

**CITY OF VIROQUA
COUNCIL MINUTES
SEPTEMBER 29, 2020**

1. Roll call:

The regular meeting of the Common Council was called to order at 7:00 p.m. on Tuesday, September 29, 2020 by Mayor Karen Mischel via online zoom meeting #81214708222 with Alderpersons David Tryggestad, Gregory Splinter, Terry Noble, Tanja Birke, Mike Koppa, Cyndy Hubbard, John Thompson and Kristal Welter present. Also present were City Clerk Lori Polhamus, Administrator Nate Torres, Public Works Director Sarah Grainger, Police Chief Rick Niedfeldt, Fire Chief Chad Buros, Park & Rec Director Dan Stalsberg, Library Director Trina Erickson, Mike Maas of ADCI, Sean Lentz of Ehlers, Tom Wilson, Jeff Gohlke, Allison Sandbeck, Randy Skinner, Craig Matthews, Ruthie Zahm and Tim Hundt

2. Approval of the September 8, 2020 Regular Council minutes – Motion by Alderperson Welter/second by Alderperson Birke to approve the minutes from the September 8, 2020 meeting as presented. Voice vote all in favor. Motion carried.

3. First period for public comment – None

4. Appointment of Allison Sandbeck as Ward 9 Alderperson – Motion by Alderperson Birke/second by Alderperson Hubbard to approve the appointment of Allison Sandbeck to Ward 9. Roll call vote all in favor. Motion carried. Sandbeck will be sworn in at the October 13th Council meeting.

5. Appointment of Kristal Welter to Finance and Public Works Committees – Motion by Alderperson Hubbard/second by Alderperson Splinter to appoint Kristal Welter to the Finance and Public Works Committees. Roll call vote all in favor. Motion carried.

6. Operator license approvals (Public Safety) – Motion by Alderperson Thompson/second by Alderperson Tryggestad to approve an operator license for Annie Caldwell. Roll call vote all in favor. Motion carried.

7. Approval of agent change for Class A alcohol licenses – Kwik Trip South #758 (Public Safety) – Motion by Alderperson Welter/second by Alderperson Tryggestad to approve an agent change to Dean Rhodaback for Kwik Trip South. Roll call vote all in favor. Motion carried.

8. Acceptance of “Class B” liquor license surrender from American Legion Tap House #138 and approval of “Class B” liquor license application for Driftless Café – 118 W Court Street (Public Safety) – Motion by Alderperson Thompson/second by Alderperson Hubbard to accept the surrender of the license from American Legion and issue a “Class B” liquor license to Driftless Café. Roll call vote all in favor. Motion carried.

9. Appointments to Historic Preservation Commission of Randy Skinner for a three-year term expiring 10/1/2023 replacing Jean Driscoll and reappointment of Rhonda Kiedinger and Marjorie Macasaet for three-year terms expiring 10/1/2023- Motion by Alderperson Hubbard/second by Alderperson Birke to approve the appointments of Randy Skinner, Rhonda Kiedinger and Marjorie Macasaet to Historic Preservation. Roll call vote all in favor. Motion carried.

10. Resolution on 2020 sidewalk shaving/replacement special charges- Motion by Alderperson Thompson/second by Alderperson Welter to approve resolution 020RS019 regarding 2020 sidewalk shaving/replacement special charges. Roll call vote all in favor. Motion carried.

11. Resolution awarding the sale of \$3,030,000 General Obligation Corporate Purpose Bonds, Series 2020A – Sean Lentz with Ehlers reviewed the sales day report with the Council and the actual amount of borrowing will be for \$3,000,000 because we received a favorable interest rate of 1.4989% and maintained or A+ bond rating. We received five bids and the low bid was from Northland Securities. Motion by Alderperson Birke/second by Alderperson Thompson to approve resolution 020RS020 to award the sale of the General Obligation bonds. Roll call vote all in favor. Motion carried.

12. Review of 2020 Tax Increment revenue bond payments- Sean Lentz reviewed the payments with the Council. Motion by Alderperson Birke/second by Alderperson Hubbard to approve the 2020 tax increment revenue bond payments. Roll call vote all in favor. Motion carried.

13. Approval of change order for concrete bleacher project- Craig Matthews from Vierbicher explained they were not able to excavate using normal measures because of the sandstone, so specialized equipment was needed along with a Geotech consultant for the footings. The rock excavation added a cost of \$11,701.20. Motion by Alderperson Koppa/second by Alderperson Tryggestad to approve Change Order #1 for \$11,701.20. Roll call all in favor. Motion carried.

14. Review and approval of Police Department budget and schematic design (Building Committee) – Mike Maas reviewed the schematic designs with the Council. They plan to bid in early December and this project will work ahead of the City Hall project. The budget was reviewed and due to the changes of breaking these into two projects the cost of the ADCI contract has gone up by \$173,570. The budget regarding this was reviewed. Motion by Alderperson Thompson/second by Alderperson Birke to approve the schematic design and budget with the changes in the contract for ADCI of \$173,570. Roll call all in favor. Motion carried.

15. Possible closed session per Wis. Stats 19.85 (1)(c) – Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governing body has jurisdiction or exercises responsibility – Utilities Auxillary Worker – Motion by Alderperson Tryggestad/second by Alderperson Birke to enter closed session at 8:30 pm. Roll call vote all in favor. Motion carried.

16. Reconvene in open session with possible action on items discussed in closed session – Motion by Alderperson Hubbard/second by Alderperson Welter to reconvene in open session at 8:39 pm. Roll call vote all in favor. Motion carried. Motion by Alderperson Hubbard/second by Alderperson Welter to approve the recommendation for salary change as discussed in closed session. Roll call vote all in favor. Motion carried.

17. Possible closed session per Wis. Stats 19.85 (1)(c) – Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governing body has jurisdiction or exercises responsibility – Viroqua Police Union Contract 2021-2023- Motion by Alderperson Birke/second by Alderperson Welter to enter closed session at 8:41 pm. Roll call vote seven in favor, one against. Motion carried. Alderperson Splinter voting no.

18. Reconvene in open session with possible action on items discussed in closed session – Motion by Alderperson Thompson/second by Alderperson Hubbard to reconvene in open session at 9:08 pm. Roll call vote all in favor. Motion carried. Motion by Alderperson Thompson/second by Alderperson Tryggestad to approve the 2021-2023 Police Union proposal. Roll call vote all in favor. Motion carried.

19. Payment of bills (Finance) - Motion by Alderperson Hubbard/second by Alderperson Noble to approve the payment of bills on report date 09/25/2020 in the amount of \$263,534.49 and additional bills on report date 09/29/2020 for \$1,282,156.48. Roll call vote all in favor. Motion carried.

20. Second Period for Public Comment – Alderperson Birke thanked the employees for all the hard work.

21. Adjournment - Motion made by Alderperson Hubbard/second by Alderperson Birke to adjourn the meeting at 9:13 p.m. Voice vote all in favor. Motion carried.

Minutes respectfully submitted by: Lori Polhamus, City Clerk