

**CITY OF VIROQUA
COUNCIL MINUTES
DECEMBER 8, 2015**

1. Roll call:

The regular meeting of the Common Council was called to order at 7:30 p.m. on Tuesday, December 8, 2015 by Mayor Larry Fanta with Alderpersons Steve Bekkedal, Marc Polsean, Mike Bankes, John Montemurno, Jeff Clifton, Cyndy Hubbard and Todd Sanwick present. Alderpersons Terry Noble and Mike Koppa were excused. Also present were City Administrator John Severson, City Clerk Lori Polhamus, Attorney George Hopkins, Police Chief Daron Jefson, Utility Clerk Nancy Bekkedal, and Engineer/DPW Sarah Grainger

2. Approval of the November 24, 2015 Regular Council minutes – Motion by Alderperson Bekkedal/second by Alderperson Montemurno to approve the minutes of the November 24, 2015 meeting. Voice vote all in favor. Motion carried.

3. First period for public comment – none

4. Appointment of election workers for 2016-2017 election cycle – Polhamus reviewed the list of potential election workers for the new term. Motion by Alderperson Montemurno/second by Alderperson Bankes to approve the appointment of election workers noted for the 2016-2017 election cycle. Voice vote all in favor. Motion carried.

5. Approval of Badger Environmental pay request #6 – Rock Avenue project (Public Works) – Motion by Alderperson Polsean/second by Alderperson Sanwick to approve Badger Environmental pay request #6 for \$19,107.45. Roll call vote all in favor. Motion carried.

6. Approval of letter of engagement from Quarles & Brady for WWTF project (Public Works) – they are our legal bond counsel for the project and are proposing \$8,500 for the interim financing and \$10,000 for the bond. Motion by Alderperson Montemurno/second by Alderperson Polsean to approve the letter of engagement from Quarles & Brady. Roll call vote all in favor. Motion carried.

7. Approval of letter of engagement from Ehlers for WWTF project (Public Works) – they are our financial advisors for the project to help with the clean water fund and USDA loans and interim financing and are proposing \$12,500. Motion by Alderperson Bekkedal/second by Alderperson Sanwick to approve the letter of engagement from Ehlers. Roll call vote all in favor. Motion carried.

8. Memorandum of Understanding with Library and WTC for building link – staff worked with Jay McHenry from WTC on the draft of who will have responsibilities within this area for locks, etc. and we haven't received the final draft back yet. This will come to Council when it is ready for final approval.

9. 2015 borrowing for capital expenditures (Finance) – Total capital expenditures for 2015 are \$508,695. \$306,766 of this total will be a TIF #6 expense for the Rock Avenue project and Nuzum lot purchase so will not be on the tax levy debt. The interest rates returned from the banks were 2.20% from Citizens and 2.19% from People's State Bank for a ten year term. Motion by Alderperson Clifton/second by Alderperson Bankes to approve People's State Bank at the 2.19% interest rate for ten years for the \$508,695 capital expenditures. Roll call vote all in favor. Motion carried.

10. Library moving proposal (Finance) – other libraries were contacted to see who they used and Yerges Van Liners of Fort Atkinson was recommended and their proposal ranges from \$12,108 to \$13,263 depending on what help we can provide and it is estimated at 6-7 days for the move. Other bids received ranged from \$30,000 to \$60,000. The currently scheduled move date is January 11-19, 2016. Motion by Alderperson Hubbard/second by Alderperson Montemurno to approve the proposal from Yerges Van Liners for the range of \$12,108 to \$13,263. Roll call vote all in favor. Motion carried.

11. Payment of bills. – Motion by Alderperson Bekkedal/second by Alderperson Bankes to approve the payment of bills on report date 12/04/15 in the amount of \$126,404.64 and additional bills report date 12/08/15 in the amount of \$69,251.62. Roll call vote all in favor. Motion carried.

12. Second Period for Public Comment – none

13. Adjournment - Motion made by Alderperson Polsean/second by Alderperson Montemurno to adjourn the meeting at 7:51 p.m. Voice vote all in favor. Motion carried.

Minutes respectfully submitted by: Lori Polhamus, City Clerk