

**CITY OF VIROQUA
COUNCIL MINUTES
JUNE 29, 2021**

1. Roll call:

The regular meeting of the Common Council was called to order at 7:00 p.m. on Tuesday, June 29, 2021 by Mayor Karen Mischel via online zoom meeting #86020411973 with Alderpersons David Tryggestad, Gregory Splinter, Nathaniel Slack, Ben Wilson, Cyndy Hubbard, John Thompson and Kristal Welter present. Alderperson Tanja Birke was excused. Also present were City Clerk Lori Polhamus, Administrator Nate Torres, Public Works Director/City Engineer Sarah Grainger, Fire Chief Chad Buros, Police Chief Rick Niedfeldt, Park & Rec Director Dan Stalsberg, Utility Clerk Cheryl Purvis, Attorney Stephanie Hopkins, Paul Woodward, Steve Willis, Tim Hundt, Laurence Johns, Brian Wrobel and Angie Cina.

2. Approval of the June 8, 2021 Regular Council minutes – Motion by Alderperson Welter/second by Alderperson Hubbard to approve the minutes from the previous Council meeting. Voice vote all in favor. Motion carried.

3. First period for public comment – None

4. Appointment of Steve Willis as Ward 9 Alderperson – Motion by Alderperson Slack/second by Alderperson Hubbard to appoint Steve Willis as Ward 9 Alderperson. Roll call vote all in favor. Motion carried. Willis will take the oath of office at the July 13th Council meeting.

5. Approval of extraterritorial certified survey map – Bruce Hill (Plan Commission)- Motion by Alderperson Hubbard/second by Alderperson Welter to approve the CSM. Roll call vote all in favor. Motion carried.

6. Approval of (2) extraterritorial certified survey maps – Vernon County (Plan Commission) – Motion by Alderperson Thompson/second by Alderperson Welter to approve the two CSMs for Vernon County. Roll call vote all in favor. Motion carried.

7. Update on Shared Ride Taxi program – Running Inc-Paul Woodward stated they have been running the taxis as single operator rides during Covid with the change back to shared ride in May 2021. They are still requiring masks to be worn by riders and drivers until September 13th. The staffing levels have been lower and ridership is starting to pick back up.

The Council moved to item thirteen before returning to item eight.

8. Approval of Chicken application at 419 S Washington St – Adam & Darla Barrows – Motion by Alderperson Slack/second by Alderperson Welter to approve the chicken application. Roll call vote all in favor. Motion carried.

9. Operator license approvals – Motion by Alderperson Thompson/second by Alderperson Welter to approve the list of operators as presented except pending a background check being completed for Laurie Millane. Roll call vote all in favor. Motion carried.

10. Approval of agent change for Kwik Trip South (Public Safety) – Motion by Alderperson Hubbard/second by Alderperson Wilson to approve the agent change to Caitlin Barth for Kwik Trip South. Roll call vote all in favor. Motion carried.

11. Approval of Class “B” beer license for Vernon Area Rehabilitation Center Inc. DBA The Cheese Corner (Public Safety) – Motion by Alderperson Slack/second by Alderperson Thompson to approve the Class “B” beer license for VARC doing business as The Cheese Corner. Roll call vote all in favor. Motion carried. The license would be issued upon their opening when it is determined.

12. Approval of contract amendment with PSN for credit card payments for Police Department (Finance) – the Police Department wants to implement the use of credit cards to collect on DOT plate renewals, tickets, record requests and other items they currently do over the counter once they are in their new building. The cost for the machine would be \$250 with a \$4.95/month charge. The convenience fee will be passed on to the customer. The current annual fee of \$89 is waived but will be split with utilities going forward. Motion by Alderperson Thompson/second by Alderperson Slack to approve the contract amendment with PSN. Roll call vote all in favor. Motion carried.

13. Resolution authorizing the submission of a community development investment grant application to the WI Economic Development Corporation for the Historic Fortney project- Brian Wrobel updated Council on the developer application. They have applied for \$250,000 and the city can only submit one of these per year. The City would receive the funds and then be a pass through for them. We would be doing quarterly reporting with information provided by the Fortney. This resolution is part of the application process. Motion by Alderperson Slack/second by Alderperson Hubbard to approve resolution 021RS009. Roll call vote all in favor. Motion carried.

14. Ordinance rescinding Chapter 8.20 Dumpsters and amending Chapter 10.28 Parking of the Viroqua Municipal Code – First Reading (Public Safety) – Attorney Hopkins reviewed the ordinance with the Council. Motion by Alderperson Thompson/second by Alderperson Splinter to approve the first reading of Ordinance 21OR004. Roll call vote all in favor. Motion carried.

15. Payment of bills (Finance) - Motion by Alderperson Hubbard/second by Alderperson Welter to approve the payment of bills on report date 06/23/2021 in the amount of \$250,686.35 and additional bills on report date 6/29/2021 for \$163,091.87. Roll call vote all in favor. Motion carried.

16. Second Period for Public Comment – None

17. Adjournment - Motion made by Alderperson Hubbard/second by Alderperson Welter to adjourn the meeting at 8:01 p.m. Voice vote all in favor. Motion carried.

Minutes respectfully submitted by: Lori Polhamus, City Clerk