

**CITY OF VIROQUA
COUNCIL MINUTES
MARCH 26, 2024**

1. Roll call:

The regular meeting of the Common Council was called to order at 7:00 p.m. on Tuesday, March 26, 2024 by Mayor Justin Running at City Hall and via Zoom # 87062054982 with Alderpersons David Tryggestad, Andrew Bergum, Todd Kirking, Todd Spaeth, Cyndy Hubbard, John Thompson, Kristal Welter, and Steve Willis present. Also present were City Clerk Lori Polhamus, City Administrator Nate Torres, Public Works Director Sarah Grainger, Police Chief Rick Niedfeldt, Fire Chief Chad Buros, Library Director Trina Erickson, Sean Lentz, Josh Low, Chad Hoyum, Tom Wilson, Jacob Victor, Patrick Robbins, Emma Hood, and Angie Cina.

2. Approval of the March 12, 2024 Council minutes – Motion by Alderperson Tryggestad/second by Alderperson Kirking to approve the minutes of the previous meeting. Voice vote all in favor. Motion carried.

3. Council Announcements – Torres stated that the clock from old city hall is working thanks to Richard Running.

4. First period for public comment – Tom Wilson, 707 Railroad Avenue, stated that he encourages the board to continue No Mow May. He has also seen ads for Driftless Trimlight that are promoting year-round improvements that are contrary to the dark skies and encourages the council to look into this.

5. Public hearing regarding discontinuance and vacation of a sixty-six-foot strip of land to the east of Block 1 and Block 4 of Greves Addition – the public hearing was opened at 7:08 pm. This is cleanup of a plat from 1855 that was incorrect and is being corrected for the Northpointe Development. The public hearing was closed at 7:11 pm.

6. Discussion with possible action on vacation of Main Street as laid out on plat of Greves addition (Plan Commission) – Motion by Alderperson Hubbard/second by Alderperson Tryggestad to approve resolution 024RS004 for vacation of Main Street as laid out on plat of Greves addition. Voice vote all in favor. Motion carried.

7. Discussion and approval of certified survey map – Northpointe Development (Plan Commission) – Motion by Alderperson Welter/second by Alderperson Spaeth to approve the CSM. Voice vote all in favor. Motion carried.

8. Mayoral proclamation for 50th Anniversary of Viroqua Eagles 2707 Auxiliary – Mayor Running read the proclamation for the Council.

9. Discussion with possible action on temporary beer license for Viroqua Legion Softball Inc. at Park Bowl on June 5,13,19,27, and July 8,10 & 17, 2024 (Public Safety) – Motion by Alderperson Thompson/second by Alderperson Bergum to approve the temporary beer license. Voice vote all in favor. Motion carried.

10. Discussion with possible action on No Mow May resolution – Motion by Alderperson Hubbard/second by Alderperson Willis to approve resolution 024RS005 and have No Mow May as an annual event. Voice vote all in favor. Motion carried.

11. Discussion with possible action on website firm recommendation – the RFP was issued and they had five firms respond. They narrowed it to two (McDaniels and Revize) and showed examples of websites for the Council. The selection committee recommended Revize as they work more with municipal websites and they also came in under budget at \$19,600. Motion by Alderperson Spaeth/second by Alderperson Kirking to select Revize as the website designer. Roll call vote all in favor. Motion carried.

12. Discussion with possible action on divestment of contents from old city hall – we are having a rummage sale on 3/27/2024 from 11-2pm and 4-6:30 pm, we cannot give away the items but can sell for at least \$1.00. Motion by Alderperson Willis/second by Alderperson Hubbard to have bottom amount \$1.00 and to take best offer

on items and give Gene discretion to group items together equaling at least \$1.00. Voice vote all in favor. Motion carried. Some of the bricks will be salvaged and saved in the Public Works area for future historical use.

13. Discussion with possible action on road salt order for 2025 (Public Works) – our usual order is 450-600 ton but we have 300 ton in the salt shed and 400 ton to be delivered in April so the plan is to order 200 ton for next year. Motion by Alderperson Hubbard/second by Alderperson Tryggestad to purchase 200 ton for 2025. Roll call vote all in favor. Motion carried.

14. Review and approval of Quarles & Brady scope of engagement for issuance of General Obligation Fire Station bonds – Motion by Alderperson Hubbard/second by Alderperson Welter to approve the scope of engagement for a total of \$26,400 for bond counsel and disclosure counsel. Roll call vote all in favor. Motion carried.

15. Review and approval of Resolution Providing for the Sale of Approximately \$3,875,000 General Obligation Promissory Notes, Series 2024A – Sean Lentz from Ehlers reviewed the pre-sale report for Council. The amount includes the \$500,000 for the current building in case we do not sell it. Torres reviewed the fire station budget as well. Motion by Alderperson Thompson/second by Alderperson Welter to approve resolution 024RS006 for the sale of approximately \$3,875,000 General Obligation Promissory Notes, Series 2024A. Roll call vote all in favor. Motion carried.

Council took a break at 8:30 pm.

16. Possible closed session per WI Stats 19.85 (1)(e) – deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified business, whenever competitive or bargaining reasons require a closed session – Northpointe Development Agreement & Lease Agreement for Phase 2 – Motion by Alderperson Hubbard/second by Alderperson Willis to enter closed session at 8:44 pm. Roll call vote all in favor. Motion carried.

17. Reconvene in open session with possible action on items discussed during closed session – Motion by Alderperson Hubbard/second by Alderperson Willis to reconvene in open session at 9:37 pm. Roll call vote all in favor. Motion carried. No action was taken.

18. Payment of bills (Finance) - Motion by Alderperson Hubbard/second by Alderperson Kirking to approve the payment of bills on report date 03/21/2024 in the amount of \$206,738.89 and additional bills on report date 03/26/2024 for \$44,272.03. Roll call vote all in favor. Motion carried.

19. Second Period for Public Comment – None

20. Adjournment - Motion made by Alderperson Kirking/second by Alderperson Tryggestad to adjourn the meeting at 9:41 p.m. Voice vote all in favor. Motion carried.

Minutes respectfully submitted by: Lori Polhamus, City Clerk