

**CITY OF VIROQUA
COUNCIL MINUTES
APRIL 28, 2015**

1. Roll call:

The regular meeting of the Common Council was called to order at 7:30 p.m. on Tuesday, April 28, 2015 by Mayor Larry Fanta with Alderpersons Steve Bekkedal, Marc Polsean, Terry Noble, Mike Bankes, Mike Koppa, Cyndy Hubbard, John Montemurno, Jeff Clifton and Todd Sanwick present. Also present were City Administrator John Severson, City Clerk Lori Polhamus, Attorney David Jenkins, Fire Chief Steve Skrede, Police Chief Daron Jefson, Park and Rec Director Dan Stalsberg, Engineer Sarah Grainger, Tom Wilson, and Natalie Adams of Royal Bank.

2. Approval of the March 31, 2015 and April 14, 2015 Regular Council minutes – Motion by Alderperson Bekkedal/second by Alderperson Polsean to approve the minutes of the March 31 and April 14, 2015 meetings. Voice vote all in favor. Motion carried.

3. First period for public comment – none

4. Public Hearing on Conditional Use Application for 311 N. Main Street for LED message board – Royal Bank Plan Commission met and forwarded this to Council with unanimous approval and no conditions. Severson reviewed some of the conditions that were put on the previous signs when theirs were approved along with the conditions in the ordinance. Business hours for Royal Bank per Natalie Adams would be 8am-5pm Mon-Fri and 8am-noon on Saturdays. The sign would typically display time, temp, and other community events. Alderperson Koppa stated he doesn't want to see more of these signs on Main Street as a distraction. Alderperson Hubbard stated this is within 100 feet of the Historic District and this should also be considered. Tom Wilson noted that some conditions should have been recommended by the Plan Commission and the height of the sign is over the roofline of the building. Alderperson Noble gave some background on the sign ordinance and feels it would be unfair to deny it when others have been able to get them with the current ordinance. Alderperson Bekkedal stated when there is a difference between existing businesses and new businesses when considering the fairness of allowing new signs in and doesn't feel more signs are necessary. After all comments were addressed the public hearing was closed at 8:20 p.m.

5. Approval of Conditional Use Application for 311 N. Main Street (Plan Commission) – Motion by Alderperson Bankes/second by Alderperson Koppa to table the conditional use application until the May 12, 2015 Council meeting to give the Royal Bank Board time to review their application and possibly remove the LED sign request and lower the height of the sign. Voice vote all in favor. Motion carried.

6. Public Hearing on Conditional Use Application for 30-35 unit assisted living facility off Chicago Avenue near Noggle Lane – This item was tabled by the Plan Commission until they receive additional information. They will be meeting again on May 26th. Motion by Alderperson Hubbard/second by Alderperson Montemurno to table the conditional use application and request another public hearing be held when more information is available. Voice vote all in favor. Motion carried.

7. Approval of Conditional Use Application for assisted living facility off Chicago Avenue (Plan Commission) This item was tabled per item six above.

8. Approval of agreement for farming on burn-site land (Public Property) – This area has about nine to ten acres of tillable space. Drainage and erosion has been an issue and topsoil and sand have been removed. We have an employee who is willing to work on this area in return for two years free rent with the third year option to lease at the current rental rate. Motion by Alderperson Polsean/second by Alderperson Bankes to approve the agreement for farming on the burn site land. Voice vote all in favor. Motion carried.

9. Operator license approvals (Public Safety) Motion by Alderperson Bekkedal/second by Alderperson Hubbard to approve operator licenses for Meghan VanDeLoo, Laura Poe, Matthew Gotz and Erin Anglin. Voice vote all in favor. Motion carried.

10. Appointment of Terry O'Connor to Library Board for a three-year term to replace Mike Koppa expiring 4/30/2018 (Library Board) Motion by Alderperson Hubbard/second by Alderperson Koppa to approve

the appointment of Terry O'Connor to the Library Board for a three year term expiring 4/30/2018. Voice vote all in favor. Motion carried.

11. Reappointment of Sonja Fortney to Board of Appeals for three-year term expiring 5/1/2018 Motion by Alderperson Clifton/second by Alderperson Bankes to approve the re-appointment of Sonja Fortney to the Board of Appeals for a three year term expiring 5/1/2018. Voice vote all in favor with one abstention. Alderperson Sanwick abstained. Motion carried.

12. Appointment of Gregory Splinter and Michael Corr to Historic Preservation Commission for three year terms expiring 10/1/2018 Motion by Alderperson Hubbard/second by Alderperson Montemurno to approve the appointment of Gregory Splinter and Michael Corr to the Historic Preservation Commission for a three year term expiring 10/1/2018. Voice vote all in favor. Motion carried.

13. Approval of Olympic Builders Pay Request #9 for Well #6 (Public Works) This is the final pay request with all issues being completed. Motion by Alderperson Polsean/second by Alderperson Noble to approve pay request #9 to Olympic Builders for \$49,783.23. Roll call vote all in favor. Motion carried.

14. Approval of Library project direct purchase invoices (Finance) Polhamus stated we have direct purchase invoices totaling \$55,022.19. They are for paint, carpeting and flooring supplies. One invoice is for \$124 for the concrete for a temporary sidewalk that was installed. The invoices have been reviewed by the Construction Manager and are ready for payment. Motion by Alderperson Hubbard/second by Alderperson Bankes to approve the direct purchase invoices in the amount of \$55,022.19. Roll call vote all in favor. Motion carried.

15. Approval of Pay Request #7 for Library project – Tricon General Construction (Finance) Motion by Alderperson Polsean/second by Alderperson Bekkedal to approve pay request #7 for \$337,790.50 for Tricon General Construction. Roll call vote all in favor. Motion carried.

16. Payment of bills. – Motion by Alderperson Noble/second by Alderperson Bankes to approve the payment of bills on report date 04/24/15 in the amount of \$86,471.83 and additional bills report date 04/28/15 in the amount of \$16,037.87. Roll call vote all in favor. Motion carried.

17. Second Period for Public Comment – Severson stated there will be a public planning meeting on Monday, May 4th at 6:00 p.m. in suites A, B, & C at Vernon Memorial regarding the new TIF district.

18. Adjournment -

Motion made by Alderperson Bekkedal/second by Alderperson Bankes to adjourn the meeting at 8:38 p.m. Voice vote all in favor. Motion carried.

Minutes respectfully submitted by: Lori Polhamus, City Clerk