

**CITY OF VIROQUA
COUNCIL MINUTES
AUGUST 16, 2022**

1. Roll call:

The regular meeting of the Common Council was called to order at 7:00 p.m. on Tuesday, August 16, 2022 by Council President Tanja Birke for Mayor Justin Running at City Hall with Alderpersons David Tryggestad, Dave Goss, Tanja Birke, Todd Spaeth, John Thompson and Kristal Welter present. Mayor Justin Running and Alderpersons Joe Ahler, Cyndy Hubbard and Steve Willis were excused. Also present were City Clerk Lori Polhamus, Police Chief Rick Niedfeldt, Fire Chief Chad Buros, Library Director Trina Erickson, Jeff Hoffman and Tim Hundt.

2. Approval of the July 26, 2022 Regular Council minutes – Motion by Alderperson Welter/second by Alderperson Thompson to approve the minutes of the previous meeting. Voice vote all in favor. Motion carried.

3. Council Announcements – Polhamus stated we had 1220 voters at the 8/9/2022 primary election and had a lot of good comments on the new building. Alderpersons Dave Goss and Todd Spaeth have both been sworn in prior to tonight’s meeting. Alderperson Birke read the Facebook post thanking our street workers for a good job they did. This past Saturday there was a garden tour done by the library with representatives Loren Oldenburg and Brad Pfaff and Alderperson Birke wanted to thank Laci Sheldon for a job well done.

4. First period for public comment – None

5. Public hearing regarding conditional use application for Jeff and Stacie Hoffman to permit the use of a building located at 820 N Main Street to be used for a partial dwelling to be rented short or long term - the public hearing was opened at 7:04 pm. They plan on maintaining the front of the building as office space and adding a one bedroom, one bath apartment in the back. They intend to try and rent this out long term if possible. The building would require a building usage change with state approved plans as well per Chad Buros. There were no neighbor concerns, however parking may become an issue depending on the lot line. The public hearing was closed at 7:12pm.

6. Discussion with possible action on conditional use application for Jeff and Stacie Hoffman at 820 N Main Street (Plan Commission) – Motion by Alderperson Thompson/second by Alderperson Welter to approve the conditional use as long as all required permits and approved plans are completed. Voice vote all in favor. Motion carried.

7. Review and approval of extraterritorial certified survey map – Robert Starks (Plan Commission) – Motion by Alderperson Thompson/second by Alderperson Welter to approve the extraterritorial certified survey map. Voice vote all in favor. Motion carried.

8. Discussion with possible action on chicken application for Susan Arcisz at 233 S Washington St – Motion by Alderperson Welter/second by Alderperson Tryggestad to approve the chicken application. Voice vote all in favor. Motion carried.

9. Discussion with possible action on ADCI contract extension for City Hall project – original contract completion date was April 1st, however due to lead times and subcontractor issues it is still not complete. This contract has elapsed but ADCI has continued to provide services to ensure the project is completed properly. This contract formalizes the work they have completed to date and forecasts future needs for a total of \$13,905.00. The project is under budget by about \$46,000, however using this budget is not the plan but rather be reimbursed as spelled out in the construction contract. Motion by Alderperson Thompson/second by Alderperson Spaeth to approve the ADCI contract extension for \$13,905.00. Roll call vote all in favor. Motion carried.

10. Payment of bills (Finance) - Motion by Alderperson Thompson/second by Alderperson Spaeth to approve the payment of bills on report date 08/11/2022 in the amount of \$393,582.01 and additional bills on report date

08/16/2022 for \$143,617.38. Roll call vote all in favor with one abstention. Alderperson Tanja Birke abstained. Motion carried.

11. Second Period for Public Comment – None

12. Adjournment - Motion made by Alderperson Tryggestad/second by Alderperson Welter to adjourn the meeting at 7:30 p.m. Voice vote all in favor. Motion carried.

Minutes respectfully submitted by: Lori Polhamus, City Clerk