

**CITY OF VIROQUA  
COUNCIL MINUTES  
NOVEMBER 14, 2017**

**1. Roll call:**

The regular meeting of the Common Council was called to order at 7:30 p.m. on Tuesday, November 14, 2017 by Mayor Larry Fanta with Alderpersons Marc Polsean, Mike Koppa, Mike Bankes, Cyndy Hubbard, Terry Noble, John Thompson, Sondra Naxi and Jeff Gohlke present. Alderperson Bekkedal was excused. Also present were City Administrator John Severson, City Clerk Lori Polhamus, Attorney Stephanie Hopkins, Police Chief Daron Jefson, Public Works Director/Engineer Sarah Grainger, Utility Clerk Cheryl Purvis, Kurt Muchow and Angie Cina.

**2. Approval of the October 31, 2017 Regular and November 7, 2017 Special Council minutes** – Motion by Alderperson Polsean/second by Alderperson Gohlke to approve the minutes from both the October 31, 2017 and November 7, 2017 meetings as presented. Voice vote all in favor. Motion carried.

**3. First period for public comment** – none

**4. Approval of engineering contract for N. Rusk Avenue project (Public Works)**- this was a part of the reconstruction project that CDBG funding was applied for. The construction would not start until 2019, however the design stage would start sooner. Motion by Alderperson Polsean/second by Alderperson Koppa to approve the engineering contract with Vierbicher for the N. Rusk Avenue project for \$116,635. Roll call vote all in favor. Motion carried.

**5. Approval of proposal to perform survey at Church street between Main and Center streets (Public Works)** – it was discussed previously to look into the right of way in this location and the potential to increase it. The property owner of the salon is considering selling and a survey of the location of potential subdividing of the parcels would be the first step to gather more information along with a topographical map of the area. This area is in the Tid 6 district so could be funded with Tid funds. Motion by Alderperson Thompson/second by Alderperson Hubbard to approve the survey proposal from Vierbicher for \$5030. Roll call vote all in favor. Motion carried.

**6. Approval of Badger Environmental Pay Request #1 – Hwy 14 Lift station (Public Works)**- Motion by Alderperson Gohlke/second by Alderperson Naxi to approve Badger Environmental Pay Request #1 for \$74,134.68. Roll call vote all in favor. Motion carried.

**7. Approval of Wapasha Construction Co. Pay Request #14 – Wastewater Treatment Facility project (Public Works)**- Motion by Alderperson Polsean/second by Alderperson Koppa to approve Wapasha Construction pay request #14 for \$477,764.55. Roll call vote all in favor. Motion carried.

**8. Operator license approvals (Public Safety)**- Motion by Alderperson Thompson/second by Alderperson Hubbard to approve operator licenses for Theodore Parrish, Caleb Walters and Nora Roughen-Schmidt. Voice vote all in favor. Motion carried.

**9. Approval of temporary Class B wine license for Driftless Humane Society for Wine & Whiskers Pet Pictures with Santa at Animal Tracks on December 1, 2017 (Public Safety)**- Motion by Alderperson Thompson/second by Alderperson Hubbard to approve the temporary Class B wine license for December 1, 2017. Voice vote all in favor. Motion carried.

**10. Viroqua Professional Police Association 2018-2020 Union Contract**- Police Chief Jefson reviewed the changes for the Council which included an adjustment to the wage steps and also the changes in the shift schedules. All of the updates to wages are already incorporated in the 2018 budget proposal. Motion by Alderperson Hubbard/second by Alderperson Noble to approve the 2018-2020 Police union contract. Roll call vote all in favor. Motion carried.

**11. Possible closed session per Wis. Stats 19.85 (1)(c) – considering employment, promotion, compensation or performance evaluation data of any public employee over which the governing body has jurisdiction or**

**exercises responsibility – one-year performance review-Auxiliary Worker, six-month performance review – Utility Clerk** – Motion by Alderperson Gohlke/second by Alderperson Hubbard to enter closed session at 8:05 p.m. Roll call vote all in favor. Motion carried.

**12. Reconvene in open session with possible action on items discussed during closed session** – Motion by Alderperson Hubbard/second by Alderperson Polsean to reconvene in open session at 8:14 p.m. Roll call vote all in favor. Motion carried.

Motion by Alderperson Polsean/second by Alderperson Gohlke to approve a pay increase of \$1.47 per hour for Auxiliary Worker J. Hanson and a \$1.50 per hour pay increase for Utility Clerk Purvis. Roll call vote all in favor motion carried.

**13. Payment of bills (Finance)** – Motion by Alderperson Hubbard/second by Alderperson Naxi to approve the payment of bills on report date 11/09/17 in the amount of \$366,971.54 and additional bills on report date 11/14/2017 in the amount of \$112,132.51. Roll call vote all in favor. Motion carried.

**14. Second Period for Public Comment** – none

**15. Adjournment** - Motion made by Alderperson Gohlke/second by Alderperson Polsean to adjourn the meeting at 8:15 p.m. Voice vote all in favor. Motion carried.

Minutes respectfully submitted by: Lori Polhamus, City Clerk