

**CITY OF VIROQUA
COUNCIL MINUTES
NOVEMBER 28, 2023**

1. Roll call:

The regular meeting of the Common Council was called to order at 7:00 p.m. on Tuesday, November 28, 2023 by Mayor Justin Running at City Hall and via Zoom with Alderpersons David Tryggestad, Andrew Bergum, Todd Kirking, Todd Spaeth, Cyndy Hubbard, John Thompson, Kristal Welter, and Steve Willis present. Alderperson Tanja Birke was excused. Also present were City Clerk Lori Polhamus, City Administrator Nate Torres, Public Works Director Sarah Grainger, Library Director Trina Erickson, Attorney George Hopkins, Police Chief Rick Niedfeldt, Lt Robert Raasch, Carson LaBelle, Angie Cina, and Bill Meeks

2. Approval of the November 14, 2023 Council minutes – Motion by Alderperson Welter/second by Alderperson Kirking to approve the minutes of the previous meeting. Voice vote all in favor. Motion carried.

3. Council Announcements – None

4. First period for public comment – None

5. Operator license approvals (Public Safety) – Motion by Alderperson Tryggestad/second by Alderperson Welter to approve an operator license for Joshua Witte. Voice vote all in favor. Motion carried.

6. Review and approval of temporary Class B beer and wine license for Pleasant Ridge Holiday Faire Adult Evening Gala on December 8, 2023 (Public Safety) – Motion by Alderperson Willis/second by Alderperson Spaeth to approve the temporary Class B beer and wine license. Voice vote all in favor. Motion carried.

7. Discussion with possible action on acceptance of historic designation on old city hall site located at 202 N Main Street and for Historic Preservation Commission to set public hearing (Historic Preservation Commission) – this is the first step in the process of notifying the landowner of the potential designation. Then it will go to a public hearing and neighboring resident notifications as the next step. Alderperson Hubbard stated this can be put on any parcel of land and this area has been the epicenter of Viroqua since 1849. It is the beginning of the historic district and she gave other historical background of the area. This will protect the location but won't restrict it for the improvements that are planned for that intersection.

8. Discussion with possible action on purchase of new dump box for quad axle dump truck (Public Works) – they received two quotes with the lowest from Ripon Truck Repair for \$33,190. The funds will come from the street maintenance other & machinery/equipment budgets. Motion by Alderperson Thompson/second by Alderperson Hubbard to approve the purchase of the new dump box from Ripon Truck Repair for \$33,190. Roll call vote all in favor. Motion carried.

9. Review and approval of GFL contract for refuse and recycling services – Torres reviewed the draft three-year contract for 2024-2026 with possible extension up to two years. Motion by Alderperson Welter/second by Alderperson Hubbard to approve the GFL contract contingent on review by legal teams. Roll call vote all in favor. Motion carried.

10. Review and approval of resolution setting solid waste & recycling surcharges for 2024 per Chapter 8.18.030 of municipal code – Motion by Alderperson Spaeth/second by Alderperson Kirking to approve resolution 023RS017 setting the solid waste & recycling surcharges for 2024. Voice vote all in favor. Motion carried.

11. Discussion with possible action on demo of old city hall building (Public Works) – we originally received two bids, however after needing hazardous mitigation we requested new bids and we only received one back from C&C Landscaping for \$143,988. With the hazmat and electrical relocation the total cost would be \$174,571. If we want them to save the door frames that have been requested it would be an additional cost. With the estimate from Strand for the corner fixes of \$188,630; the total project cost will be \$363,201 out of Tid #6. Motion by

Aldersperson Tryggstad/second by Aldersperson Welter to approve the demo bid from C&C Landscaping of \$143,988. Roll call vote all in favor. Motion carried.

12. Discussion with possible action on ordinance establishing nine wards – First Reading the County passed resolution 2022-43 last year on 12/20/22 amending the supervisory district so our annexation will now be in the right ward so we can now combine ward 10 back into ward 9 after November 15th of this year per state rules. Motion by Aldersperson Hubbard/second by Aldersperson Willis to approve ordinance 23OR006 establishing nine wards and waive the second reading. Voice vote all in favor. Motion carried.

13. Discussion with possible action on ordinance establishing aldermanic districts – First Reading – Motion by Aldersperson Thompson/second by Aldersperson Kirking to approve ordinance 23OR007 and waive the second reading. Voice vote all in favor. Motion carried.

14. Payment of bills (Finance) - Motion by Aldersperson Hubbard/second by Aldersperson Spaeth to approve the payment of bills on report date 11/22/2023 in the amount of \$97,016.73 and additional bills on report date 11/28/2023 for \$39,986.75. Roll call vote all in favor. Motion carried.

15. Second Period for Public Comment – None

16. Adjournment - Motion made by Aldersperson Bergum/second by Aldersperson Kirking to adjourn the meeting at 8:00 p.m. Voice vote all in favor. Motion carried.

Minutes respectfully submitted by: Lori Polhamus, City Clerk