

**CITY OF VIROQUA
COUNCIL MINUTES
AUGUST 13, 2019**

1. Roll call:

The regular meeting of the Common Council was called to order at 7:30 p.m. on Tuesday, August 13, 2019 by Mayor Karen Mischel with Alderpersons David Tryggestad, Gregory Splinter, Terry Noble, Tanja Birke, Mike Koppa, Cyndy Hubbard, John Thompson, Sondra Naxi and Jeff Gohlke. Also present were City Clerk Lori Polhamus, Administrator Nate Torres, Public Works Director/Engineer Sarah Grainger, Park & Rec Director Dan Stalsberg, Attorney Stephanie Hopkins, Library Director Trina Erickson, Tom Wilson, Evan Blatner, Peter Walby, Charlie Knower, Christina Dollhausen, Diane McGinnis, Jenny Cain, Jim Hallberg and Tim Hundt.

2. Approval of the July 30, 2019 Regular Special Council minutes – Motion by Alderperson Hubbard/second by Alderperson Birke to approve the minutes from the previous meeting. Voice vote all in favor. Motion carried

3. First period for public comment – Tom Wilson stated he was glad to see the comprehensive plan moving forward and would like to see the current one on the website. Peter Walby stated signage needs to be added in front of the library on Rock Avenue or kids are going to get hit by traffic. Evan Blatner stated the potted flowers on Main & Court are over the 30-inch height requirement in the boulevard and also at Nelson Ag Center and feels they should be held to the same standard as the rest of the boulevard flower ordinance.

4. Update on Driftless Music Fest – Charlie Knower – this was the eighth annual festival that was on July 13th. There were around 4000 people in attendance between the noon and 10pm timeline. There were no issues and had over 100 donors and sponsors. The economic impact to the area for the one-day event was \$271,000. Next year the event will be on July 11, 2020.

5. Ordinance creating section 17.50 Mobile Service Transmission Tower Siting Regulation – Second Reading Attorney Hopkins reviewed the changes made with Council and stated that this includes all the items that the State allows the City to regulate. Motion by Alderperson Hubbard/second by Alderperson Birke to approve Ordinance 10OR010. Voice vote eight in favor with one abstention. Motion carried. Alderperson Splinter abstained.

6. Approval of Pay Request #1 – Rusk Avenue Project (Public Works) Motion by Alderperson Thompson/second by Alderperson Birke to approve Pay Request #1 to Gerke Excavating for \$135,973.31. Roll call vote all in favor. Motion carried.

7. Discussion with possible action on Capital Improvement Plan scoring criteria for project ranking – Torres reviewed the categories and weights for the principal and technical criteria and whether adjustments needed to be made after the council turned in their individual scoring. Motion by Alderperson Hubbard/second by Alderperson Birke to raise the percentage for environmental enhancement and lower community investment to bring the percentages closer in line. Roll call vote seven in favor, two against. Motion carried. Alderpersons Noble and Thompson voting no.

8. Discussion with possible action on business prospect matrix for EDA business park – Torres reviewed the proposed business matrix and rating metrics with Council. This will be used to evaluate businesses that want to locate in the business park to see if they are compatible. Council was asked to review and submit their ideas for any changes they felt were needed.

9. Discussion with possible action regarding Comprehensive Plan – Torres asked the Council to decide how much should be committed toward the cost of the plan to put in the Capital Improvement Plan based on what objectives would be obtained under each option. This will help to define the RFP that will go out to companies interested. After discussion, Council was in consensus that the middle approach of about \$40,000 would be acceptable.

10. Possible closed session per WI Stats. 19.85(1)(g) – conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved – Jakobson claim – Motion by Alderperson

Koppa/second by Alderperson Tryggstad to enter closed session at 7:50 pm. Roll call vote all in favor. Motion carried.

11. Reconvene in open session with possible action on items discussed during closed session – Motion by Alderperson Hubbard/second by Alderperson Koppa to reconvene in open session at 8:13 pm. Roll call vote all in favor. Motion carried.

12. Payment of bills (Finance) - Motion by Alderperson Hubbard/second by Alderperson Noble to approve the payment of bills on report date 08/08/19 in the amount of \$119,062.97 additional bills on report date 8/13/2019 for \$113,703.90. Roll call vote all in favor. Motion carried.

13. Second Period for Public Comment – The Council offered their condolences to the Wes Mack family.

14. Adjournment - Motion made by Alderperson Birke/second by Alderperson Gohlke to adjourn the meeting at 9:18 p.m. Voice vote all in favor. Motion carried.

Minutes respectfully submitted by: Lori Polhamus, City Clerk