

**CITY OF VIROQUA  
COUNCIL MINUTES  
MAY 23, 2017**

**1. Roll call:**

The special meeting of the Common Council was called to order at 7:00 p.m. on Tuesday, May 23, 2017 by Mayor Larry Fanta with Alderpersons Steve Bekkedal, Marc Polsean, Mike Koppa, John Thompson, Jeff Gohlke and Sondra Naxi present. Cyndy Hubbard, Mike Bankes and Terry Noble were excused. Also present were City Administrator John Severson, City Clerk Lori Polhamus, Attorney Stephanie Hopkins, Public Works Director Sarah Grainger, Police Chief Daron Jefson, Fire Chief Chad Buros and Kurt Muchow.

**2. First period for public comment – none**

**3. Resolution for submission of Community Development Block Grant (CDBG) application (project area amendment)** – while reviewing the engineering report for the project it was discovered that one block of North Washington should be added back into the project. We removed it from the resolution at the last Council meeting but to make it clean we are doing a new resolution to correct this. Motion by Alderperson Gohlke/second by Alderperson Koppa to approve resolution 017RS004 for the submission of the CDBG application with the addition of North Washington Street. Roll call vote all in favor. Motion carried.

**4. Resolution – Citizen Participation Plan for Community Development Block Grant (CDBG)** – Kurt Muchow reviewed the plan which is only relating to the CDBG program. The City had one in place previously but a new one is recommended to be adopted. This spells out the public involvement in the process to keep the public informed through public hearings and other notifications. The first public hearing will be Thursday morning. Motion by Alderperson Polsean/second by Alderperson Naxi to approve resolution 017RS005 adopting a citizen participation plan. Voice vote all in favor. Motion carried.

**5. Designation of City Council as Citizen Participation Committee** – the Council demographic meets the criteria for the committee. Motion by Alderperson Polsean/second by Alderperson Thompson to designate the City Council as the Citizen Participation Committee. Voice vote all in favor. Motion carried.

**6. Approval of Residential Anti-displacement and Relocation Assistance Plan for CDBG programs** – this only applies to the CDBG programs and states that if the City were to displace someone from their home due to the project that the City will provide relocation for the resident. Motion by Alderperson Thompson/second by Alderperson Koppa to approve the residential anti-displacement and relocation assistance plan for CDBG programs. Voice vote all in favor. Motion carried.

**7. Second period for public comment - none**

**8. Adjournment** - Motion made by Alderperson Polsean/second by Alderperson Gohlke to adjourn the meeting at 7:16 p.m. Voice vote all in favor. Motion carried.

Minutes respectfully submitted by: Lori Polhamus, City Clerk