Item#	Feature	Offered by Vendor (Y/N)	Vendor Comment
1	Calendar: Update/publish calendars for departments/categories with a main calendar to display all events.		
2	ADA compliant		
3	Multilingual translation service and support		
4	Accessibility: Easy to use with a desktop, laptop, tablet, and mobile devices		
5	News & Announcements: Post news releases or updates dynamically to relevant pages based on category. Ability to post quarterly newsletters.		
6	"Make a Request" or "Submit Feedback" tab for the public to submit tips, ideas, and feedback to individuals or departments.		
7	Alerts & Notifications: Display alerts prominently on website		
8	Sharing Capability: Links to share content via email and social media.		
9	A section for departments to keep the community informed about special projects.		
10	Agenda Management: Upload existing, create new, categorize, approve, and manage meeting agendas.		
11	Online Forms: Create unlimited customizable forms, track, and export results.		
12	Municipal Code: Link to the clearinghouse. Each ordinance should be available to download and print as a PDF.		
13	Rotating photos/banners highlighting Viroqua. Slideshow capabilities.		
14	Access to minutes and recordings of public meetings.		
15	Frequently Asked Questions: Ability to categorize FAQs by department or subject.		
16	Directories for staff with pictures		
17	Pictures and bios of all elected officials		
18	Online Job Postings and Applications		
19	RFP/RFQ/Bid Posting		
20	Link to GIS mapping		
21	Downloadable city map		
22	Downloadable ward maps		
23	Map showing bike and pedestrian pathways.		
24	Map showing city parks with detailed information.		
25	Reminder area for special event licenses, permits, and applications.		

Item#	Feature	Offered by Vendor (Y/N)	Vendor Comment
26	Site search: Internal site search engine and log of search terms		
27	Quick Links section		
28	Brower Based Administration: Update, delete, and create content from any device with internet access.		
29	Easy to update by department heads.		
30	Permissions: Allow system administrators to establish levels of rights for staff to update/manage/access content.		
31	Multilingual support		
32	Social Media Interface: Display feeds and push to social media accounts		
33	Ability to link the city website to partner websites.		
34	Content Scheduling: Set dates for content to automatically publish and expire.		
35	Employee portal		
36	Printable pages: Print friendly function.		
37	Online payments		
38	Online reservation software		
39	Push notification app		
40	Site Statistics: Analytics and site audit reports		