

**CITY OF VIROQUA
COUNCIL MINUTES
OCTOBER 12, 2021**

1. Roll call:

The regular meeting of the Common Council was called to order at 7:00 p.m. on Tuesday, October 12, 2021 by Mayor Karen Mischel via online zoom meeting #88271128853 with Alderpersons David Tryggestad, Gregory Splinter, Joseph Ahler, Tanja Birke, Ben Wilson, Cyndy Hubbard, John Thompson and Steve Willis present. Alderperson Kristal Welter was excused. Also present were City Clerk Lori Polhamus, Administrator Nate Torres, Police Chief Rick Niedfeldt, Library Director Trina Erickson, Public Works Director Sarah Grainger, Fire Chief Chad Buros, Chris Clemens, Justin Running, Dallas Seevers, David Higgins, Bill Trott, Randy Skinner, Roger Call, Angie Cina, Tim Hundt, Jodie Olson and Steve Thompson

2. Approval of the September 28, 2021 Regular Council minutes – Motion by Alderperson Hubbard/second by Alderperson Ahler to approve the minutes from the previous Council meeting. Roll call vote all in favor. Motion carried.

3. First period for public comment – None

4. Approval of extraterritorial certified survey map – David & Cheryl Bean (Plan Commission) – Motion by Alderperson Birke/second by Alderperson Thompson to approve the certified survey map. Roll call vote all in favor. Motion carried.

5. Approval of extraterritorial certified survey map – Bob Starks (Plan Commission) – Motion by Alderperson Hubbard/second by Alderperson Tryggestad to approve the certified survey map. Roll call vote all in favor. Motion carried.

6. Approval of extraterritorial plat of survey for Rolling Hills Subdivision – Bruce Hill (Plan Commission)- Motion by Alderperson Ahler/second by Alderperson Thompson to approve the plat of survey. Roll call vote seven in favor, one against. Motion carried. Alderperson Splinter voting no.

7. Appointment of Richard Running to Plan Commission replacing Nico Enjalbert whose three-year term expires 5/1/2022- Motion by Alderperson Thompson/second by Alderperson Tryggestad to appoint Richard Running to Plan Commission. Roll call vote all in favor. Motion carried.

8. Appointment of Jen Corbusier to Board of Appeals to replace Elizabeth Reynolds whose three-year term expires 5/1/2022- Motion by Alderperson Birke/second by Alderperson Ahler to appoint Jen Corbusier to Board of Appeals. Roll call vote all in favor. Motion carried.

9. Appointment of Dallas Seevers to Historic Preservation to replace Rhonda Kiedinger whose term expires 10/1/2023- Motion by Alderperson Hubbard/second by Alderperson Splinter to appoint Dallas Seevers to Historic Preservation. Roll call vote all in favor. Motion carried.

10. Approval of subordination request for Vikemyr Wangen Properties LLC for Silver Thorne Development on Arena Drive- with this property the City held the first position so if the development fell through, we would retain rights to the property. They are now getting their construction loan with WCCU so we would become the second position with the subordination. Motion by Alderperson Thompson/second by Alderperson Splinter to approve the subordination request. Roll call vote all in favor. Motion carried.

11. Approval of Pay Request #3 and Pay Request #4 for Brickl Bros. – City Hall project- Motion by Alderperson Hubbard/second by Alderperson Birke to approve pay request #3 for \$290,335.27. Roll call vote all in favor. Motion carried. Pay request #4 will be brought to the next meeting.

12. Approval of Pay Request #6 – Badger Environmental, S Rusk & Washington project (Public Works)- Motion by Alderperson Thompson/second by Alderperson Willis to approve pay request #6 for \$270,169.37. Roll call vote all in favor. Motion carried.

13. Resolution to stand in solidarity and support volunteer efforts to help Afghan refugees (Diversity Advisory Board)- Motion by Alderperson Birke/second by Alderperson Splinter to approve resolution 021RS011. Roll call vote all in favor. Motion carried.

14. Review of proposed City wards based on 2020 census and recommendation to Vernon County Board for final review – Polhamus reviewed two map options with the Council. The Vernon County Board voted to change to 19 supervisory districts from 29 so the number of representatives in the city will change from five to three. After review of both maps, a motion was made by Alderperson Hubbard/second by Alderperson Birke to approve the map labeled “preferred” for the City of Viroqua to forward to the Vernon County Board. Roll call vote all in favor. Motion carried. The next step will be to do the ward changes in ordinance form at the next meeting.

15. Discussion with possible action on role of Design Review Board- Torres explained that they are working on revisions to the sign ordinance and the role of the Design Review Board is part of this ordinance. It has become a lengthy process at times for some of these permits so they are looking at ways to streamline the process. Two options were reviewed in regards to the makeup of the committee and what types of signs they would need to review. Motion by Alderperson Hubbard/second by Alderperson Splinter to continuing working on the ordinance changes and move forward with option one as presented. Roll call vote all in favor. Motion carried.

16. Payment of bills (Finance) - Motion by Alderperson Hubbard/second by Alderperson Birke to approve the payment of bills on report date 10/08/2021 in the amount of \$107,744.00 and additional bills on report date 10/12/2021 for \$33,977.32. Roll call vote all in favor. Motion carried.

17. Second Period for Public Comment – None

18. Adjournment - Motion made by Alderperson Willis/second by Alderperson Tryggestad to adjourn the meeting at 8:37 p.m. Voice vote all in favor. Motion carried.

Minutes respectfully submitted by: Lori Polhamus, City Clerk