

**CITY OF VIROQUA
COUNCIL MINUTES
JUNE 25, 2019**

1. Roll call:

The regular meeting of the Common Council was called to order at 7:30 p.m. on Tuesday, June 25, 2019 by Mayor Karen Mischel with Alderpersons David Tryggestad, Gregory Splinter, Terry Noble, Tanja Birke, Mike Koppa, John Thompson, Sondra Naxi and Jeff Gohlke present. Alderperson Cyndy Hubbard was excused. Also present were City Clerk Lori Polhamus, Administrator Nate Torres, Interim Police Chief Todd Simonson, Public Works Director/Engineer Sarah Grainger, Park & Rec Director Dan Stalsberg, Kurt Muchow, Tim Hundt, Nora Roughen-Schmidt, Alycann Taylor, Dani Lind, Michael Corr, Ted Parrish and Evan Blatner

2. Approval of the June 11, 2019 Regular Council minutes – Motion by Alderperson Birke/second by Alderperson Naxi to approve the minutes from the previous meeting. Voice vote all in favor. Motion carried

3. First period for public comment – None

4. Presentation by Tourism Commission with discussion on room tax – Nora Roughen-Schmidt and members of the Tourism Commission gave a slide presentation on what they have been doing and what they would like to be able to do in the future if our room tax was increased from 3% to 6%. This will be added as a future agenda item for consideration by the Council.

5. Approval of Extraterritorial Certified Survey Map for David Welch (Plan Commission) – Motion by Alderperson Koppa/second by Alderperson Tryggestad to approve the certified survey map for David Welch. Voice vote all in favor. Motion carried.

6. Approval of Extraterritorial Certified Survey Maps for Vernon County (Plan Commission) – There are two maps as part of the EDA Business Park project. Motion by Alderperson Koppa/second by Alderperson Birke to approve both certified survey maps for Vernon County. Voice vote all in favor. Motion carried.

7. Approval of land purchase agreement between City and Vernon County (Public Property) – this will go before the County Board on July 2nd. This is for the property within the EDA project with a purchase price of \$879,000 with Vernon County having first mortgage position. The City will pay \$87,900/year for ten years with the first payment due upon the sale of the first property and each additional payment would be due by August 31st starting in 2020. Once 65% of the 50 acres is sold a balloon payment will become due to the County for the remaining balance owed. Motion by Alderperson Birke/second by Alderperson Noble to conditionally approve the land purchase agreement with review by City Legal Council and Administrator. Roll call vote all in favor. Motion carried.

8. Approval of land transfer from Vernon County to City for street right of ways and stormwater outlots for Phase I of EDA Business Park project (Public Property) – this is to authorize the City to take ownership of these areas and the cost is included in the agreement discussed under item eight. Motion by Alderperson Naxi/second by Alderperson Thompson to approve the land transfer from Vernon County to the City for street right of ways and stormwater outlots for the EDA project. Roll call vote all in favor. Motion carried.

9. Petition for direct annexation of County property and annexation ordinance (Plan Commission) – this is for the annexation of the County land as part of the EDA project, Vernon Manor and the new Highway shop. The area will be in Ward 9 and zoned B-3. It was discussed that Vernon Manor should be in R-2 zoning so the ordinance will be amended to reflect that. Motion by Alderperson Naxi/second by Alderperson Thompson to accept the annexation and add an amendment to the ordinance 19OR008 to change Vernon Manor to R-2 zoning with the remaining in B-3 zoning. Voice vote all in favor. Motion carried.

10. Discussion on zoning and design standards for EDA Business Park and authorize Plan Commission to begin process of creating zoning and design guidelines – Plan Commission will be supplied with samples from other communities to help develop the guidelines for the new B-5 zoning district. Motion by Alderperson

Koppa/second by Alderperson Splinter to authorize Plan Commission to begin the process of creating the zoning and design standards for the B-5 zoning district. Voice vote all in favor. Motion carried.

11. Operator license approvals (Public Safety) –Motion by Alderperson Birke/second by Alderperson Naxi to approve licenses for Donald Wagner, Kraig Gander, Chad Buros, John Thompson, Glen Martin, Brittany Gill, Melissa Iverson, Nikki Dull and Brendan Ellefson. Voice vote all in favor. Motion carried.

12. Approval of Temporary Class B beer and wine license for St. Mary’s Church summer festival (Public Safety) – Motion by Alderperson Thompson/second by Alderperson Gohlke to approve the temporary license for beer and wine for St. Mary’s Church on July 21, 2019. Voice vote all in favor. Motion carried.

13. Approval of Temporary Class B beer licenses for Viroqua Food Coop Grill Out (Public Safety) – Motion by Alderperson Naxi/second by Alderperson Birke to approve the temporary beer license for the grill out nights on July 18th, August 15th and September 19th. Voice vote all in favor. Motion carried.

14. Appointment of Larry Fanta to Viroqua Housing Authority Board for five-year term expiring 6/1/2024 – Motion by Alderperson Tryggestad/second by Alderperson Thompson to appoint Larry Fanta to the Housing Authority. Voice vote all in favor. Motion carried.

15. Approval of sale of Well #3 property at 112 W. Oak Street (Public Works) – this well has been fully decommissioned and the water utility owns the property. The adjacent landowners were contacted and the owner at 118 Oak Street was the only one interested. He submitted a proposal for \$2500. Motion by Alderperson Thompson/second by Alderperson Naxi to accept the offer to purchase of \$2500 for the property at 112 W. Oak Street. Roll call vote all in favor. Motion carried.

16. Ordinance amending section 17.04.090 Conditional Uses – First Reading (Plan Commission) – this ordinance cleans up the language in our current ordinances to conform to the state law changes regarding conditional uses. Motion by Alderperson Noble/second by Alderperson Koppa to approve the first reading of the ordinance. Voice vote seven in favor, one against. Motion carried. Alderperson Splinter voting no.

17. Payment of bills (Finance) - Motion by Alderperson Birke/second by Alderperson Noble to approve the payment of bills on report date 06/20/19 in the amount of \$156,270.72 additional bills on report date 6/25/2019 for \$79,181.54. Roll call vote all in favor. Motion carried.

18. Second Period for Public Comment – none

19. Adjournment - Motion made by Alderperson Tryggestad/second by Alderperson Splinter to adjourn the meeting at 9:20 p.m. Voice vote all in favor. Motion carried.

Minutes respectfully submitted by: Lori Polhamus, City Clerk