

**CITY OF VIROQUA
COUNCIL MINUTES
JUNE 28, 2022**

1. Roll call:

The regular meeting of the Common Council was called to order at 7:00 p.m. on Tuesday, June 28, 2022 by Mayor Justin Running at City Hall with Alderpersons David Tryggstad, Gregory Splinter, Joseph Ahler, Tanja Birke, Ben Wilson, Cyndy Hubbard, John Thompson, Kristal Welter and Steve Willis present. Also present were Administrator Nate Torres, City Clerk Lori Polhamus, Public Works Director Sarah Grainger, Police Chief Rick Niedfeldt, Fire Chief Chad Buross, Library Director Trina Erickson, Utility Clerk Cheryl Purvis, Park & Rec Director Dan Stalsberg and Tim Hundt

2. Approval of the June 14, 2022 Regular Council minutes – Motion by Alderperson Welter/second by Alderperson Wilson to approve the minutes of the previous meeting. Voice vote all in favor. Motion carried.

3. Council Announcements – Alderperson Splinter tendered his resignation effective July 29, 2022 at 4:30 pm. Alderperson Birke stated the library is having a pollinator class on June 30th at 6 pm. Alderperson Wilson stated it is the 53rd anniversary of the Stonewall riots.

4. First period for public comment – None

5. Operator license approvals (Public Safety) – Motion by Alderperson Thompson/second by Alderperson Ahler to approve the operator licenses as presented pending background checks. Voice vote all in favor. Motion carried.

6. Review and approval of 2021 Consumer Confidence Report (CCR) (Public Works) – Sarah Grainger reviewed the report with Council and answered questions. Motion by Alderperson Ahler/second by Alderperson Birke to approve the CCR report. Voice vote all in favor. Motion carried.

7. Review and approval of 2021 Compliance Maintenance Annual Report (CMAR) and resolution (Public Works) – Sarah Grainger and Cheryl Purvis reviewed the report with Council and answered questions. Motion by Alderperson Thompson/second by Alderperson Wilson to approve the CMAR report and resolution 022RS007. Voice vote all in favor. Motion carried.

8. Resolution authorizing submission of WisDOT TAP grant for pedestrian and bicycle plan and safe routes to school update (Public Works) – Motion by Alderperson Birke/second by Alderperson Hubbard to approve resolution 022RS008. Voice vote all in favor. Motion carried.

9. Project updates with discussion on setting of current priorities – Torres reviewed a list of projects that are in progress, require action or are on hold currently and asked Council to weigh in on how to prioritize the list of items in the categories of HR development, economic development, operational improvements and capital projects. Alderperson Welter suggested goal setting with setting values to each item and put quantifiers on any new projects for time management. Alderperson Birke suggested using the matrix similar to the capital improvement plan process. Alderperson Wilson suggested community involvement to keep the council accountable to whatever goals are set for the time period.

10. Update on formation of Housing Commission – with housing being a large issue, the mayor would like to appoint a commission to work on gathering information regarding VRBO's, Airbnb's and other pertinent areas regarding housing. This would consist of one or two council members along with citizen members.

11. Possible closed session per Wis. Stats 19.85 (1)(c) – considering employment, promotion, compensation or performance evaluation data of any public employee over which the governing body has jurisdiction or exercises responsibility – Street Auxiliary Worker one year review (Public Works) – Motion by Alderperson Wilson/second by Alderperson Hubbard to enter closed session at 8:30 pm. Roll call vote all in favor. Motion carried.

12. Reconvene in open session with possible action on items discussed during closed session – Motion by Alderperson Thompson/second by Alderperson Ahler to reconvene in open session at 8:33 pm. Roll call vote all in favor. Motion carried. Motion by Alderperson Wilson/second by Alderperson Welter to move forward as discussed in closed session. Roll call vote all in favor. Motion carried.

13. Payment of bills (Finance) - Motion by Alderperson Ahler/second by Alderperson Willis to approve the payment of bills on report date 06/23/2022 in the amount of \$378,450.96 and additional bills on report date 06/28/2022 for \$36,131.03. Roll call vote all in favor. Motion carried.

14. Second Period for Public Comment – None

15. Adjournment - Motion made by Alderperson Splinter/second by Alderperson Hubbard to adjourn the meeting at 8:39 p.m. Voice vote all in favor. Motion carried.

Minutes respectfully submitted by: Lori Polhamus, City Clerk