

**CITY OF VIROQUA
COUNCIL MINUTES
MAY 10, 2016**

1. Roll call:

The regular meeting of the Common Council was called to order at 7:30 p.m. on Tuesday, May 10, 2016 by Mayor Larry Fanta with Alderpersons Marc Polsean, Mike Bankes, Mike Koppa, John Montemurno, Steve Bekkedal, Todd Sanwick, Terry Noble, Sondra Naxi and Cyndy Hubbard present. Also present were City Administrator John Severson, City Clerk Lori Polhamus, Attorney Stephanie Hopkins, Police Chief Daron Jefson, Fire Chief Chad Buros, Engineer/DPW Sarah Grainger, Utility Clerk Nancy Bekkedal, Park & Rec Director Dan Stalsberg and Sean Lentz.

2. Approval of the April 26, 2016 Regular Council minutes – Motion by Alderperson Polsean/second by Alderperson Montemurno to approve the minutes of the April 26, 2016 meeting. Voice vote all in favor. Motion carried.

3. First period for public comment – none

The Council moved to item nine on the agenda.

9. Update on Wastewater Treatment Facility project – Grainger updated the Council on recent updates on the project regarding the construction permits and public notices and meetings that will be held by the DNR regarding the outfall structure per a request from Trout Unlimited regarding the effluent discharging. These meetings will probably be held at the end of June. The DNR is still in agreement as to how the City is to proceed with the project however the timing of the parts of this project may be changing so we are working with USDA and other agencies on these issues. Grainger has prepared a FAQ sheet that will be put on the website also.

Council returned to item four on the agenda.

4. Resolution authorizing the issuance and sale of a \$4,996,000 Sewerage System Revenue Bond Anticipation Note, Series 2016 (Public Works) – Sean Lentz from Ehlers explained the interim financing that is needed prior to receiving funds from USDA. Peoples State Bank and Citizens will be working together with an interest rate of 1.9%. We have flexibility in the loan if something happens with the project and this is entirely a utility expenditure. Motion by Alderperson Hubbard/second by Alderperson Montemurno to approve resolution 16RS006 authorizing the issuance and sale of a \$4,996,000 sewerage system revenue bond anticipation note. Roll call vote all in favor. Motion carried.

Lentz also updated the Council on the two refinancing issues. The bond rating agency has changed the parameters on non-traditional loans so the Bankers Association is looking at a possible change in the Wisconsin forms. Current language in the forms could have a negative effect on our bond rating so once this issue is addressed we will be proceeding with the refinancing but for now they are on hold.

5. Request to advertise for bids for repairs at Eckhart Park (Park & Rec) – Severson stated the Park & Rec Committee recommended repairs be made to the pavilion, sidewalks, apron and entrance pillars as well as add a semicircle area for the jazz fest dance/seating area. There are several tripping hazards and the southeast corner of the pavilion has settled. There is an approximate estimate of \$20,000 on the project and it would be a capital expenditure. Alderperson Bekkedal recommended adding handicap entrance signage if the steps are to remain. Motion by Alderperson Montemurno/second by Alderperson Koppa to approve advertising for proposals for the Eckhart Park repairs. Roll call vote all in favor. Motion carried.

6. Software conversion service upgrade proposal (Finance) – our current general ledger/payroll/utility billing software was implemented in 2003 with no upgrades since that time. The current system has limitations that we need upgraded to accommodate the new payroll deductions for benefit programs recently adopted as well as to have the capacity to electronically file our 1099's with the IRS. On line bill pay is an option with the upgrade along with better security and reports. We also have the ability to spread the cost over two years. Motion by Alderperson Polsean/second by Alderperson Bankes to approve the software upgrade at a cost of \$29,600. Roll call vote all in favor. Motion carried.

7. Approval of re-appointment of Carol Gohlke, Julie Falkers and Sarah Mayer to Library Board for three year term expiring 4/30/2019 (Library Board) – Motion by Alderperson Hubbard/second by Alderperson Koppa to reappoint Carol Gohlke, Julie Falkers and Sarah Mayer to the Library Board. Voice vote all in favor. Motion carried.

8. Approval of appointment of Jeff Clifton as Weed Commissioner – Motion by Alderperson Montemurno/second by Alderperson Naxi to appoint Jeff Clifton as Weed Commissioner. Voice vote all in favor. Motion carried. He will be overseeing yards and boulevards.

10. Ordinance regarding Planned Unit Development – First Reading (Plan Commission) – This is an overlay for specific zoning for a specific parcel for a developer that can't meet the current zoning. It is the framework for the general plan that requires the developer to come back with their specific plan. Many communities use this for development purposes and it is filed with the County as well. Motion by Alderperson Bankes/second by Alderperson Hubbard to approve the first reading of ordinance 16OR005 regarding Planned Unit Development. Voice vote all in favor. Motion carried.

11. Payment of bills. – Motion by Alderperson Bekkedal/second by Alderperson Sanwick to approve the payment of bills on report date 05/05/16 in the amount of \$226,563.50 and additional bills report date 05/10/16 in the amount of \$56,921.16. Roll call vote all in favor. Motion carried.

12. Second Period for Public Comment – none

13. Adjournment - Motion made by Alderperson Polsean/second by Alderperson Bekkedal adjourn the meeting at 8:24 p.m. Voice vote all in favor. Motion carried.

Minutes respectfully submitted by: Lori Polhamus, City Clerk