

**CITY OF VIROQUA  
SPECIAL COUNCIL MINUTES  
OCTOBER 15, 2019**

**1. Roll call:**

The special meeting of the Common Council was called to order at 6:00 p.m. on Tuesday, October 15, 2019 by Mayor Karen Mischel with Alderpersons David Tryggestad, Terry Noble, Tanja Birke, Mike Koppa, Cyndy Hubbard, John Thompson and Sondra Nazi present. Gregory Splinter and Jeff Gohlke were excused. Also present were City Clerk Lori Polhamus, Administrator Nate Torres, Park & Rec Director Dan Stalsberg, Public Works Director Sarah Grainger, Attorney Stephanie Hopkins, Police Chief Rick Niedfeldt and Roger Call.

**2. First period for public comment – none**

**3. Approval of award of bid for Tid 7 North Industrial Park contingent on EDA approval-** there were four bidders with base bids ranging from \$2,686,802 to \$2,884,825.26 with A1 Excavating being the apparent low bidder. There were four alternates included in the bid for additional grading work and extending sewer main. Vierbicher recommends approving the low bid from A1 Excavating including the four alternates. Motion by Alderperson Thompson/second by Alderperson Hubbard to accept the bid from A1 Excavating including the four alternates for \$2,886,946 contingent on EDA approval. Roll call vote all in favor. Motion carried.

**4. Resolution stating City of Viroqua will fund costs over the construction budget amount for EDA Industrial Park expansion project-** the construction budget plus contingency is \$2,968,314.50 so the budget should cover the entire project. The contingency amount is not paid until the end of the project so EDA requires a resolution stating we will cover the costs over the budget amount without contingency. This amount would be \$120,084 from General Fund. Motion by Alderperson Birke/second by Alderperson Thompson to approve resolution 019RS013 stating the City will fund costs over the construction budget. Roll call vote all in favor. Motion carried.

**5. Review and approval of B-5 zoning ordinance – Second Reading-** Motion by Alderperson Hubbard/second by Alderperson Koppa to approve the second reading with the wording change of high cutoff to full cutoff under item 12f. Voice vote all in favor. Motion carried.

**6. Review of first draft 2020-2024 Capital Improvement Plan with possible action –** Torres reviewed the draft with Council and answered questions. The complete book will come before Council on November 12<sup>th</sup> for final approval.

**7. Second Period for Public Comment – none**

**8. Adjournment -** Motion made by Alderperson Birke/second by Alderperson Hubbard to adjourn the meeting at 7:24 p.m. Voice vote all in favor. Motion carried.

Minutes respectfully submitted by: Lori Polhamus, City Clerk