

**CITY OF VIROQUA
COUNCIL MINUTES
DECEMBER 14, 2021**

1. Roll call:

The regular meeting of the Common Council was called to order at 7:00 p.m. on Tuesday, December 14, 2021 by Mayor Karen Mischel via online zoom meeting #82632774102 with Alderpersons David Tryggestad, Gregory Splinter, Joseph Ahler, Tanja Birke, Ben Wilson, Cyndy Hubbard, John Thompson, Kristal Welter and Steve Willis present. Also present were City Clerk Lori Polhamus, Administrator Nate Torres, Park & Rec Director Dan Stalsberg, Library Director Trina Erickson, Public Works Director Sarah Grainger, Fire Chief Chad Buros, Shauna Anderson, Steve Thompson and Tom Wilson

2. Approval of the November 30, 2021 Regular Council minutes – Motion by Alderperson Welter/second by Alderperson Birke to approve the minutes from the previous Council meeting. Roll call vote all in favor. Motion carried.

3. First period for public comment – None

4. Approval of change orders #2 and #3 for S Rusk and Washington Ave project (Public Works)- Motion by Alderperson Birke/second by Alderperson Wilson to approve change order #2 for \$3670.80 and change order #3 for \$133,198.90. Roll call vote all in favor. Motion carried.

5. Approval of pay request #7 for Badger Environmental – S Rusk and Washington Ave project (Public Works)- Motion by Alderperson Birke/second by Alderperson Thompson to approve the final pay request #7 for \$210,217.08. Roll call vote all in favor. Motion carried.

6. Discussion with possible action on Commonwealth Heritage Group proposal for cultural resource services for the downtown TAP grant project (Public Works) – this is an architectural and archaeological study as part of the environmental impact of the project in regards to the historical and cultural aspects of Main Street. The proposal is a not to exceed amount of \$6232.12. Motion by Alderperson Birke/second by Alderperson Welter to approve the Commonwealth Heritage Group proposal for \$6232.12. Roll call vote all in favor. Motion carried.

7. Approval of election inspector listing for 2022-2023 term- Motion by Alderperson Thompson/second by Alderperson Welter to approve the election inspector listing. Roll call vote eight in favor, one abstention. Motion carried. Alderperson Birke abstained.

8. Approval of resolution approving repayment schedules for outstanding advances to Tids 2 & 4 (Public Works) - Tid 2 has had an advance payable to the General Fund from the 1993 Toman Tool Building project when the Tid was created. The amount remaining is \$46,247 with interest charges of \$1,156. Tid 4 has an advance payable to sewer and water for a project prior to 2006 in the combined total of \$24,927.63. The additional amount owed by the Tid is for the North Rusk project for \$862,258.82. The city paid part of this project along with the utilities of \$75,859.04. To consolidate this, the sewer utility will pay the city back for this amount and then include it as part of the re-payment schedule from the Tid back to sewer over the next eight years. The remaining balance of \$54,316.16 will be paid by the sewer utility. Motion by Alderperson Hubbard/second by Alderperson Splinter to approve resolution 021RS013 approving the repayment schedules for the outstanding advances to Tids 2 & 4. Roll call vote all in favor. Motion carried.

9. Approval of resolution for Tax Incremental District #2 termination- Motion by Alderperson Welter/second by Alderperson Hubbard to approve resolution 021RS014 to terminate Tid #2. Roll call vote all in favor. Motion carried.

10. Discussion with possible action on renewal of Covid-19 policies for 2022 in regard to emergency or administrative leave (Personnel/Finance) – Torres reviewed the policy that was extended to the end of 2021. This would extend it again until the end of 2022. Motion by Alderperson Thompson/second by Alderperson Wilson to extend the Covid-19 policy through 2022 for emergency and administrative leave. Roll call vote all in favor. Motion carried.

11. Possible closed session per Wis. Stats 19.85 (1)(c) – considering employment, promotion, compensation or performance evaluation data of any public employee over which the governing body has jurisdiction or exercises responsibility – police department employee vacation benefits (Finance/Personnel) - tabled

12. Reconvene in open session with possible action on items discussed during closed session- tabled

13. Approval of ordinance rescinding Chapter 2.50 Diversity Advisory Board of the Viroqua Municipal Code – First Reading – Motion by Alderperson Birke/second by Alderperson Welter to approve ordinance 21OR006 and waive the second reading. Roll call vote all in favor. Motion carried.

14. Payment of bills (Finance) - Motion by Alderperson Birke/second by Alderperson Hubbard to approve the payment of bills on report date 12/09/2021 in the amount of \$249,594.88 and additional bills on report date 12/14/2021 for \$132,474.62. Roll call vote all in favor. Motion carried.

15. Second Period for Public Comment – None

16. Adjournment - Motion made by Alderperson Hubbard/second by Alderperson Birke to adjourn the meeting at 7:42 p.m. Voice vote all in favor. Motion carried.

Minutes respectfully submitted by: Lori Polhamus, City Clerk