

**CITY OF VIROQUA  
COUNCIL MINUTES  
SEPTEMBER 4, 2018**

**1. Roll call:**

The regular meeting of the Common Council was called to order at 7:30 p.m. on Tuesday, September 4, 2018 by Mayor Karen Mischel with Alderpersons Gregory Splinter, Terry Noble, Tanja Birke, Cyndy Hubbard, Sondra Naxi, John Thompson and Jeff Gohlke present. Alderpersons Steve Bekkedal and Mike Koppa were excused. Also present were City Administrator John Severson, City Clerk Lori Polhamus, Attorney George Hopkins, Public Works Director/Engineer Sarah Grainger, Police Chief Daron Jefson, Park & Rec Director Dan Stalsberg, Fire Chief Chad Buros, Doug Swenson, Mike Olson, Melanie Lendosky and David Krohn.

**2. Approval of the August 14, 2018 Regular Council minutes** – Motion by Alderperson Thompson/second by Alderperson Hubbard to approve the minutes from the previous meeting as presented. Voice vote all in favor. Motion carried.

**3. First period for public comment** – none

**4. 2017 Audit Report – Johnson Block**- Melanie Lendosky of Johnson Block presented the 2017 audit report and answered questions for the Council.

**5. Airport Commission review of upcoming projects and possible funding (Finance)**- Doug Swenson updated the Council on the Federal grant money that comes into the airport each year to maintain operations. Included in their six-year plan is the resurfacing of the blacktop and they have enough to fund the ramp area and taxi areas that will be done in 2019 with the DOT funding that they have in their assigned funds. The runway will be a larger project in 2020 which will require a \$50,000 match by the City for the federal funding. They currently have about \$30,000 in their fuel account to put towards this but \$20,000 additional will be needed in two years. It may be less if they are able to collect more money in the fuel account before then. A tour of the airport will also be set up for the new Council members.

The Council moved to item number twelve on the agenda.

**12. Authorization to proceed with raze order per WI Stats. 66.0413 for property at 321 S. East Avenue** – we have been working with the owner on options for this property. It was inspected by the commercial building inspector and the residents have moved out and the property boarded up. The amount to fix the property is more than 50% of the value and there are other abatement issues such as asbestos and lead. The cost of the raze would go against the property as a special charge on the taxes and the current estimate is \$30,000 but could be higher depending on some of the abatement costs and foundation removal. David Krohn stated he owns the house across the street and this has been an issue in their neighborhood for years and needs to be removed. Motion by Alderperson Thompson/second by Alderperson Gohlke to proceed with the raze order with circuit court for 321 S. East Avenue. Voice vote all in favor. Motion carried.

The Council returned to item number six on the agenda.

**6. Operator license approvals (Public Safety)** – Motion by Alderperson Splinter/second by Alderperson Birke to approve licenses for Joseph Wallock, Justin Miller, Melissa Anderson and Tonia Primmer. Voice vote all in favor. Motion carried.

**7. Approval of Temporary Class B beer license application – Temple Theatre (Public Safety)** – Motion by Alderperson Hubbard/second by Alderperson Noble to approve the temporary Class B beer license for the Temple Theatre on September 7, 2018 for the flood relief concert. Voice vote all in favor. Motion carried.

**8. Approval of Temporary Class B beer and wine license application – Masonic Lodge (Public Safety)**- Motion by Alderperson Birke/second by Alderperson Hubbard to approve the temporary Class B beer and wine license for the Masonic Lodge on September 7, 2018 for the flood relief concert. Voice vote all in favor. Motion carried.

**9. Approval of revised change order #6 amount for WWTF Contract A (Public Works)**- this item is no longer needed.

**10. Approval of Wapasha Construction Co. Pay Request #25 – Wastewater Treatment Facility Contract A (Public Works)**- Motion by Alderperson Gohlke/second by Alderperson Hubbard to approve pay request #25 for \$27,443.81. Roll call vote all in favor. Motion carried.

**11. Approval of Rule Construction Pay Request #5 – Wastewater Treatment Facility Contract B (Public Works)** Motion by Alderperson Thompson/second by Alderperson Gohlke to approve pay request #5 for \$128,330.00. Roll call vote all in favor. Motion carried.

**13. Payment of bills (Finance)** – Motion by Alderperson Hubbard/second by Alderperson Birke to approve the payment of bills on report date 08/30/18 in the amount of \$75,008.09 and additional bills on report date 09/04/2018 in the amount of \$66,125.44. Roll call vote all in favor. Motion carried. The bills from the 8/23/18 and 8/29/18 reports were also reviewed and had been approved by the Mayor previously for a total of \$27,984.13.

**14. Second Period for Public Comment** – none

**15. Adjournment** - Motion made by Alderperson Naxi/second by Alderperson Splinter to adjourn the meeting at 8:21 p.m. Voice vote all in favor. Motion carried.

Minutes respectfully submitted by: Lori Polhamus, City Clerk