

**CITY OF VIROQUA
COUNCIL MINUTES
June 26, 2012**

1. Roll call:

The regular meeting of the Common Council was called to order at 7:30 p.m. on June 26, 2012 by Mayor Larry Fanta with Alderpersons Steve Bekkedal, Marc Polsean, Chuck Steinhoff, Wes Mack, John Thompson, Jeff Clifton, and Terry Noble present. Alderpersons Gary Krause and Cyndy Hubbard were excused. Also present were City Administrator John Severson, City Clerk Lori Polhamus, Police Chief Daron Jefson, City Attorney David Jenkins, DPW Steve Clark, Fire Chief Steve Skrede, Engineer Sarah Grainger, Utility Clerk Nancy Bekkedal, Melanie Lendosky and Carrie Leonard – Johnson & Block, Airport Manager Mike Skildum, Dave Treptow, and Jennifer Wieman - Broadcaster.

2. Approval of the June 12, 2012 Regular Council Minutes - Motion by Alderperson Polsean to approve the minutes of the June 12, 2012 regular council meeting. Seconded by Alderperson Noble. Voice vote all in favor. Motion carried.

3. First period for public comment – David Treptow addressed the council regarding Amish horse manure problems on city streets.

4. 2011 Audit Report – Johnson & Block - Melanie Lendosky presented the final draft form of the completed 2011 audit and Johnson & Block will be issuing an unqualified opinion on all funds and activities and all regulatory reports have been submitted timely.

5. Airport Five Year Improvement Plan – Airport Manager Mike Skildum reviewed the improvement plan with the Council that is required each year. Motion by Alderperson Polsean/second by Alderperson Thompson to approve Resolution RS12011 Airport Improvement Plan. Roll call vote all in favor. Motion carried.

6. Airport runway project summary report (Public Works) – Grainger reviewed project cost estimates to actuals with a project cost total of \$406,204 for grading, paving, and lighting on the 650 foot runway extension. Mike Skildum gave an update on the lighting project. We are one of the first airports in the State to be using LED lighting. Total project cost was \$417,451 with the city cost share of \$10,436. The actual cost to the city was zero however since funds from the DOT land sale were used to reimburse the City for these costs. Overall improvements to the airport in 2011 were \$833,000 with a City cost of zero.

7. Temporary Picnic License Application – Viroqua Legion Baseball (Public Safety) – Alderperson Mack stated the request is for two baseball tournaments June 28-July 1 and July 25-29 at the Park Bowl. Motion by Alderperson Steinhoff/second by Alderperson Polsean to approve both temporary picnic licenses for the Viroqua Legion Baseball. Voice vote all in favor. Motion carried.

8. Liquor license renewals (Public Safety) - Motion by Alderperson Steinhoff/second by Alderperson Thompson to approve a Class “A” Beer and “Class A” liquor license renewal for Wal-Mart Supercenter. Voice vote all in favor. Motion carried.

9. Operator Licenses (Public Safety) Alderperson Mack stated that the attached list has been reviewed by the Public Safety Committee and they recommend approval. Motion by Alderperson Steinhoff/second by Alderperson Polsean to approve the operator licenses presented. Voice vote all in favor. Motion carried.

10. Certified Survey Map Approval – Larry A. Fortun, Railroad Avenue (Plan Commission) – Motion by Alderperson Thompson/second by Alderperson Mack to approve the Certified Survey Map for Larry A. Fortun. Voice vote all in favor. Motion carried.

11. Resolution designating Mayor as authorized representative for financial application filing – Severson stated this is needed for the Safe Drinking Water Loan application. Motion by Alderperson Noble/second by Alderperson Polsean to approve Resolution RS12009 Authorization to File Financial Assistance Applications. Voice vote all in favor. Motion carried.

12. Authorization of submission of Safe Drinking Water Loan Program Financial Assistance Application – Grainger explained that this grant will be used for the Well #6 project and has a favorable interest rate and some principal forgiveness. Motion by Alderperson Steinhoff/second by Alderperson Mack to authorize the submission of the Safe Drinking Water Loan Program Financial Assistance Application. Voice vote all in favor. Motion carried.

13. Resolution on 2011 Compliance Maintenance Annual Report (CMAR) (Public Works) – Grainger reviewed the CMAR report for the Council. Motion by Alderperson Polsean/second by Alderperson Steinhoff to approve resolution RS12008 for submission of the 2011 Compliance Maintenance Report. Voice vote all in favor. Motion carried.

14. Ratification of contract with CWE regarding future well #6 (previous work performed) – Severson stated that the original work was done under a request for proposal and the Safe Drinking Water application requires it to be by contract. Therefore, this resolution ratifies the prior agreement for work previously performed with CWE. Motion by Alderperson Thompson/second by Alderperson Mack to approve Resolution RS12010 ratifying the prior agreement with CWE. Voice vote all in favor. Motion carried.

15. Wastewater Treatment Plant draft permit comments (Public Works) – Grainger stated that our permit was posted for public comment on May 31st and she reviewed the comments that we will be submitting on the City's behalf.

16. Award of CDBG Public Facilities grant administration contract (Library) – Severson stated that RFPs were sent out for the administration of the \$500,000 CDBG public facility grant and we received two proposals. SCS BT Squared was for \$21,450 and Vierbicher was for \$12,500. The Library Board met and recommended approval of the Vierbicher proposal and stated that the Library would be providing any matching funds at no cost to the City. Motion by Alderperson Noble/second by Alderperson Thompson to accept the proposal from Vierbicher for \$12,500, noting that the Library would be providing all matching funds. Roll call vote all in favor. Motion carried.

17. Smoking Ordinance Section 8.14.010(ak) re-write to adopt language from State Statutes for “definition of substantial wall” – First Reading (Public Safety) Severson stated that our current ordinance was modeled by the League of Municipalities prior to the State law changes and now the State has changed the definition where we are more restrictive than the State law. This change would revise the definition of “enclosed space” to match the State law. Motion by Alderperson Clifton/second by Alderperson Bekkedal to approve the first reading of Ordinance 12OR002 revising definition of “enclosed space” pertaining to smoking. Voice vote all in favor. Motion carried.

18. Payment of bills.

A motion was made by Alderperson Noble to approve the payment of bills on report date 6/22/12 in the amount of \$222,841.49 and additional bills report date 6/26/12 in the amount of \$11,878.24/second by Alderperson Clifton. Roll call vote all in favor. Motion carried.

19. Second Period for Public Comment – none

20. Adjournment -

Motion made by Alderperson Steinhoff/second by Alderperson Polsean to adjourn the meeting at 8:45 p.m. Voice vote all in favor. Motion carried.

Minutes respectfully submitted by:
Lori Polhamus, City Clerk