called to order at 7:30 p.m. by Mayor Larry Fanta with Alderpersons David Tryggestad, Marc Polsean, Charles Steinhoff, Gary Krause, Weston Mack, Cyndy Hubbard, Jeff Clifton and Terry Noble present. Alderperson John Thompson was absent. Also present were Administrator Matt Giese, Clerk John Severson, Police Chief Daron Jefson, , City Attorney David Jenkins, Jeff Gohlke, Library Director Tina Erickson, Cindy Jaggi, Jessica Anderson and Micheal Corr.

2. Approval of the May 31, 2011 Regular Council Minutes

Motion by Alderperson Polsean to approve the May 31, 2011 Council minutes. Seconded by Alderperson Noble. All voted aye on voice vote. Motion carries.

3. First period for public comment

None

4. Public Hearing regarding proposed application for Community Development Block Grant Funds for the development of a public library (Library Board)

Mayor Fanta called the public hearing to order at 7:35 p.m. with Alderpersons David Tryggestad, Marc Polsean, Charles Steinhoff, Gary Krause, Weston Mack, Cyndy Hubbard, Jeff Clifton and Terry Noble present. Also present were Cynthia Jaggi of Economic Development Partners LLC, Library Director Trina Erickson, City Attorney David Jenkins, City Administrator Matt Giese, Police Chief Daron Jeffson, Clerk John Severson, Jeff Gohlke, Jessica Anderson and Micheal Corr. Cynthia Jaggi presented an overview of the Community Development Block Grant programs that are available to municipalities. The City's low to moderate income ranking was discussed. The proposed application for a CDBG Public Facilities grant would provide funds to be used for construction of the Library. The maximum award is \$750,000. Cynthia Jaggi answered questions about the application and the ongoing library planning process. Mayor Fanta closed the public hearing.

5. Resolution authorizing application for Community Development Block Grant Funds

Motion by Alderperson Hubbard to approve Resolution No. 11RS010 authorizing submission of a Community Development Block Grant application. Seconded by Alderperson Krause. On roll call vote Alderpersons Tryggestad, Polsean, Steinhoff, Krause, Mack, Hubbard and Noble voted aye. Alderperson Clifton voted no. Motion carries.

6. Public Hearing on the application by Micheal Corr to permit the use of property described as Lots 2 & 4 (except the south 55 ft of Lots 2 & 4) of Certified Survey Map dated 12/1/210 located at 1218 North Main St. for the construction of 8 to 10 condo-units (Plan Commission)

Mayor Fanta called the public hearing to order. Micheal Corr addressed the Council concerning his plans for 8 to 10 one story rental unit with attached garage. Mr. Corr answered questions from the Council. The Plan Commission recommends approval of the request. Concerns were expressed by several Alderpersons about placing residential units in a commercial area. Motion by Alderperson Clifton to table the discussion until a latter date. Seconded by Alderperson Krause. On roll call vote Alderpersons Steinhoff, Krause, Mack, Hubbard, Clifton, Noble and Tryggestad voted aye. Alderperson Polsean voted no. Motion carries.

7. Public Hearing on the application by Jessica Anderson to permit the use of property at 318 E. Church St. as a family daycare for eight children or less (Plan Commission)

Mayor Fanta called the public hearing to order. Jessica Anderson addressed the Council concerning her proposed daycare at 318 E. Church St. The Plan Commission has recommended approval with conditions. The Council reviewed the Plan Commission recommended conditions. Motion by Alderperson Clifton to approve the conditional use for Jessica Anderson for a daycare for 8 children or less with hours of operation between 7:00 am to 6:00 pm. Monday through Friday, conditioned upon obtaining of State license, proper fencing of back yard

and reserving the right to revisit the application within one year. Seconded by Alderperson Hubbard. All voted aye on voice vote. Motion carries.

8. Alcohol license renewals – list attached (Public Safety)

Motion by Alderperson Mack to approve Alcohol license renewals as recommended and presented by Public Safety. Seconded by Alderperson Krause. All voted aye on voice vote Motion carries. List attached.

9. Operator licenses new and renewals – list attached (Public Safety)

Motion by Alderperson Mack to approve new operator licenses as recommended and presented by Public Safety. Seconded by Alderperson Polsean. All voted aye on voice vote. Motion carries. List attached.

Motion by Alderperson Mack to approve operator license renewal as recommended and presented by Public Safety. Seconded by Alderperson Tryggstad. All voted aye on voice vote. Motion carries. List attached

10. Picnic license – Viroqua FFA Alumni for Wild West grounds on July 2, 2011

Motion by Alderperson Mack to approve a picnic license to Viroqua FFA Alumni for Wild West grounds on July 2, 2011. Seconded by Alderperson Steinhoff. All voted aye on voice vote. Motion carries.

11. Possible Purchasing Policy recommendation (Finance).

Motion by Alderperson Krause to approve the recommendation of Finance requiring two quotes for construction services or equipment purchases that exceed \$5,000 before the purchase is approved by the City Administrator. Motion by Alderperson Krause to approve the purchasing policy recommendation. Seconded by Alderperson Noble. All voted aye on voice vote. Motion carries.

12. Payment of bills

Motion by Alderperson Krause to approve payment of bills as presented on payment reports dated June 10, 2011 and June 14, 2011 in the amounts of \$89, 239.54 and \$145, 548.03. Seconded by Alderperson Noble. All voted aye on roll call vote. Motion carries.

13. Second period for public comment

None

14. Possible closed session per Wis. Stats 19.85 (1) (c) – considering employment, promotion, compensation or performance evaluation data of any public employee over which the governing body has jurisdiction or exercises responsibility –Review of City Engineer interviews

Motion by Alderperson Mack to adjourn to closed session. Seconded by Alderperson Krause. On roll call vote all voted aye. Motion carries.

15. Adjournment

The Council reconvened in open session and adjourned.

John Severson, Clerk