

**CITY OF VIROQUA
COUNCIL MINUTES
APRIL 30, 2019**

1. Roll call:

The regular meeting of the Common Council was called to order at 7:30 p.m. on Tuesday, April 30, 2019 by Mayor Karen Mischel with Alderpersons David Tryggestad, Gregory Splinter, Terry Noble, Tanja Birke, Mike Koppa, Cyndy Hubbard, John Thompson, Sondra Naxi and Jeff Gohlke present. Also present were City Clerk Lori Polhamus, Administrator Nate Torres, Attorney Stephanie Hopkins, Police Chief Daron Jefson, Assistant Police Chief Todd Simonson, Public Works Director/Engineer Sarah Grainger, Park & Rec Director Dan Stalsberg, Fire Chief Chad Buros, Tim Hundt, Angie Cina and Nico Enjalbert.

2. Approval of the April 16, 2019 Special Council minutes – Motion by Alderperson Birke/second by Alderperson Hubbard to approve the minutes from April 16, 2019. Voice vote all in favor. Motion carried

3. First period for public comment – None

4. Acknowledgement of service of retiring Police Chief Daron Jefson – the Mayor presented Jefson with a plaque from the City for 33 years of service.

5. Consideration of application for chickens at 247 5th Avenue – Torres stated the application is for the most part in compliance. The definition of rear yard in the ordinance is in question with this property but they comply with all the other aspects of the ordinance. Motion by Alderperson Noble/second by Alderperson Naxi to approve the application for chickens at 247 5th Avenue. Voice vote all in favor. Motion carried.

6. Consideration of application for chickens at 239 5th Avenue – Motion by Alderperson Tryggestad/second by Alderperson Birke to approve the application for chickens at 239 5th Avenue. Voice vote all in favor. Motion carried.

7. Operator license approvals (Public Safety) – Motion by Alderperson Thompson/second by Alderperson Birke to approve operator licenses for Morgan Lasky and Lewis Knutson. Voice vote all in favor. Motion carried.

8. Approval of Temporary Class B beer license for Viroqua Chamber Main Street for Viroqua Beer Walk on June 28, 2019 (Public Safety) Motion by Alderperson Hubbard/second by Alderperson Naxi to approve the Temporary beer license for Viroqua Chamber Main Street. Voice vote all in favor. Motion carried.

9. Approval of Temporary Class B beer licenses for Viroqua Chamber Main Street for Viroqua Night Markets on 6/19/2019, 7/17/2019, 8/14/2019 and 9/18/2019 (Public Safety) – Motion by Alderperson Birke/second by Alderperson Splinter to approve the temporary beer licenses for Viroqua Chamber Main Street night markets in Eckhart Park. Voice vote all in favor. Motion carried.

10. Approval of Temporary Class B beer and Class C wine license for Vernon County Democratic Party spring social on May 3, 2019 (Public Safety) – Motion by Alderperson Hubbard/second by Alderperson Tryggestad to approve the temporary beer and wine license for the Democratic Party. Voice vote all in favor. Motion carried.

11. Approval of bid for Cured-In-Place Pipe Lining project (Public Works) – we received two bids for the project with the bid from Visu-sewer being the low bid of \$37,511.25. The project location will be two blocks of Greenhill, Court Street and Meadowood Court. Motion by Alderperson Birke/second by Alderperson Thompson to approve the bid from Visu-sewer for \$37,511.25. Roll call vote all in favor. Motion carried.

12. Approval of Fire Department financing of training tower project and related land deed and contract agreements (Public Works, Public Safety, Public Property, Finance) – Motion by Alderperson Hubbard/second by Alderperson Splinter to approve the training tower project related land deed and contract agreements. Roll call vote all in favor. Motion carried.

13. Reappointment of Eric Bankes to three-year term on Tree Board expiring 6/1/2022 – Motion by Alderperson Hubbard/second by Alderperson Thompson to reappoint Eric Bankes to the Tree Board. Voice vote all in favor. Motion carried.

14. Appointment of Gregory Splinter as Public Works representative on Tree Board – Motion by Alderperson Naxi/second by Alderperson Hubbard to appoint Gregory Splinter to the Tree Board. Voice vote all in favor. Motion carried.

15. Appointment of Sheila Sherwin and Nico Enjalbert to three-year terms on Plan Commission expiring 5/1/2022 replacing John Bjerke and Alan Hagen – Motion by Alderperson Birke/second by Alderperson Hubbard to appoint Sheila Sherwin and Nico Enjalbert to Plan Commission. Voice vote all in favor. Motion carried.

16. Reappointment of Julie Falkers, Carol Gohlke and Sarah Mayer to Library Board for three-year terms expiring 4/30/2022 (Library Board) – Motion by Alderperson Hubbard/second by Alderperson Birke to reappoint Julie Falkers, Carol Gohlke and Sarah Mayer to the Library Board. Voice vote all in favor. Motion carried.

17. Appointment of Gloriane Noble to Police & Fire Commission replacing Kermit Sisbach for five-year term expiring 5/1/2024 – Motion by Alderperson Birke/second by Alderperson Thompson to appoint Gloriane Noble to Police & Fire Commission. Voice vote all in favor. Motion carried.

18. Ordinance amendment to Chapter 8.36 regarding City Forester – First Reading – Motion by Alderperson Noble/second by Alderperson Birke to approve the first reading of Ordinance 19OR006 and waive the second reading. Voice vote all in favor. Motion carried.

19. Possible closed session per Wis. Stats 19.85 (1)(c) – considering employment, promotion, compensation or performance evaluation data of any public employee over which the governing body has jurisdiction or exercises responsibility – Forester wages/Police Chief position compensation – Motion by Alderperson Hubbard/second by Alderperson Thompson to enter closed session at 8:05 pm. Roll call vote all in favor. Motion carried.

20. Reconvene in open session with possible action on items discussed during closed session – Motion by Alderperson Hubbard/second by Alderperson Thompson to reconvene in open session at 8:37 pm. Roll call vote all in favor. Motion carried.

Motion by Alderperson Hubbard/second by Alderperson Noble to increase the Forester pay by \$300 payable in August 2019 and incorporate the \$800 stipend for Forester into wages going forward starting in 2020. Roll call vote all in favor. Motion carried.

Motion by Alderperson Noble/second by Alderperson Thompson to post the Police Chief position with a pay range of \$75,000 - \$85,000. Roll call vote all in favor. Motion carried.

Motion by Alderperson Noble/second by Alderperson Thompson to increase the current Assistant Police Chief's (Acting Chief) salary to the current salary of the Police Chief effective 5/1/2019 in the interim until the Police Chief position is filled. Roll call vote all in favor. Motion carried.

21. Payment of bills (Finance) - Motion by Alderperson Noble/second by Alderperson Koppa to approve the payment of bills on report date 04/26/19 in the amount of \$188,280.80 additional bills on report date 4/30/2019 for \$57,318.86. Roll call vote all in favor. Motion carried.

22. Second Period for Public Comment – none

23. Adjournment - Motion made by Alderperson Hubbard/second by Alderperson Gohlke to adjourn the meeting at 8:44 p.m. Voice vote all in favor. Motion carried.

Minutes respectfully submitted by: Lori Polhamus, City Clerk