

**CITY OF VIROQUA  
COUNCIL MINUTES  
APRIL 30, 2024**

**1. Roll call:**

The regular meeting of the Common Council was called to order at 6:30 p.m. on Tuesday, April 30, 2024 by Mayor Justin Running at City Hall and via Zoom # 83186277144 with Alderpersons David Tryggestad, Andrew Bergum, Todd Kirking, Emma Hood, Todd Spaeth, Cyndy Hubbard, John Thompson, Kristal Welter, and Steve Willis present. Also present were City Clerk Lori Polhamus, City Administrator Nate Torres, Public Works Director Sarah Grainger, Police Chief Rick Niedfeldt, Park & Rec Director Kale Proksch, Fire Chief Chad Buros, Attorney Brent Smith, Angie Cina, Carson LaBelle, Emily Grantham, Karen Innes, Aaron Aslin, as well as several members of the Historic Preservation Commission.

**2. Approval of the April 16, 2024 Special Council minutes** – Motion by Alderperson Welter/second by Alderperson Bergum to approve the minutes of the previous meeting. Voice vote all in favor. Motion carried.

**3. Council Announcements** – Alderperson Welter thanked Trina Erickson and the entire Board of the Ridges & Rivers Book Festival for a successful event this past weekend.

**4. First period for public comment** – None

**5. Discussion with possible action on temporary beer & wine license for Viroqua Area Pride Event on June 22, 2024 (Public Safety)** – Motion by Alderperson Willis/second by Alderperson Hubbard to approve the beer & wine licenses. Voice vote all in favor. Motion carried.

**6. Discussion with possible action on temporary beer license for Driftless Music Festival event on July 13, 2024 (Public Safety)** – Motion by Alderperson Welter/second by Alderperson Thompson to approve the beer license. Voice vote all in favor. Motion carried.

**7. Discussion with possible action on temporary beer license for Live In Viroqua events on 5/25, 6/8, 6/22, 7/6, 7/20, 8/3, 8/17, & 8/31/2024 (Public Safety)** – Motion by Alderperson Spaeth/second by Alderperson Kirking to approve the beer license for the dates listed. Voice vote all in favor. Motion carried.

**8. Discussion with possible action on WDRT Driftless Community Radio Block party special event on July 27, 2024** – Motion by Alderperson Hubbard/second by Alderperson Willis to approve the special event permit. Voice vote all in favor. Motion carried.

**9. Discussion with possible action on temporary beer license for WDRT Driftless Community Radio Block party on July 27, 2024 (Public Safety)** – Motion by Alderperson Hubbard/second by Alderperson Willis to approve the beer license. Voice vote all in favor. Motion carried.

**10. Update on former WPA bathhouse project (WPA Building Task Force)** – Cyndy Hubbard, Karen Innes and Aaron Aslin gave a slide update on the project. The project budget is \$730,000 and they have raised \$172,000 from community support so far to help apply for the CDI grant.

**11. Review and update on collateral assignment of Development Agreement for Northpointe project** – with the different funding sources for the project, Northpointe we have signed a collateral assignment allowing the other sources to safeguard their investment if Northpointe were to default on their payments. We have already signed the development agreement that allows this so this was informational only.

**12. Discussion with possible action on expenditure/obligation of ARPA funds** – Council reviewed the list of projects for consideration including the website for \$19,600, Comprehensive plan for \$50,000, Police body cams for \$102,000, Main & Decker corner reconstruction \$200,000, Contribution to the WTC Community Room \$10,000 and sealcoating the park & rec walking trail \$22,844. This would leave \$56,307 remaining to allocate.

Polhamus stated that the Municode project was also something to consider for the codification of our ordinances. Motion by Alderperson Spaeth/second by Alderperson Thompson to approve the use of ARPA funds and amounts as presented. Roll call vote all in favor. Motion carried.

**13. Approval of TAPCO annual preventative maintenance contract (Public Works)** – they help with the maintenance on our traffic signals. The cost would be \$469 per intersection and we have three. Motion by Alderperson Thompson/second by Alderperson Bergum to approve the TAPCO annual preventative maintenance contract. Roll call vote all in favor. Motion carried.

**14. Approval of County NN paving bid (Public Works)** – Grainger reviewed the overall project listing for the street maintenance budget and the options based on the bids received. Motion by Alderperson Hubbard/second by Alderperson Kirking to approve the bid from Mathy for the County NN project for \$53,375. Roll call vote all in favor. Motion carried.

**15. Approval of seal coat and general asphalt paving bids (Public Works)** – Motion by Alderperson Willis/second by Alderperson Bergum to approve Mathy for the street and multi-use path projects and Klaetsch for the hot mix patching projects. Roll call vote all in favor. Motion carried. Motion by Alderperson Spaeth/second by Alderperson Willis to approve the project for Lincoln and Rogers with prep work included micro surfacing bid from Struck & Irwin for \$25,691. Roll call vote all in favor. Motion carried. Motion by Alderperson Bergum/second by Alderperson Hood to approve the chip sealing bid from Scott Construction for \$14,976 for the entire burn site road. Roll call vote all in favor. Motion carried.

**16. Approval of seal coat bids for walking paths** – we received two bids from Struck & Irwin and Fahrner. Fahrner’s bid included the parking lot and was not broken out. This item was tabled until the next meeting.

**17. Approval of CIPP – sewer lining bids (Public Works)** – we received two bids from Visu-Sewer and Aegion. This will be for Abbey Lane from Broadway to Williams. Motion by Alderperson Hubbard/second by Alderperson Hood to approve the base bid from Visu-Sewer for the water cured for \$44,176. Roll call vote all in favor. Motion carried.

**18. Possible closed session per WI Stats 19.85 (1)(g) – conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved – City Hall** – Motion by Alderperson Hubbard/second by Alderperson Welter to enter closed session at 7:40 pm. Roll call vote all in favor. Motion carried.

**19. Reconvene in open session with possible action on items discussed during closed session** – Motion by Alderperson Tryggstad/second by Alderperson Spaeth to reconvene in open session at 8:10pm. Roll call vote all in favor. Motion carried. Motion by Alderperson Tryggstad/second by Alderperson Hood to accept the proposal as discussed in closed session. Roll call vote all in favor. Motion carried.

**20. Payment of bills (Finance)** - Motion by Alderperson Hubbard/second by Alderperson Kirking to approve the payment of bills on report date 04/26/2024 in the amount of \$296,080.85 and additional bills on report date 04/30/2024 for \$226,119.71. Roll call vote all in favor. Motion carried.

**21. Second Period for Public Comment** – None

**22. Adjournment** - Motion made by Alderperson Bergum/second by Alderperson Willis to adjourn the meeting at 8:11 p.m. Voice vote all in favor. Motion carried.

Minutes respectfully submitted by: Lori Polhamus, City Clerk