

**CITY OF VIROQUA  
COUNCIL MINUTES  
DECEMBER 29, 2015**

**1. Roll call:**

The regular meeting of the Common Council was called to order at 7:30 p.m. on Tuesday, December 29, 2015 by Mayor Larry Fanta with Alderpersons Steve Bekkedal, Marc Polsean, Terry Noble, Mike Bankes, Mike Koppa, John Montemurno, Jeff Clifton, Cyndy Hubbard and Todd Sanwick present. Also present were City Administrator John Severson, City Clerk Lori Polhamus, Attorney Stephanie Hopkins, Police Chief Daron Jefson, Fire Chief Chad Buros, Park & Rec Director Dan Stalsberg and Terry Christen

**2. Approval of the December 8, 2015 Regular Council minutes** – Motion by Alderperson Bekkedal/second by Alderperson Polsean to approve the minutes of the December 8, 2015 meeting. Voice vote all in favor. Motion carried.

**3. First period for public comment** – none

**4. Public hearing on conditional use application from Viroqua Area Schools for use of LED message board on 900 block of West Broadway** – this item was postponed to a future date.

**5. Consideration of conditional use application – Viroqua Area Schools (Plan Commission)** – this item was postponed to a future date.

**6. Approval of Change Order #9 – Tricon General Construction – Library project (Finance)** – this change order includes the miscellaneous contract extra items which was offset by a \$17,626.52 credit on contract allowances. The original total was higher, however part of the expenses were split with Tricon and also the architect. Motion by Alderperson Bekkedal/second by Alderperson Hubbard to approve change order #9 for (\$7,980.65). Roll call vote all in favor. Motion carried.

**7. Approval of Pay Request #11 – Tricon General Construction – Library project (Finance)** – this is the final pay request for the project contractor and also includes the credit amount from change order #9 approved in item six. Motion by Alderperson Polsean/second by Alderperson Noble to approve pay request #11 for \$101,869.91 to Tricon General Construction. Roll call vote all in favor. Motion carried.

**8. Proposal for automatic door openers at Library (Finance)** – Severson stated when the original plans were approved by the State for the library this door in the link was considered an interior door and handicap openers were not a requirement; however they are needed. Estimates from the door contractor for the parts is \$3487.74 with electrical of \$341. The funding would run through the construction account. Motion by Alderperson Montemurno/second by Alderperson Koppa to approve the automatic door opener at a total cost of \$3828.74. Roll call vote all in favor. Motion carried.

**9. Vierbicher agreement for Rusk Avenue (Public Works)** – this is for the one block of Rusk Avenue as part of the USDA grant. The proposal from Vierbicher is \$19,700 to do the bid specs, survey, engineering and inspections. Motion by Alderperson Polsean/second by Alderperson Sanwick to approve the Vierbicher agreement for \$19,700. Roll call vote all in favor. Motion carried.

**10. 2016 Property insurance proposal/renewal** – Terry Christen with Tricor Insurance reviewed the insurance proposal with EMC insurance. Staff has recommended remaining with Chubb Insurance for the property insurance, however, switching to EMC for liability for an overall savings of \$37,575 for 2016. Total premium for Chubb Insurance is \$25,636 and total liability options with EMC total \$108,031. Motion by Alderperson Polsean/second by Alderperson Hubbard to accept the proposal from Tricor Insurance for the 2016 insurance coverages. Roll call vote all in favor. Motion carried.

**11. Payment of bills.** – Motion by Alderperson Bekkedal/second by Alderperson Noble to approve the payment of bills on report date 12/23/15 in the amount of \$318,798.19 and additional bills report date 12/29/15 in the amount of \$122,733.81. Roll call vote all in favor. Motion carried.

**12. Second Period for Public Comment** – none

**13. Adjournment** - Motion made by Alderperson Polsean/second by Alderperson Koppa to adjourn the meeting at 8:00 p.m. Voice vote all in favor. Motion carried.

Minutes respectfully submitted by: Lori Polhamus, City Clerk