

**City of Viroqua
Common Council Meeting
April 28th, 2020**

1. Roll call:

The regular meeting of the Common Council was called to order at 7:00 p.m. by Mayor Karen Mischel with Alderpersons Cyndy Hubbard, Gregory Splinter, Tanja Birke, David Tryggestad, John Thompson, Peter Bergquist and Terry Noble present. Also present were City Administrator Nate Torres, Deputy Clerk Jodie Oliver, Police Chief Rick Neidfeldt, City Engineer Sarah Grainger, Park & Rec Director Dan Stalsberg, Library Director Trina Erickson, Tim Hundt, David Jenkins and Nora Roughen-Schmidt and Jess Reed from the Viroqua Chamber. Alderperson Koppa was absent.

2. Approval of the 4/21/20 Council minutes.

Motion by Alderperson Hubbard to approve the minutes of the 4/21/20 council meeting. Seconded by Alderperson Bjerke. All voted aye, motion carried.

3. First period for public comment.

None

4. Approval of certified survey map- David Jenkins (Plan Commission)

A motion was made by Alderperson Birke, seconded by Alderperson Hubbard to approve the certified survey map for David Jenkins. A roll call vote was taken with all voting aye, motion carries.

5. Reappointment of Kathy Hanson, Darlene Buhr and Cyndy Hubbard to Library Board for three-year term expiring 4/30/2023.

A motion was made by Alderperson Thompson, seconded by Alderperson Splinter to approve the appointment of Kathy Hanson, Darlene Buhr and Cyndy Hubbard to a three-year term expiring 4/30/2023. A roll call vote was taken with all voting aye, motion carried.

6. Reappointment of Jess Johnson and Jean Klousia to Board of Appeals for three-year term expiring 5/1/2023.

Alderperson Tryggestad made a motion to reappointment Jess Johnson and Jean Klousia to the Board of Appeals for a three-year term expiring 5/1/2023. Alderperson Hubbard seconded. A roll call vote was taken with all voting aye, motion carried.

7. Reappointment of Jan Rasikas to Plan Commission for three-year term expiring 5/1/2023.

A motion was made by Alderperson Birke, seconded by Alderperson Splinter to approve the reappointment of Jan Rasikas to the Plan Commission. A roll call vote was taken with all voting aye, motion carried.

8. Appointment of Alycann Taylor to Police & Fire Commission for three-year term expiring 5/1/2025.

A motion was made by Alderperson Hubbard and seconded by Alderperson Birke to approve the appointment of Alycann Taylor for a three-year term expiring 5/1/2025. A roll call vote was taken with all voting aye, motion carried.

9. Reappointment of Shari Jacobson to Viroqua Housing Authority for five-year term expiring 6/1/2025.

A motion was made by Alderperson Tryggestad and seconded by Alderperson Thompson to approve the reappointment of Shari Jacobson to Viroqua Housing Authority for a term expiring 6/1/2025. A roll all vote was taken with all voting aye, motion carried.

10. Appointment of Tanja Birke and reappointment of Alycann Taylor, Ted Parrish, Dani Lind and Michael Corr to Tourism Commission for a one-year term expiring 4/30/2021.

A motion was made by Alderperson Hubbard, seconded by Alderperson Bergquist to approve the appointment of Tanja Birke and the reappointment of Alycann Taylor, Ted Parrish, Dani Lind and Michael Corr to the Tourism Committee for a one-year term expiring 4/30/2021. A roll call vote was taken with all voting, aye motion carried.

11. Appointment of Nathaniel Slack and reappointment of Dustin Giess to Tree Board for three-year terms expiring 6/1/2023.

A motion was made by Alderperson Hubbard, seconded by Alderperson Bergquist to approve the appointment of Nathaniel Slack and reappointment of Dustin Giess to the Tree Board for three year-terms expiring 6/1/2023. A roll call vote was taken with all voting aye, motion carried.

12. Appointment of Allison Mendoza and Bill Brooke to Board of Review for five-year term expiring 4/1/2025.

A motion was made by Alderperson Birke, seconded by Alderperson Hubbard to approve the appointment of Allison Mendoza and Bill Brooke to the Board of Review for a five-year term expiring 4/1/2015. A roll call vote was taken with all voting aye, motion carried.

13 Discussion with possible action on changes to USDA Revolving Loan program and manual (RLF Committee)

A motion was by Alderperson Birke and seconded by Alderperson Hubbard to use the RLF to support local businesses by issuing 1% loans from \$2500 to \$10,000 with the Executive Director of the Chamber to serve as the loan fund administrator. This is a temporary amendment to the end of July. A roll call vote was taken with all voting aye, motion carried.

14. Request & possible action for additional funding for Viroqua Chamber

The chamber has had to lay staff off and businesses are not able to pay membership fees. The Chamber is looking at taking a \$100,000 loss this year. They are asking for \$20,000 so they will be able to call staff back to work to help small businesses with their questions and paperwork. A motion was made by Alderperson Hubbard and seconded by Alderperson Splinter to give the Chamber \$20,000. A roll call vote was taken with all voting aye, motion carried.

15. Review and approval of Night Sergeant position (Public Safety & Finance)

There has been a Night Sergeant vacancy since 2015. A motion was made by Alderperson Thompson, seconded by Alderperson Tryggestad to approve the Night Sergeant position at an hourly rate of \$26.05. A roll call vote was taken with all voting aye, motion carried.

16. Review and approval of squad car replacement.

One of the police vehicles was totaled. The insurance money received was \$24,000 and the new vehicle would cost between \$43,000-\$46,000. Alderperson Hubbard made a motion to approve the purchase of a new squad car, Alderperson David Noble seconded. A roll call vote was taken with Alderpersons Tryggestad, Splinter, Noble, Birke, Hubbard and Thompson voting aye, Alderperson Bergquist voted nay, motion carried.

17. Review & approval of citywide text alert system (PS)

Vernon County Emergency Management is currently using this system. They will let us use the program under them for \$1000 per year. Alderperson Hubbard made a motion to approve the citywide text alert system. Alderperson Tryggestad seconded. A roll call vote was taken with all voting aye, motion carried.

18. Approval of ADCI & Vierbicher contracts for concrete bleacher project.

Alderperson Splinter made a motion to proceed with the project with the understanding that when the project is at 50% the design is brought to council. Alderperson Noble seconded. A roll call vote was taken with all voting aye, motion carried.

19. Discussion with possible action on delaying Railroad Avenue project until 2021 (PW)

Tabled at Public Works.

20. Payment of bills (roll call)

A motion was made by Alderperson Hubbard, seconded by Alderperson Noble to approve payment of the bills. A roll call vote was taken with all voting aye, motion carried.

22. Second period for public comment

Tim Hundt told the council they made a good choice in approving money for the Viroqua Chamber.

23. Adjournment

A motion was made by Alderperson Bergquist, seconded by Alderperson Birke to adjourn at 8:54. All aye, motion carried.

Jodie Oliver
Deputy Clerk